

**TOWN OF RUTLAND  
SELECT BOARD MEETING  
RUTLAND TOWN MUNICIPAL BUILDING**

MINUTES:  
TUESDAY, September 19, 2017

Board members present: Josh Terenzini, John Paul Faignant, Chris Kiefer-Cioffi, Joe Denardo.

- Meeting opened at 6:30 P.M. with the Pledge of Allegiance.

Approval of Orders:

The Board approved the orders.

Select Board Minutes-Tuesday, September 5, 2017:

After a minor correction on page four Mr. Faignant made a motion to approve. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.

Questions from the floor:

- 1) Director of the Rutland Free Library Mr. Randall Smathers introduced himself to the Board and invited the Board to come in for a tour. Mr. Terenzini asked how many Town residents have a library card as that will be a question asked at the pre-town meeting regarding appropriations. Mr. Smathers will obtain that information for Mr. Terenzini.
- 2) President of Kepler Consulting PC Mr. Greg Kepler gave a presentation regarding the issues of the spur lines over the manhole cover at Seward Road/Quality Lane and possible solutions. Mr. Denardo stated he spoke with Mr. Shane Filskov from the Railroad and requested the railroad relocate 200 feet of track over the manhole. After some discussion Mr. Terenzini will follow up with Town Attorney Mr. Kevin Brown.
- 3) Delinquent Town Tax Collector Mr. Chris Howland updated to the Board on abated taxes and the totals from the New England Municipal Resource Center (NEMRC).
- 4) Town Transfer Station Manager Mr. Richard Lloyd stated Saturday, September 23, 2017 is Hazardous Waste Day. Mr. Lloyd informed the Board the collection of food scraps has netted a poor response and explained what kinds of food scraps that will be accepted.

New Business: Mr. Jim O'Gorman/Rutland County Solid Waste District (RCSWD):

Mr. O'Gorman cited a letter sent to the Select Board explaining the possibilities and options associated with joining the RCSWD as well as presented the Board with the pros and cons between the RCSWD and the Solid Waste Alliance Communities (SWAC). Mr. O'Gorman stated if the Town wanted to become a member of RCSWD it would need to be voted on at a special election or Town meeting election. If the vote was favorable the Town would have to petition to the RCSWD Board to join. Ms. Kiefer-Cioffi asked if the Town did not join RCSWD would it will have access to the electronics program. Mr. O'Gorman stated per State requirement non-district Towns would be able to participate.

Rutland Town Planning Commission-Mr. Dana Peterson for Ms. Barbara Noyes-Pulling reported:

- 1) Mr. Peterson stated the Planning Commission made a motion for the Select Board to approve an amount not to exceed \$6,000.00 for an Aesthetic Consultant to perform a Viewshed Analysis in the next fiscal year budget which passed unanimously.
- 2) Mr. Peterson stated the Planning Commission made a motion to recommend the Select Board not take any options off the table regarding the US Route 4 Rutland Town/West Rutland Bike/Pedestrian Path which passed unanimously.
- 3) Mr. Peterson updated the Board on the Renewable Energy Plan's Preferred Areas for solar sites. Mr. Peterson said Planning Commission member Mr. Howard Burgess has spoken with Town resident Mr. Mark Foley, Sr. who is interested in participating in a project.
- 4) Mr. Faignant made a motion to appoint Mr. Richard Lloyd to the Planning Commission. Mr. Denardo made a second to the motion. Motion passed unanimously.

Rutland Town Clerk/Treasurer Ms. Kirsten Hatahway reported:

- 1) Ms. Hathaway stated she has been in contact with NEMRC and they are working on a quote regarding upgrading our utilities program.
- 2) Ms. Hathaway informed the Board she will be attending a conference on Tuesday, September 26, 2017 regarding the budgeting process.
- 3) Ms. Hathaway said she has received the revised tax bills from the State of Vermont and they will be sent tomorrow, September 20, 2017.
- 4) Ms. Hathaway stated Mr. Andrew Simonds of A&M Peisch will be starting the audit tomorrow, September 20, 2017.

- 5) Ms. Hathaway cited the budget status updates presented to the Board for the 2018-2019 budgets.
- 6) Ms. Hathaway said the Clerk/Treasurer's office is accepting requests for absentee ballots for the October 10, 2017 election. Town residents may also come into the office for early voting.

Rutland Town Recreation Director Mr. Mike Rowe reported:

- 1) Mr. Rowe stated there will be last minute trail work on Sunday, October 8, 2017 at 8:00 A.M.
- 2) Mr. Rowe said the Halloween Party will be Friday, October 27, 2017.
- 3) Mr. Rowe stated he had all of the information regarding replacing the lights at Dewey Field and requested a recreation Committee meeting to discuss it.

