

**Rutland Town Select Board
Building Committee Meeting
5-22-18 – Town Office**

The meeting came to order at 10AM. Present were Joe Denardo and Mary Ashcroft, Select Board Members, and Town Administrative Assistant Bill Sweet; town clerk Kirsten Hathaway joined for a portion of the meeting.

a) Outdoor painting and power washing

The Committee reviewed the bids received for this work. They were as follows:

--Vermont Painting Company: \$9600—they specify two coats

--Ross Painting: 6,100—they will provide all labor and materials (except the man lift)

--Racine's Painting and Sealing: \$5100-- they will provide all labor and materials (except the man lift). They specified that the back steps are included.

--Mixed Media (Rusty): He provided an estimate only for labor at \$2,800; he does not include the paint or power washer (and gas to run it) which the town would need to provide. This bid does not meet our specs, so should be rejected.

The Building Committee recommends to the full Select Board that we hire Racine's Painting and Sealing at \$5,100 to do this work, subject to proof of insurance.

b) Carpeting: The Select Board had previously approved the bid of Carpet King of approximately \$4700 for the hallway and listers office carpeting. The materials are being ordered.

c) Town Clerk's Vault: Because it appears that we will not use all of the \$50,000 for building improvements budgeted for this fiscal year, there was discussion of whether to purchase the next set of shelving—top units—for the town clerk's value. The Finance Committee recommends to the full Board that we approve the purchase of those top units at \$4848 for next phase of the vault.

d) The Property Committee agreed to defer architectural work until next fiscal year.

e) The Property Committee agreed to forgo any other building improvement expenditures to offset any potential deficit. The Committee estimates that we would be returning about \$17000 of unused funds.

There being no further business to conduct, the meeting was adjourned at 9:50AM.

Respectfully submitted: Mary Ashcroft, Select Board Member