

**TOWN OF RUTLAND  
SELECT BOARD MEETING - OPEN MEETING  
RUTLAND TOWN MUNICIPAL BUILDING  
181 US BUSINESS ROUTE 4, CENTER RUTLAND, VT 05736  
MONDAY JUNE 11<sup>TH</sup>, 2018**

- Board members present: Josh Terenzini, John Paul Fagnant, Joe Denardo, Mary Ashcroft, Sharon Russell
- Meeting opened at 6:00 P.M. with the Pledge of Allegiance

Approval Of Orders

The Board approved the orders

Approval of Minutes for May 29th:

- Mr. Denardo asked for clarification to be added for reimbursements
- Ms. Ashcroft made a motion to approve as amended. Mr. Fagnant made a second to the motion. The motion passed unanimously.

Kirsten Hathaway Rutland Town Clerk/Treasurer reported:

- Ms. Hathaway provided the board with year-end fiscal projections and reviewed upcoming expenses.

Rutland Town Road Commissioner Mr. Byron Hathaway reported:

- Mr. Hathaway present updated contract with Fabian Excavating for work on Stratton Road. Mr. Fagnant made a motion to approve. Mr. Denardo made a second to the motion. After discussion the motion passed unanimously.
- Discussion on the Campbell Road paving project.
- Discussion of paving on Curtis Brook Rd.
  - Reviewed options for repairing or removing the cul de sac.
  - After discussion, Mr. Hathaway will have the asphalt removed and ground seeded.
- Mr. Hathaway updated the board on the repair work for Flory Heights water meters

Rutland Town Fire Chief Mr. Frank Cioffi Reported:

- Mr. Cioffi informed the board of 2 firefighters who recently passed their level 1 certification after 184 hours of class.
- Mr. Cioffi informed the board of the need to replace 17 helmets. The fire department will combine its purchase with Rutland City Fire to save money. The estimated cost is \$4200, with fund to come from the depreciation fund. Mr. Faignant made a motion to approve the purchase. Mr. Denardo made a second to the motion. After discussion, the motion passed unanimously.
- Mr. Cioffi informed the board of an issue with the generator at the town school. A technician from Brookfield will be coming to look at it.
- Mr. Cioffi made a request to bring a fire truck to a school for a class event in Rutland City.
- Discussion of the progress on the new well project at the McKinley Avenue fire station.

Mr. Bill Sweet Administrative Assistant to the Select Board reported:

- Mr. Sweet updated the board on changes the city is proposing on water and sewer billing.
- Discussion of the progress made of the rail spur on the sewer line.
- Mr. Sweet presented the board with informational letters to be sent regarding account number changes.
- Discussion of letter to be sent regarding issue at Moore's Auto and VSP response.
- Discussion of correspondence received from GMP regarding work on the hydro park in Center Rutland. We will follow up with providing them information from the study and the proposed pocket park.
- Mr. Sweet presented the board with an agreement to have an overdue payment be paid to the town. Mr. Faignant made a motion to approve and to authorize Josh to sign. Mr. Denardo made a second to the motion. After discussion the motion passed unanimously.
- Discussion of a Town representative for a regional quality of life committee. Ms. Ashcroft was nominated by Mr. Terenzini. Mr. Faignant made a second to the nomination. The motion unanimously.
- Discussion of correspondence received about a barking dog complaint. Letter to be forwarded to Rutland Town Police Chief for investigation.
- Mr. Sweet presented an example of a safe zone Berlin PD recently established as a possible template for creating one at Town Hall. Matter to be referred to the Police committee for a recommendation.

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- Mr. Sweet received a request from the DMV enforcement unit of VSP in regards to enforcement of overweight restrictions on town roads. We will ask them to continue to provide enforcement.
- Mr. Sweet updated the board on changes made to Comcast service which resulted in monthly savings.
- Mr. Sweet informed the board of a request from the contractor working at Northwood Park. They will need to close access to the brush pile from November 1<sup>st</sup> to March 1<sup>st</sup>] during their work.

#### Committee Meeting Updates:

- Ms. Ashcroft updated the board on the review of the purchasing policy.
  - Discussion of proposed changes.
- Update on Town Wide Celebration for June 30th

#### Rutland Town Recreation Director Mr. Mike Rowe reported:

- Mr. Rowe updated the board on the pool opening and pool pass sales
- Mr. Rowe updated the board on the baseball season
- Discussion of signs for Northwood Park trail system

#### Review of Town Projects

- Reviewed status of current projects.
- Adding Pocket Park & Shared Use Path to the list

#### Old Business

- Discussion of Building Permit Ordinance and permit form
- Board to discuss appointment of Town Tree Warden
  - Mr. Faignant made a motion to appoint Byron Hathaway as the Town Tree Warden. Ms. Russell made a second to the motion. The motion passed unanimously.
- Board to discuss appointment of Town Fence Viewer
  - Motion made by Mr. Denardo to appoint Howard Burgess as Town Fence Viewer. Mr. Faignant made a second to the motion. The motion passed unanimously.
- Board to discuss appointment to Transportation Council
  - Mr. Denardo asked Mr. Sweet to contact Dr. Shattuck to see if he is interested in the position.
- Board to discuss appointment to planning commission.
  - 1 interview has been completed. Mr. Faignant made a motion to table the topic.

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- Board to discuss appointment to regional Planning Commission
  - Discussion of possible candidates. The opening will be posted for interested parties to contact the board.
- Board to vote on painting / power washing of Town Hall with fund to be used from FY 2018/2019 budget
  - Ms. Ashcroft made a motion to approve. Ms. Russell made a second to the motion. The motion passed unanimously.
- Board to vote on purchase of new shelving units for Town Hall vault with fund to be used from FY 2018/2019 budget
  - Mr. Denardo made a motion to approve. Ms. Ashcroft made a second to the motion. After discussion the motion passed unanimously.

Ms. Russell made a motion to enter executive session for a personnel matter. Mr. Denardo made a second to the motion. The board entered executive session at 7:37 PM with Town Clerk & Treasurer Kirsten Hathaway attending as well.

The Select Board came out of executive session at 8:14PM. No action was taken. Upon motion by Mr. Faignant, seconded by Ms. Russell and unanimously voted, the meeting was adjourned at 8:15PM.

Respectfully submitted, Mr. Bill Sweet

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Joshua Terenzini, Chairman

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Mary Ashcroft, Clerk

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John Paul Faignant

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Sharon Russell

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Joe Denardo  
Center Rutland, VT.

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