

**TOWN OF RUTLAND
SELECT BOARD
RUTLAND TOWN MUNICIPAL OFFICE**

MINUTES:
TUESDAY, December 27, 2016

Board members present: Josh Terenzini, Mary Ashcroft, Chris Kiefer-Cioffi, Joe Denardo

Approval of Orders/Errors and Omissions of Meeting Minutes December 12 and 3, 2016

- Ms. Ashcroft made a motion to accept the December 12, 2016 minutes as printed. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.
- Ms. Kiefer-Cioffi made a motion to accept the December 13, 2016 minutes as presented. Mr. Denardo made a second to the motion. Motion passed unanimously with a minor correction regarding an abstention.

Questions from the floor/public comment:

- Rutland Town Tax Collector Mr. Chris Howland was present and updated the Board on progress on his Town Report and delinquent tax collections.

Town Administrator Mr. Joseph Zingale, Jr. reported:

- 1) Mr. Zingale updated the Board on the progress of the Town Report. Mr. Zingale presented quotes from RC Brayshaw at \$4,968.00 and Repo Graphics at \$4,750.00 which is above the \$3,500.00 budgeted for printing of the Town Reports. After some discussion a Town Report Committee meeting will be scheduled to discuss options.
- 2) Mr. Zingale informed the Board the phone line in the Select Board room isn't working. After some discussion Mr. Zingale will purchase a phone cord to run into his office.
- 3) Mr. Zingale updated the Board on the progress of the Town sewer bills.
- 4) Mr. Zingale cited a letter from Rutland City Department of Public Works Commissioner Mr. Jeff Wennberg regarding looping water mains. Mr. Zingale said he would talk with Town Attorney Mr. Kevin Brown and report back to the Board.
- 5) Mr. Zingale reported the Town has received the permit for the slip lane on Farrell Road with the condition that all traffic ceases going north. The Board decided for the Highway Committee to discuss the issue.

Rutland Town Planning Commission Chair Ms. Barbara Pulling reported:

- Ms. Pulling was absent.
- Mr. Terenzini called for a short recess at 6:55 P.M. The Board came out of recess at 6:58 P.M.

Town Clerk/Treasurer Ms. Kirsten Hathaway reported:

- Ms. Hathaway was absent.

Rutland Town Highway Commissioner Mr. Byron Hathaway reported:

- 1) Mr. Hathaway told the Board the Highway Department has purchased 508 tons of road salt in the amount of over \$40,000.00 and have used 488 tons to date. Mr. Hathaway reported that the last snow storm used up 105 tons of salt. Mr. Hathaway explained to the Board how he keeps track of the salt usage.
- 2) Mr. Hathaway noted to the Board there are residents parking in the roads which make road maintenance difficult. Mr. Zingale cited a no parking in a right-of way ordinance that Mr. Hathaway can enforce if needed.
- 3) The Board reviewed Mr. Hathaway's parking proposal for improvements at the Rutland Town School.
- 4) Mr. Hathaway updated the Board on the Highway Garage's furnace issues.

Town Fire Chief Mr. Frank Cioffi reported:

- 1) Mr. Cioffi requested the Board approve the application of Mr. Brian Sanderson to the Rutland Town Fire Department. Mr. Cioffi stated that Mr. Sanderson was a volunteer firefighter in the town of Proctor and has passed the background check. Ms. Ashcroft made a motion to accept Mr. Sanderson as a new member of the Rutland Town Fire Department. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously. Mr. Cioffi said there are two more candidates who will be interviewed.

- 2) Mr. Cioffi informed the Board that AT&T is doing away with the service to the Fire Department phones and they will be switching to Verizon.
- 3) Mr. Cioffi stated the repairs on the ventilation system at the Center Rutland station will be starting on Thursday, December 29th, 2016.
- 4) Mr. Denardo pointed out the three fire exits at the Center Rutland station don't have roofs over them. Mr. Denardo made a motion to request bids for a roof over the exits. Ms. Ashcroft made a second to the motion. Motion passed unanimously,
- 5) Mr. Cioffi reported the Fire Department will be having their annual meeting Monday, January 9, 2017 at the Center Rutland Fire Station.

Town Representative to the Rutland Regional Planning Commission (RRPC) Mr. Fred Nicholson reported:

- No meeting to report.

Rutland Town Police Chief Mr. Ed Dumas preported:

- 1) Mr. Dumas presented the November monthly police report to the Board.

Rutland Town Recreation Director Mr. Mike Rowe reported:

Mr. Rowe was absent.

Committee Updates:

There were none.

Progress of Various Projects:

- Mr. Terenzini asked Mr. Zingale to get a quote for an appraisal at the Cheney Hill Community Center.
- Mr. Terenzini will follow up with Mr. Brad Wilson from ECOS Solar regarding the Memoriam of Understanding regarding Otter Creek Solar Projects One and Two.

New Business:

- There was no new business.

Old Business: Finalizing the budget for Pre-Town Meeting Day:

The proposed budget numbers are as follows:

Fire: \$197,850.00-1.8%increase

Police: \$269,283.00-4.87%reduction

Recreation: \$152,274.00-1.63% increase

Highway: \$1,004,049.00-1.33% increase

General-\$983,680.00-The Board lowered the salary line for the Select Board to reduce the budget \$500.00 totaling at \$983,065.00-2.87% increase.

Ms. Ashcroft made a motion to approve the preliminary numbers of the budget for the Pre-Town Meeting. Mr. Denardo made a second to the motion. Motion passed unanimously.

Mr. Denardo questioned why the Department Heads can't present their own budget. Ms. Ashcroft stated the Select Board is elected to own the budget as well as the Department Heads. After some discussion it was decided the Department Heads will be at the meeting seated with the Select Board to answer questions.

- The Board reviewed correspondence.
- Mr. Ashcroft made a motion to adjourn. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously. Meeting adjourned at 7:48 P.M.

