

**DRAFT
TOWN OF RUTLAND
SELECT BOARD MEETING
RUTLAND TOWN MUNICIPAL BUILDING**

MINUTES: FRIDAY, DECEMBER 15, 2017

- Board members present: Josh Terenzini, Mary Ashcroft, John Paul Faignant, Chris Kiefer-Cioffi, Joe Denardo
- Meeting opened at 6:30 with the Pledge of Allegiance

Approval of Orders:

The Board approved the orders.

Approval of Minutes: Tuesday, November 27, 2017

Mr. Faignant made a motion to approve. Ms. Kiefer-Cioffi made a second to the motion. After an addition on page 3 made by Ms. Ashcroft motion passed 4-0-1. Mr. Denardo abstained from the vote.

Questions from the Floor:

- 1) Town Lister Mr. Howard Burgess addressed the Board regarding a 2.25 acre parcel that needs to be added to the Grand List in the amount of \$4,300.00. After discussion Ms. Ashcroft made a motion to accept the parcel and authorize Mr. Burgess to assign it a number. Mr. Denardo made a second to the motion. Motion passed 4-0-1. Mr. Faignant abstained from the vote.
- 2) Mr. Burgess presented the Board a bill regarding the replacement of the Flow Meter at the Pump Station. Mr. Burgess explained the agreement is that after The Town of West Rutland's contribution from the excess funds from their water project, the Town and Fire District #1 would split the cost. Ms. Ashcroft made a motion for the Town to pay \$2,008.00 out of the Water and Sewer Fund for the remaining balance of the installation of the Flow Meter. Mr. Denardo made a second to the motion. Motion passed 3-1-1. Ms. Kiefer-Cioffi voted in the negative and Mr. Faignant abstained from the vote.

- 3) Mr. Burgess updated the Board on 911 address changes that will need to be implemented in the Town after the first of the year.
- 4) Mr. Burgess updated the Board on the purchase of 36 acres from Thomas Gerdon's Estate to VELCO.

New Business: Mark Youngstrom-Otter Creek Engineering:

Mr. Youngstrom presented information to the Board regarding a preliminary design for a pocket park in Center Rutland. After discussion Ms. Ashcroft made a motion for Mr. Youngstrom to proceed. Mr. Faignant made a second to the motion. Motion passed unanimously.

Rutland Town Planning Commission Chair Ms. Barbara Noyes-Pulling reported:

- 1) Ms. Pulling informed the Board a draft of Renewable Energy Plan (REP) has been submitted to the Public Service Department (PSD). Ms. Pulling stated that Planning Commission decided to put an Energy Coordinator and an Energy Committee in the Plan to assist with State requirements and targets. Ms. Pulling said the REP will be replacing the existing Energy/Solar Section of the Town Plan.
- 2) Ms. Pulling requested the Board approve \$6,000.00 in addition to the Planning Commission's budget for a Certified Aesthetic Analysis for protecting Scenic Resources. Discussion only, no action was taken.

Rutland Town Clerk/Treasurer Ms. Kirsten Hathaway reported:

Ms. Hathaway was absent.

Rutland Town Recreation Director Mr. Mike Rowe reported:

Mr. Rowe was absent.

Rutland Town Road Commissioner Mr. Byron Hathaway reported:

- 1) Mr. Hathaway cited an email from Vermont Agency of Transportation (VTRANS) District Administrator Mr. Rob Faley regarding the crosswalk from the new Cold River Road sidewalk to Aldi's which will cost \$15,000.00-\$20,000.00. Mr. Faley asked what the Town's financial involvement level will be for this project. After discussion Mr. Hathaway will research the required permits and if any grants are available to help fund the project.
- 2) Mr. Hathaway cited an email from VTRANS Stormwater Technician Ms. Jennifer Callahan regarding VTRANS making an additional contribution for the Randbury Road MS 4 project in which Ms. Callahan said VTRANS has given all they are going to give.
- 3) Mr. Hathaway cited the grant agreement on the Board's desks regarding a grant for the design and construction of a gravel wetland on Randbury Road. After discussion Mr. Faignant made a motion to not sign the agreement. Ms. Ashcroft made a second to the motion. Motion passed unanimously.
- 4) Mr. Hathaway presented the Board options for plowing the new sidewalk on Cold River Road. Discussion only, no action taken.
- 5) Mr. Terenzini cited an email requesting the traffic light at the Hannaford intersection be changed at the turning lanes from solid lights to right and left turn arrows. Mr. Terenzini said he talked with some business owners in the area who said it is the best thing that could ever happen.

