

**TOWN OF RUTLAND
SELECT BOARD MEETING
RUTLAND TOWN MUNICIPAL BUILDING**

MINUTES:
TUESDAY, October 17, 2017

Board members present: Josh Ternzini, Mary Ashcroft, John Paul Faignant, Chris Kiefer-Cioffi, Joe Denardo

- Meeting opened at 6:30 P.M. with the Pledge of Allegiance.

Approval of Orders:

The Board approved the orders.

Select Board Minutes-Tuesday, October 3, 2017:

After a minor correction on page four Mr. Denardo made a motion to approve. Ms. Ashcroft made a second to the motion. Motion passed 4-0-1. Mr. Faignant abstained from the vote.

Public Comment:

There was no public comment.

New Business: Rutland County Senator Mr. David Soucy:

Senator Soucy introduced himself and cited his concerns with the opioid crisis and bringing jobs to Rutland County. Senator Soucy encouraged Board members, Department Heads and Town residents to contact him with their concerns.

Ms. Pamela Clapp-Solid Waste Alliance Communities (SWAC) Administrator:

Ms. Clapp introduced herself and explained to the Board her role as liaison to the State of Vermont regarding the disposal and recycling of solid waste. Ms. Clapp informed the Board of the upcoming SWAC meeting on Thursday, October 19, 2017 at 6:00 P.M. Ms. Clapp stated the budget for the 2017-2018 year will not change and cited upcoming events regarding the collection of hazardous waste.

Generator Installation Bids:

Mr. Terenzini opened bids from Reliant Electric of South Burlington, Stubbins Electric of Rutland Town, Keyser Energy of Rutland City, and Powers Generator Service from Swanzey, New Hampshire. After discussion Mr. Fagnant made a motion to table the decision for the next Board meeting on Monday, October 30, 2017 so the Building Committee can review the bids. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.

Rutland Town Planning Commission Vice-Chair Mr. Dana Peterson reported:

- 1) Mr. Peterson updated the Board on the progress of the Renewable Energy Project.

Rutland Town Clerk/Treasurer Ms. Kirsten Hathaway reported:

Ms. Hathaway was absent.

Rutland Town Road Commissioner Mr. Byron Hathaway reported:

- 1) Mr. Hathaway cited an email he sent to Mr. Terenzini regarding two bills from the City of Rutland for work they did at the Heritage Hill line. After discussion Mr. Terenzini will talk with Town Attorney Mr. Kevin Brown about the issue.
- 2) Mr. Hathaway said he spoke with Rutland City Project Manager Mr. Dave Sears who told him the City will not plow the new sidewalk on Cold River Road because they don't plow Town sidewalks. Mr. Hathaway cited several examples of the City plowing Town sidewalks. After discussion the Board decided to have an Inter-Municipal Committee meeting with the City's Department of Public Works Commissioner Mr. Jeff Wennberg and Mayor Dave Allaire to discuss the issue.
- 3) Mr. Hathaway cited the Grant Agreement for the Hitzel Terrace project that needs to be reviewed and signed at the next meeting on Monday, October 30, 2017.
- 4) Mr. Hathaway said the Town is waiting for the Grant Agreement for the Randbury Road project and expressed concern regarding the calculations from Storm Water Consultant Mr. Andres Torrizo. The Board decided to discuss the issue in Executive Session.
- 5) Mr. Hathaway asked permission to purchase a sliding sander for the small Town truck. After discussion it was decided Mr. Hathaway would put the proposal out to bid.
- 6) Mr. Hathaway said he spoke with Town Tree Warden Mr. Fred Nicholson who is marking timber at Northwood Park for sale. Mr. Nicholson recommended selling the timber as a

lump sum sale versus a mill scale sale and Mr. Hathaway concurred. Mr. Hathaway said the when the bids come in the Board will have to approve the sale.

Rutland Town Fire Chief Mr. Frank Cioffi

- 1) Mr. Cioffi updated the Board on a fire-prevention class at Rutland Town School.
- 2) Mr. Cioffi stated the bids for the installation of the roofs at the Center Rutland Fire Station have been advertised.
- 3) Mr. Cioffi said the final control wiring is complete at the Center Rutland Fire Station and the engineer will be inspecting it on Friday, October 20, 2017.
- 4) Mr. Cioffi informed the Board of an insurance policy premium for fire employees who are hurt on the job that has gone down because the Town hasn't had a claim in a long time. The insurance company which is though the Volunteer Firefighters of America suggested raising the coverage with the premium being less expensive than last year in the amount of \$2,743.00.
- 5) Mr. Faignant cited the current draft of the By-Laws for the Rutland Town Fire Department. After review and discussion Mr. Faignant made a motion to approve the By-Laws as presented as well as the changes that were discussed. Ms. Ashcroft made a second to the motion. Motion passed unanimously.

Rutland Regional Planning Commission representative Mr. Fred Nicholson reported:

Mr. Nicholson was absent.

Rutland Town Police Chief Mr. Ed Dumas reported:

- 1) Mr. Dumas stated that to date the Department has responded to approximately 1,020 calls and complaints.
- 2) Mr. Dumas informed the Board the State of Vermont has taken over the task of reporting the statistics of motor vehicle stops.
- 3) Mr. Dumas informed the Board of a meeting on Tuesday, November 7, 2017 he will be attending regarding Regional Policing.

