

**TOWN OF RUTLAND
SELECT BOARD MEETING
RUTLAND TOWN MUNICIPAL BUILDING**

MINUTES:
MONDAY, TUESDAY APRIL 18, 2017

Board members present: Josh Terenzini, Mary Ashcroft, John Paul Fagnant, Chris Kiefer-Cioffi.

- Meeting opened at 6:30 P.M. with the Pledge of Allegiance.

Approval of Orders:

- The Board approved the orders.

Select Board Minutes-Tuesday, April 4, 2017:

- Mr. Fagnant made a motion to approve. Ms. Ashcroft made a second to the motion. Motion passed unanimously.
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Questions from the floor/ Public comment:

- There was no public comment.

New Business:

Celebration Committee:

- Town resident Ms. Patty Minichello presented the Celebration Committee's schedule and agenda for the July 1, 2017 celebration. Mr. Terenzini asked the Board's permission to solicit donations. Board members acknowledged it is ok to solicit donations. No vote was taken.
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Northwood Park Shared Use Path:

University of Vermont (UVM) students gave a power point presentation regarding the proposed Northwood Park Shared Use Path. The path would begin in Northwood Park and could extend to either Chasanna Drive or Sanborn Place, and then extend to the Town Elementary School. The Board will receive a final presentation after the students present their project on Wednesday, May 10, 2017.

Mr. Fagnant suggested the students address the parking problem on Sanborn Place and Chasanna Drive. He said vehicles parked at the intersection clog up

the circle making it difficult for emergency vehicles to enter. Mr. Terenzini presented the students with a \$500.00 check made out to the UVM Department of Civil and Environmental Engineering as a donation for their hard work.

Fireworks Sale Application:

Mr. Charles Greeno Jr. and Mr. Charles Greeno III presented an application to sell fireworks on Route 4 East for the months of June, July, August and December of 2017. They said they would renew the application in 2018 if there are no adverse effects.

Mr. Zingale suggested the Greeno's and the owner of the property check with Act 250 regarding any permits that may be required.

After some discussion Mr. Faignant moved to table the application to the next Select Board meeting on May 2, 2017. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.

Mableway Path Scoping Study:

- Mr. Daniel Biggs from Weston Sampson made a power point presentation on the proposed Pedestrian/Bike Path to run from the Town of Rutland Town to the Town of West Rutland.

Mr. Biggs said the shared use path is separate from the road itself and that there will be a dedicated bike lane with a lane for pedestrians on each side of Business Route 4. Mr. Biggs said there will be select locations for crossings the road along the path either for access to commercial businesses or other areas of interest adjacent to the path. Mr. Biggs said markings would be painted on the road alerting motorists that bikers and pedestrians are using the path.

Mr. Biggs said safety for pedestrians and cyclists can be improved by educating pedestrians, cyclists and motorists as to crossing locations. Town Administrator Mr. Joseph Zingale expressed safety concerns for those using the designated crossing location without more substantial notification to motorist as to the presence of pedestrians and cyclist being in the crossing. Mr. Biggs cited examples of different crossing facilities.

Town Fire Chief Mr. Frank Cioffi expressed his concern regarding the reduction of vehicle lanes down from four to two lanes. He said two lanes make it difficult for emergency vehicles to avoid pedestrians, cyclists and motorists.

Mr. Biggs said there are other communities with the same concern and cited examples of mountable curbs, which would allow a motorist to pull on to the curb to get out of the way.

Ms. Ashcroft asked Mr. Biggs the size of the corridor. Mr. Biggs stated the corridor is 62 feet wide including the shoulder. Ms. Ashcroft asked Mr. Biggs to explain the "calming effect". Mr. Biggs stated that an effect-visual change by

reducing the lanes will actually cause motorists to drive at a lower rate of speed and calm the traffic. Mr. Biggs presented information regarding repairing the former Depot Lane bridge and moving the existing train station. Mr. Zingale cited the fact the Town of Rutland does not own the bridge or the land on either side of the bridge. He said the bridge is privately owned.

Mr. Biggs said the estimated cost of the project is **\$1,189,448.64** with West Rutland's share of **\$880,000** and the Town **\$320,000.00**.

Ms. Ashcroft asked if the Rutland Town's portion represents restoration of the bridge and other amenities. Mr. Biggs said it only for the alignment portion of the project. Ms. Ashcroft asked if the lanes were reduced from four to three how cost would be affected. Mr. Biggs said the numbers would fluctuate on both sides.

Mr. Terenzini asked if Rutland Town decided not to reduce the traffic lanes how it would affect West Rutland. Mr. Biggs stated that most of the land is in West Rutland and they could still go forward. Ms. Ashcroft said the project could assist the Town in the redevelopment of the Flory Plaza area.

Ms. Kiefer-Cioffi cited the previous Woodstock Avenue lane reduction project and said there were multiple accidents that occurred and expressed her concern regarding the project proposed for Center Rutland. Mr. Biggs said education is the number one way to make the project a success.

Mr. Zingale stated that the project will work only if the two towns have maintenance agreement to take care of the path lanes.

Planning Commission/Nostalgic Appointments:

Mr. Faignant made a motion to approve the Planning Commission appointments. Ms. Ashcroft made a second to the motion. Mr. Faignant moved to approve the nostalgic appointments. Ms. Ashcroft made a second to the motion. Motions passed unanimously.

Tree Warden Mr. Fred Nisholson:

Mr. Nicholson presented a draft Findings of Facts document regarding a tree on Killington Avenue. The document states the tree is on Town property and is a public safety hazard. Mr. Nicholson told the Board the tree is obstructing motorist vision. After some discussion the document will be given to Town Attorney Mr. Kevin Brown for review.