Rutland Town Road Commissioner Mr. Byron Hathaway reported:

Mr. Hathaway was not present but submitted a report:

- 1) Road side mowing will be completed this week.
- 2) Clean up from paving is almost complete and the Town Highway Garage and Northwood Park will be top soiled and seeded.
- 3) Winter road salt will be purchased from Cargill as they are the low bidder on the State Contract for District #3 at \$68.68 per ton and \$10.00 cheaper than last year.
- 4) A citizen from Adele Stanley apartments has requested a cross walk across US Route 7 South to Aldi's. The process is for the Town to send a request letter to Mr. Rob Farley who would forward the letter to Montpelier. A survey would be done to determine if there is a need. If it is determined there is a need the crosswalk would be installed. Mr. Hathaway asked (in his report) who should send the letter. It was decided Mr. Hathaway would send the letter.

Rutland Town Fire Chief Mr. Frank Cioffi reported:

- 1) Mr. Cioffi stated the ventilation upgrade at the Center Rutland Fire Station is complete.
- 2) Mr. Cioffi informed the Board he has five firefighters in class upgrading to firefighter two status and three upgrading to firefighter one status.

- 3) Mr. Cioffi asked permission to take approximately \$2,500.00 from the Center Rutland Station Fire Bond to replace the compressor at the McKinley Fire Station as well performing some additional work at the Center Rutland Fire Station. Mr. Denardo made a motion for the Chief to take an amount not to exceed \$2,500.00 from the Center Rutland Fire Station Bond for the replacement. Mr. Faignant made a second to the motion. Motion passed unanimously.
- 4) Mr. Cioffi reminded Town residents to have their boilers and furnaces in working order in preparation of winter.

Rutland Regional Planning Commission (RRPC) Representative Mr. Fred Nicholson reported:

Mr. Nicholson was absent.

Rutland Town Police Chief Mr. Ed Dumas reported:

Mr. Dumas was absent. Ms. Kiefer-Cioffi cited an updated Federal Impartial Policing Policy regarding law enforcement assistance to Federal Agents as well as a Bill that is in the House requiring towns to supply their own police departments.

Town Administrator Assistant Ms. Patty Carbine reported:

- 1) Ms. Carbine stated that Mr. Tom Fuller will not be available to replace the tiles in the Clerk/Treasurer's office or install the security cameras at the Town Hall until mid-October.
- 2) Ms. Carbine informed the Board surveyor Mr. Mark Courcelle will have a design of the Town Transfer Station septic system in the next few weeks.
- 3) Ms. Carbine presented a Working in the Right of Way Permit as well as language from the State. After some discussion Ms. Carbine will update the Permit and send it to the Board for review.
- 4) After some discussion Mr. Faignant made a motion to increase the bond fee for Working in the Right of Way Permits from \$500.00 to \$1,500.00. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.
- 5) Ms. Carbine informed the Board there are meters that need replacing at Flory Heights. Ms. Carbine explained the meters that are being replaced do not have an outside remote and she has to make calls to residents for meter readings. After some discussion the Water Sewer Infrastructure Committee will look into the issue.

- 6) Ms. Carbine informed the Board Rutland Town Planning Commission member Mr. Fred Nicholson would like to be a voting member of the Vermont League of Cities and Towns annual meeting and adoption of the 2018 Municipal Plan. Mr. Fagnant made a motion to appoint Mr. Nicholson. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.
- 7) Ms. Carbine informed the Board she contacted several towns around Rutland Town and obtained email information on where they post bids for projects in their towns.

Committee Meeting Updates:

Building:

Mr. Denardo spoke with Ms. Hathaway regarding the air conditioner in the Clerk's office and suggested a technician inspect it.

Mr. Denardo presented the Invitation to Bid for a Town generator to the Board.

Route 4 Corridor Bike/Pedestrian Path:

Mr. Terenzini informed the Board he will be coordinating a meeting with the West Rutland Board in mid-October regarding possible grants for the project.

Cold River Road Solar Site Glare Issue:

Mr. Terenzini informed the Board the solar company Rutland Renewable Energy, LLC/ Gro Solar) is supposed to be using non reflective solar panels and is still looking into the issue.

TGI Fridays:

Mr. Terenzini cited a "TGI Fridays coming soon" sign on Route 7 South. Mr. Terenzini stated the Town is not listed on their website as a new location and believes it is a rumor.

Board to discuss future plans for Town Administrator position:

Mr. Terenzini suggested each Board member create a job description to meld into one.

- Mr. Fagnant made a motion to move into executive session for a personnel matter. Ms. Kiefer-Cioffi made a second to the motion. Board moved into executive session at 8:07 P.M. Board moved out of executive session at 8:15 P.M. Mr. Fagnant made a motion to adjourn. Mr. Denardo made a second to the motion. Motion passed unanimously.