Town Administrator Assistant Ms. Patty Carbine reported:

- 1) Ms. Carbine reported Storm Water Consultant Mr. Andres Torrizo will be at the Tuesday, November 14, 2017 Select Board meeting at 6:30 P.M.
- 2) Ms. Carbine stated she has been in touch with U-Haul CEO Mr. Jim Blair who states his legal team is working on the easement deed for the Cold River Road sidewalk. Ms. Carbine stated she can't locate the easement from Reynolds and Sons and will ask Town Attorney Mr. Kevin Brown of its whereabouts.
- 3) Mr. Carbine updated the Board on the meter situation at Flory Heights. Mr. Terenzini suggested a Water and Sewer Committee meeting to discuss the issue.
- 4) Ms. Carbine cited two quotes from Mr. Pat Curtis of Vermont Digital regarding a program which will enable her to add to PDF files. After discussion Ms. Carbine will gather more information and talk with Ms. Hathaway.
- 5) Ms. Carbine cited the credit card fraud document for signature in the amount of \$577.81. Mr. Faignant made a motion for the Chair to sign. Mr. Denardo made a second to the motion. Motion passed unanimously.
- 6) Ms. Carbine cited a Regional Transportation Council Alternate document appointing Town resident Mr. Jim Hall for signature. After discussion Mr. Faignant made a motion to table the issue until the next meeting. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.
- 7) Ms. Carbine informed the Board Friendly's Restaurant is requesting a refund as they were accidentally charged interest on their February 2017 bill in the amount of \$84.19. Ms. Ashcroft made a motion to refund the money. Mr. Faignant made a second to the motion. Motion passed unanimously.

Town Recreation Director Mr. Mike Rowe reported:

- 1) Mr. Rowe stated the closing of Northwood Park and Dewey Field will be complete in the next week.
- 2) Mr. Rowe reported the Halloween Party will be Friday, October 27, 2017 from 6:00 P.M. to 8:00 P.M. at the Rutland Town School.
- 3) Mr. Rowe said the last date for the finishing work to the trail at Northwood Park was cancelled due to rain and has been rescheduled for Sunday, October 22, 2017 from 8:00 AM to 12:00 P.M.

- 4) Mr. Rowe said basketball sign-ups are ongoing and posted on the web.
 - 5) After discussion Ms. Kiefer-Cioffi and Mr. Rowe will be setting up a Recreation Committee meeting to discuss the Town Recreation Budget.
- Mr. Terenzini informed the public the next Select Board meeting will be on Monday, October 30, 2016 at 6:30 P.M.

Committee Meeting Updates:

Fire- Mr. Terenzini reported the Fire Budget is almost complete.

Police- Ms. Kiefer-Cioffi reported there will be a Police Committee meeting on Thursday, October 19, 2017 at 6:00 P.M. at the Town Police Department to discuss the Police Budget.

Service Road- Ms. Ashcroft reported there was a Draft Alternatives meeting on Tuesday, October 17, 2017 at 4:30 P.M.

Fire- Mr. Denardo reported there was a meeting regarding the placement of the well at the McKinley Fire station on Friday October 6, 2017.

Building- Mr. Terenzini reported the Board met with the Rutland Town School Board on Monday, October 16, 2017 at 5:30 P.M. at the Cheney Hill Community Center. Mr. Terenzini stated the School Board's majority vote was to keep the building and the Town will be paying the expenses on the building until the transfer in June 2018.

Progress of Various Projects:

The Board reviewed the projects. No action was taken.

Old Business-Public Nuisance Ordinance:

Mr. Faignant made a motion to approve the Ordinance and publish it to the public. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.

Packet Items:

Army Corps of Engineers Self-Verification Form-Mr. Faignant made a motion for the Chair to sign. Ms. Ashcroft made a second to the motion. Motion passed unanimously.

Other items were information only.

Upcoming Meetings: Ms. Ashcroft informed the Board and public of the following meetings:

Monday October 23, 2017 at 6:00 P.M. at the West Rutland Town Hall to discuss the Business Route 4 Bike/Pedestrian Path.

Tuesday, October 24, 2017 at 6:00 P.M. at the Rutland Town Hall to talk with West Rutland Town Manager Ms. Maryann Goulette, former Town Manager Mr. Dave Lewis and City of Rutland Department of Public Works Commissioner Mr. Jeff Wennberg regarding their responsibilities.

Wednesday, October 25, 2017 at 5:30 P.M. at the Rutland Town Hall for Service Road alternatives discussion.

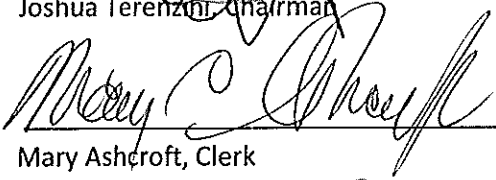
- Ms. Kiefer-Cioffi cited a letter read by a Town resident complimenting the Town Recreation Department and Swim Instructors.
- Mr. Faignant made a motion to move into Executive Session. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously. Board moved into Executive Session at 7:54 P.M.
- Board moved out of Executive Session at 8:34 P.M. No action was taken. Mr. Denardo made a motion to adjourn. Mr. Faignant made a second to the motion. Motion passed unanimously. Meeting adjourned at 8:35 P.M.

TOWN OF RUTLAND
SELECT BOARD

Signed October 30, 2017



Joshua Terenzini, Chairman



Mary Ashcroft, Clerk



John Paul Faignant



Chris Kiefer-Cioffi



Joe Denardo

Center Rutland, VT.