

DRAFT
TOWN OF RUTLAND
SELECT BOARD MEETING-OPEN MEETING
RUTLAND TOWN MUNICIPAL BUILDING
181 US BUSINESS ROUTE 4, CENTER RUTLAND, VT 05736
TUESDAY, APRIL 3rd, 2018

MINUTES:

- Board members present: Josh Terenzini, Mary Ashcroft, John Paul Fagnant, Chris Kiefer-Cioffi

- Meeting opened at 6:30 P.M. with the Pledge of Allegiance

Approval Of Orders

The Board approved the orders

Approval of Minutes for Tuesday March 20th, 2018

Ms. Kiefer-Cioffi made a motion to approve the minutes. Mr. Fagnant made a second to the motion. Motion passed unanimously.

Questions from the floor/Public Comment:

None

Old Business – Permit request from C+C Fireworks:

1. There was a joint committee meeting of the Fire and Police committees. This was to discuss the permit application.
2. The recommendation of the joint committee was to grant a 2 year permit.
3. Discussion about having C+C Fireworks notify their customers of the obligation to obtain a fireworks permit from the local fire chief.
4. Motion was made by Mr. Fagnant to grant C+C Fireworks a 2 year permit to operate in the Town of Rutland, subject to the agreed upon conditions. Ms. Kiefer Cioffi made a second to the motion. Motion passed unanimously.

New Business – Board to meet with Tom Garden, Thomas Dairy Site, Solar Project Developer:

1. Discussion on the proposed solar site at the Thomas Farm. Reviewed the 3 sites and how they were chosen. Discussed need for screening and visibility.
2. Discussed the review of the project with the Town Planning Commission.
3. Mr. Faignant made a motion to authorize Mr. Terenzini to sign the letter to the State giving support to this project as a preferred site. Ms. Ashcroft made a second to the motion. Discussion around town input into the Act 248 process. Comment from RT Fire Chief Mr. Frank Cioffi on road structure to allow FD access in the event of an emergency. Discussion on where the power will be sold. Motion passed 4 – 0.

Rutland Town Planning Commission Chair Ms. Barbara Noyes-Pulling reported:

1. Ms. Noyes-Pulling informed the board the Planning Commission will have the energy plan ready for the board in May.
2. Ms. Noyes-Pulling informed the board dates have been set for work groups, May 3rd and 21st. Mr. Terenzini asked they work to maintain 4 lanes as it is now. Ms. Noyes-Pulling reviewed their scoring process for making recommendations.

Kirsten Hathaway Rutland Town Clerk/Treasurer reported:

1. Ms. Hathaway gave the board a letter to sign designating Ms. Ashcroft as the Town Grand Juror.
2. Ms. Hathaway presented a liquor license to be signed for The Ground Round. Ms. Ashcroft made a motion to accept and sign the license. Ms. Kiefer-Cioffi made a second to the motion. The motion passed unanimously.
3. There will be a BCA meeting on April 24th to review 2 tax abatement requests and to discuss polling locations.
4. Ms. Hathaway advised the office will be closed next week during lunch hours.
5. Ms. Hathaway has signed the contract for electronic payments through our website after reviewing with the town attorney. Electronic payments should be able to begin in the near future.

Rutland Town Recreation Director Mr. Mike Rowe reported:

1. NW park clean up has been delayed a week to ensure everything is dry enough.
2. Baseball sign ups are in progress and going well.
3. Pool is set to open June 9th and open weekends initially until school gets out.
4. Ms. Kiefer-Cioffi showed an award the rec department received from the Rutland VT Little League.

Rutland Town Road Commissioner Mr. Byron Hathaway reported:

1. Mr. Hathaway presented a letter from Carrara's Rustproofing requesting an insurance waiver to continue to treat the town trucks. He is not going to continue to use their service.
2. Mr. Hathaway presented a culvert bid letter.
3. Mr. Hathaway presented a top soil screening bid letter.
4. Mr. Hathaway presented the job description for the Highway Maint. Worker job description
5. Mr. Hathaway presented the current TOR employment application. Some comments were given for updates to it.
6. Mr. Hathaway presented the combined paving bid proposal for the Town of Rutland and Mendon.
7. Mr. Hathaway presented a proposed contract between the Towns of Rutland and Mendon and the eventual paving contractor selected. This will be shared with the town attorney for his review.
8. Mr. Hathaway presented the Better Roads Grant Agreement for the boards signature. Ms. Ashcroft made a motion to approve and have Mr. Terenzini sign on the boards behalf. Ms. Kiefer-Cioffi made a second to the motion. The motion passed 4-0.
9. Mr. Hathaway said he has applied for some paving grants for other projects.
10. Mr. Hathaway presented a contract proposal for help with road inventories. Entire cost is covered by a grant. Mr. Faignant made a motion to approve. Ms. Ashcroft made a second to the motion. The motion was amended to allow Mr. Terenzini to sign. Motion passed 4-0.
11. Mr. Hathaway presented an application from the planning commission that could allow us to be awarded work from the state to sign areas of the town with sharp curves. Mr. Faignant made a motion to approve and to have Mr. Terenzini sign. Ms. Ashcroft made a second to the motion. The motion passed 4-0.
12. Mr. Hathaway informed the board the inventory and readings of the Flory Heights water meters is in progress.

13. Ms. Ashcroft thanked the town road crew form their help rescuing a dog trapped inside a house on fire recently

Rutland Town Fire Chief Mr. Frank Cioffi reported:

1. Mr. Cioffi informed the board bids for the McKinley Avenue fire station are out.
2. Mr. Cioffi reported on a recent house fire on East Pittsford Road.
3. SCBA research for the purchase is ongoing. Will be going out to bid soon.
4. Discussion on the options for the front pads of the Center Rutland Fire Station

Regional Planning Commission Representative Mr. Fred Nicholson reported:

1. Mr. Nicholson updated the board on the recent approval of the Pittsford Town Plan.
2. Mr. Nicholson updated the board on VT Act 171, forest fragmentation.
3. Mr. Nicholson updated the board on state road projects. A list will be available in the Administrative Assistants office.
4. Mr. Nicholson, as tree warden, looked at some trees a resident requested he be able to take down. He will handle this with the resident directly.
5. Mr. Nicholson and Mr. Hathaway recommended the town start a Ash tree inventory as a proactive measure due to an invasive species which is killing the trees.

Rutland Town Police Chief Mr. Ed Dumas reported:

1. Chief Dumas presented the board with the most recent calls for service.

Rutland Town Administrative Assistant to the Select Board Mr. Bill Sweet reported:

1. Mr. Faignant asked about a review of the filing cabinets and electronic files in respect to the presence or absence of select board members names and references.
2. Discussed contract with Image Setters to complete website work. Mr. Faignant made a motion to approve the contract and for Mr. Terenzini to sign. Ms. Ashcroft made a second to the motion. The motion passed 4-0.
3. Discussion regarding the bids for lighting upgrade at the transfer station. The 2 bids were considered. Mr. Faignant and a motion to accept the bid from Matt Voity, Electrician. Ms. Ashcroft made a second to the motion. The motion passed 3-1. Ms. Kiefer-Cioffi voted against the motion.

4. Reviewed the updated meeting room use policy. Mr. Fagnant made a motion to approve. Ms. Ashcroft made a second to the motion. Discussed the changes made. Motion passed 4-0.
5. Reviewed updated town official list. Needs a clerical update to correct the spelling of Ms. Kiefer-Cioffi's last name in the Justice of the Peace section.
6. Reviewed correspondence with Kevin Brown re Alpine pipeline connections. Referred topic to the Water and Sewer committee.
7. Bids have been received for carpeting, power washing and painting. Will be referred to the building committee for review.
8. Discussion about recording of time while out of the office for a fire call. Will follow up with Andrew, our town auditor and come back with recommendations.

Committee Meeting Updates:

No updates other than previously discussed in meeting.

Scholarship – Applications are due April 20th.

New Town Road - Discussed conference call with Byron, Bill, Susan and Peter Brawley from Chase Green Mountain regarding impacts on their property.

Rail / Sewer Line – A representative from VTrans will be at our May 1st meeting to discuss what help they can be in resolving the issue.

Motion to enter executive session for the purpose of discussing a personnel matter and pending litigation made by Mr. Fagnant. Ms. Kiefer-Cioffi made a second to the motion. Motion passed 4-0.

Select Board came out of Executive Session at 8:36PM. No action was taken.

Upon motion by Chris Kiefer-Cioffi, seconded by Mary Ashcroft, and unanimously approved, the meeting was adjourned at 8:36PM.

Respectfully submitted, Mr. Bill Sweet

Joshua Terenzini, Chairman

Mary Ashcroft, Clerk

John Paul Faignant

Chris Kiefer-Cioffi

Joe Denardo

Center Rutland, VT.