

**TOWN OF RUTLAND
SELECT BOARD MEETING
RUTLAND TOWN SCHOOL
1612 POST ROAD, RUTLAND, VT**

MINUTES-MONDAY, MARCH 5, 2018

Board Members Present: Josh Terenzini, Mary Ashcroft, Chris Kiefer-Cioffi, Joe Denardo

- Meeting opened at 5:30 P.M. with the Pledge of Allegiance.

Approval of Orders:

The Board approved the orders.

Rutland Town Planning Commission Chair Ms. Barbara Noyes-Pulling reported:

- 1) Ms. Pulling informed the Board the Thomas' Farm Solar Developer Mr. Tom Garden has drafted a Net Metering letter she will be presenting to the Commission at their next meeting on Thursday, March 8, 2018.
- 2) Ms. Pulling cited the comments from the Public Service Department (PSD) regarding the Town's Renewable Energy Plan. Ms. Pulling stated the PSD approved having a developer paying for a Viewshed Analysis for each project. Ms. Pulling informed the Board she is working with a Professor at Middlebury College who may have students perform a Viewshed Analysis for the Town as part of their studies.
- 3) Ms. Pulling updated the Board on the Gerdon subdivision.

Rutland Town Clerk and Treasurer Ms. Kirsten Hathaway reported:

- 1) Ms. Hathaway presented three liquor licenses to the Board for approval: Two for Hospitality Management of Rutland Town DBA Holiday Inn; one for the restaurant and one for outside consumption and Mama T's Country Kitchen. Ms. Ashcroft made a motion to approve. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.

Rutland Town Recreation Director Mr. Mike Rowe reported:

- 1) Mr. Rowe stated that basketball is winding down.
- 2) Mr. Rowe said baseball sign-ups are ongoing and can be found on the Town's website, at the Town School and the Town office.

Rutland Town Road Commissioner Mr. Byron Hathaway reported:

- 1) Mr. Hathaway cited proposed agreement with the Conservation District for the Board's signature at the next meeting.
- 2) Mr. Hathaway said he hopes to have paving bids for the next meeting.

Rutland Town Fire Chief Mr. Frank Cioffi reported:

- 1) Mr. Cioffi updated the Board on the progress of the installation of the roofs at the Center Rutland Fire Station and the purchase of locks.
- 2) Mr. Cioffi informed the Board bids for installation of the well at the McKinley Fire Station will be going out in April 2018.

Rutland Regional Planning Commission Representative Mr. Fred Nicholson Reported:

- 1) No meeting no report.

Rutland Town Administrative Assistant to the Select Board Mr. Bill Sweet reported:

- 1) Mr. Sweet informed the Board the Automated External Defibrillator has been installed at the Town Hall.
- 2) Mr. Sweet presented the current Meeting Room Policy to the Board for additions or corrections. After discussion the Board decided that if meetings are after hours a Town employee will be present and paid a fee. Ms. Ashcroft made a motion to approve the Policy. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.

Rutland Town Police Chief Mr. Ed Dumas reported:

- 1) Mr. Dumas updated the Board on Department activity since the last Select Board meeting.
- 2) Mr. Dumas informed the Board that Town School Resource Officer (SRO) Mr. John Sly has been asked by other schools to provide Active School Shooter Response Training (ALICE) and expressed his concerns regarding training other schools and performing his SRO duties.

New Business:

Town Delinquent Tax Collector Mr. Chris Howland:

Mr. Howland presented to the Board his process of reporting the collection and balance of delinquent taxes. Ms. Hathaway stated that she signs off on Mr. Howland's reports and has never had an issue. Town Auditor from A&M Peisch Mr. Andrew Simonds told the Board that there have been no issues in the auditing process and it is most likely a typographical error in his report for the Annual Report. Mr. Simonds gave Mr. Howland suggestions to prevent errors in the future.

Letter from Rutland Regional Ambulance/Mr. Don Chioffi:

Mr. Terenzini cited a letter asking the Board to re-appoint Mr. Chioffi as a representative for the Town. Mr. Ashcroft made a motion to re-appoint Mr. Chioffi. Mr. Denardo made a second to the motion. Motion passed unanimously.

Committee Meetings:

The Board discussed upcoming Building and Inter-Municipal Committee Meetings.

Packet Items:

The Board discussed additional packet items. Information only, no action taken.

Ms. Kiefer-Cioffi made a motion to move into Executive Session to discuss possible litigation. Mr. Denardo made a second to the motion. Motion passed unanimously and Board into Executive Session at 6:30 P.M.

Board moved out of Executive Session at 6:41 P.M. Ms. Ashcroft made a motion to adjourn. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously. Meeting adjourned at 6:41 P.M.