Town Fire Chief Mr. Frank Cioffi reported:

- 1) Mr. Cioffi updated the Board on the progress of the repairs to the ventilation system at the Center Rutland Fire Station and said two Carbon Monoxide detectors need to be replaced in the amount of \$4,000.00-\$5,000.00. Mr. Faignant asked for something in writing from the vendor. Mr. Denardo suggested the engineer discuss the issue with the Board.
- 2) The Board and the Chief discussed drainage issues at the Center Rutland Fire Station.

- Town Police Chief Mr. Ed Dumas, Rutland Regional Planning Commission Representative Mr. Fred Nicholson and Town Administrative Assist Ms. Patty Carbine were absent.

Committee Meeting Updates:

- Ms. Ashcroft reported the Finance Committee met on December 7, 2017 and the audit was reviewed with Town Auditor Mr. Andrew Simonds and Ms. Hathaway. Mr. Simonds will meet with the full Board regarding the audit.
- Ms. Ashcroft reported the Building Committee met on December 7, 2017 and the painting bid from Mixed Media was reviewed by Ms. Ashcroft and Mr. Denardo in the amount of \$1,500 for the labor \$500.00 for materials and supplies. Ms. Ashcroft made a motion for the Board to accept the bid from Mixed Media in an amount not to exceed \$2,000.00. Mr. Fagnant made a second to the motion. Motion passed unanimously.
- Mr. Fagnant reported the Personnel Committee has been going through applications for the Assistant to the Select Board position and have narrowed it down to four applicants for interviews in the next week to ten days.

Progress of Various Projects:

Memorial in front of Town Hall:

Mr. John Socinski from Rutland Marble and Granite gave Ms. Ashcroft an estimate for placing black marble on the two sides of the monument that have names and re-cutting them in the amount of \$7, 580.00 per side. To remove and replace the existing memorial the cost would be \$25,390.00. After discussion Ms. Kiefer-Cioffi will look into obtaining grant money for the project.

The Circle Invoice:

Mr. Fagnant made a motion to pay the Circle invoice. Ms. Ashcroft made a second to the motion. Motion passed unanimously.

VHB Alternative Proposal:

The Board reviewed the information provided by VHB which proposes linking Farrell Road north to Randbury Road and further north to Aldi's Drive in the amount of 2.57 million dollars. Ms. Ashcroft stated the amount does not cover soft costs such as engineering, permitting, rights of way easements and land acquisition. After discussion Mr. Fagnant made a motion to obtain a proposal from VHB to determine the cost of preliminary engineering for the project. Ms. Ashcroft made a second to the motion. Motion passed unanimously.

Town Report:

Mr. Terenzini informed the Board we are in the second year of a two year contract with REPRO graphics in South Burlington, Vermont.

Packet Items:

The Board reviewed packet items. Mr. Fagnant made a motion to order the Fourth of July 2018 fireworks from Northstar in the amount of \$7,500.00. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.

Ms. Ashcroft made a motion to move into Executive Session to discuss a personnel matter. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously. The board moved into executive session at 8:33 P.M.

Board moved out of Executive Session at 8:46 P.M. No action was taken. Mr. Fagnant made a motion to adjourn. Mr. Denardo made a second to the motion. Meeting adjourned at 8:47 P.M.