Letter from Rutland Free Library:

Mr. Terenzini read a letter from library director Ms. Abby Noland recommending Town resident Mr. Ed Gorozalek be appointed as a Town representative to the Rutland Free Library's Board of Trustees. Mr. Faignant made a motion to approve. Ms. Ashcroft made a second to the motion. Motion passed unanimously.

Town Administrator Mr. Joseph Zingale reported:

- 1) Mr. Zingale cited a request from the Humane Society to use the Cheney Hill Community Center on May 20, 2017 for a tag sale. After some discussion Ms. Ashcroft approved the use of the building limiting the indoor use to the first floor, advising the Humane Society to provide a porta-potty and providing a certificate of insurance rider with the Town being named as additional insurer. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.
- 2) Mr. Zingale asked permission to apply for a grant through the Vermont League of Cities and Towns (VLCT) for security cameras for the Town. Ms. Ashcroft made a motion to approve the application. Mr. Faignant made a second to the motion. Motion passed unanimously.
- 3) Mr. Zingale informed the Board that Planning Commission member Mr. Alan Biederman would be writing a letter addressing energy facility citing for towns. He said the Board could then circulate the letter to other towns in the County.
- 4) Mr. Zingale informed the Board that he has found commercial advertising on the bulletin board in the Town Hall hallway. He told the Board he checked with VLCT and their position is either let everyone advertise or no one. Board members were in agreement that there should be no commercial advertising on the bulletin board. No vote was taken.
- 5) Mr. Zingale asked the Board if it is ok to mail out the storm water flyer prepared by Mr. Andres Torrizo. Mr. Faignant made a motion to approve. Ms. Ashcroft made a second to the motion. Motion passed unanimously.
- 6) Mr. Zingale presented an outdoor permit for the Draught Room to be able to sell alcohol outside. Mr. Faignant made a motion to approve. Ms. Ashcroft made a second to the motion. Motion passed unanimously.

Rutland Town Planning Commission (RTPC) Chair Ms. Barbara Noyes-Pulling reported:

Ms. Pulling was absent.

Rutland Town Clerk/Treasurer Ms. Kirsten Hathaway reported:

Ms. Ashcroft suggested the Finance Committee meet in the Clerk/Treasurer's office to gather numbers and report back to the Board.

Rutland Town Road Commissioner Mr. Byron Hathaway reported:

- 1) Mr. Hathaway informed the Board that the State of Vermont will not be charging the Town a fee for a permit to pave in the state road right-of-way adjacent to Carriage Run. Ms. Ashcroft made a motion for the Chair to sign the permit. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.
- 2) Mr. Hathaway inquired regarding the status of a consultant for the Town Road Study. Ms. Ashcroft said the Highway Committee will be meeting after Board member Mr. Joe Denardo returns from vacation. After some discussion it was decided Mr. Hathaway would meet with Ms. Susan Schriebman prior to the Highway Committee meeting.
- 3) Mr. Terenzini and Ms. Ashcroft told Mr. Hathaway they have received complaints regarding the City of Rutland's portion of Campbell Road. Mr. Hathaway will contact Department of Public Works Commissioner Mr. Jeff Wennberg regarding the issue.

Rutland Town Fire Chief Mr. Frank Cioffi reported:

- 1) Mr. Cioffi updated the Board on the sprinkler repair issue on Seward Road.
- 2) Mr. Cioffi informed the Board that construction of the new fire truck is almost done and should be here the final week of May 2017.
- 3) Mr. Cioffi told the Board that he is not listed as an official who can approve burning permits. The Board agreed that Mr. Cioffi has the authority to issue burning permits. No vote was taken.

Rutland Regional Planning Commission (RRPC) Representative Mr. Fred Nicholson reported:

- 1) Mr. Nicholson reported Rutland Regional Chamber of Commerce Executive Director Ms. Mary Cohen and Rutland Economic Development Corporation Executive Director Mr. Lyle Jepson are giving an update on the Killington Valley Development Plan at RRPC meeting occurring at the same time as the Board's meeting.

Rutland Town Police Chief Mr. Ed Dumas reported:

- 1) Mr. Dumas reported the Department had received 70 calls for service since the last meeting.
- 2) Mr. Dumas informed the Board he went to Montpelier on Friday, April 14, 2017 to talk with the Legislature regarding funding.

Rutland Town Recreation Director Mr. Mike Rowe reported:

- 1) Mr. Rowe informed the Board that the new playground at Northwood will be erected on Saturday, April 22, 2017 at 9:00 A.M.
- 2) Mr. Rowe said that baseball will start the first week of May, 2017
- 3) Mr. Rowe told the Board that the new maintenance person for Northwood Park has started working.

Committee Meeting Updates:

Mr. Terenzini asked Mr. Rowe, Mr. Dumas and Mr. Cioffi to attend the next Celebration Committee meeting on Thursday, April 27, 2017 at 5:00 P.M. or send a representative.

Packet Correspondence:

The Board reviewed a proposal from TAM Organics, LLC for organic composting. Ms. Ashcroft made a motion to approve. Mr. Faignant made a second to the motion. Motion passed unanimously.

The Board reviewed storm water expenditures and the amount in the sewer and water funds.

Progress of Various Projects:

After some discussion Ms. Ashcroft and Mr. Terenzini decided they will meet regarding the upgrading of the website.

The parking lot at Dewey field will progress when the fill arrives.

Mr. Faignant made a motion to adjourn. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously. Meeting adjourned at 8:52 P.M.

