

**TOWN OF RUTLAND  
SELECT BOARD  
RUTLAND TOWN MUNICIPAL OFFICE**

MINUTES:  
TUESDAY, OCTOBER 4, 2016

Board members present: Josh Terenzini, Mary Ashcroft, John Paul Fagnant.

Meeting opened at 6:30 P.M. with the Pledge of Allegiance.

Approval of Orders/Errors and Omissions of Meeting Minutes September 20, 2016

- Ms. Ashcroft made a motion to approve the September 20, 2016 minutes as printed . Mr. Fagnant made a second to the motion. Motion passed unanimously.

Questions from the floor/public comment:

- There were no questions from the floor.

Town Administrator Mr. Joseph Zingale, Jr. reported:

- 1) Mr. Zingale told the Board sewer bills have been sent out and at that the Treasurer's office will receive the sewer payments as they are mailed in.
- 2) Mr. Zingale updated the Board regarding a Grover Drive 911 addressing issue. He told the Board that the 911 Board feels all the addresses on Grover Drive should be changed to reflect more accurate measurements. Mr. Zingale said he does not think the changes are necessary because there have never been addressing problems on Grover Drive and because no further subdivision is allowed, so no homes can be built between existing houses.
- 3) Mr. Zingale recommended that the Board change all of the town addresses on Killington Avenue due to past emergency response and delivery problems. Mr. Fagnant made a motion to proceed with the process as recommended by Mr. Zingale. Ms. Ashcroft made a second to the motion. Motion passed unanimously.
- 4) Mr. Zingale said the Board needs to approve payment of **\$5,173.47** to Fabian Earth for the installation of the new hydrant on Route 7 South. Mr. Fagnant made a motion to approve. Mr. Fagnant made a second to the motion. Motion passed unanimously.
- 5) Mr. Zingale presented a document for signature by Mr. Terenzini to allow the Town to receive Act 250 permits electronically. Ms. Ashcroft made a motion for Chair Terenzini to sign the document on behalf of the Board. Mr. Fagnant made a second to the motion. Motion passed unanimously.

- 6) Mr. Zingale informed the Board that the Rutland Regional Medical Center and Rutland Regional Health Systems held a road event in the Town on Saturday, October 1, 2016 and that they had not received permission from the Board to conduct the event. Mr. Zingale told the Board he did require and received an insurance certificate with the Town named as holder.
- 7) Mr. Zingale presented a thank you card to Hannaford for Board signature for Hannaford's support for the Town's Town Highway Garage open house.
- 8) Mr. Zingale presented quotes from Town resident Mr. Tom Fuller for replacing tiles at the Town Clerk/Treasurer office and hallway of the Town Municipal Office in the amount of **\$770.00** and repairs to the ramp at the Cheney Hill Community Center in the amount of **\$2,686.41**. Ms. Ashcroft made a motion to approve. Mr. Faignant made a second to the motion. Motion passed unanimously.
- 9) Mr. Zingale told the Board he expects the Board will receive a permit from the Transportation Board for the so-called Farrell slip land. He said the only question is whether the Transportation Board will prohibit all north bound traffic on Cop John Drive or allow north bound right turn only.
- 10) Mr. Zingale suggested Mr. Pat Reardon could be of assistance to Town Clerk Ms. Kirsten Hathaway if she has problems with the general ledger or payroll since Mr. Reardon used to do the work for the Town.
- 11) Mr. Zingale thanked former Town Clerk/Treasurer Ms. Marie Hyjek for her assistance getting the sewer bills out to users.

Rutland Town Planning Commission Chair Ms. Barbara Pulling reported:

- 1) Ms. Pulling informed the Board that the Commission would work on language at their Thursday, October 6, 2016 that addresses instrument landing at the Rutland Southern Vermont Regional Airport (RSVRA).
- 2) Ms. Pulling presented language to the Board regarding clustering density development and land use districts for the proposed Town Plan.
- 3) Ms. Pulling told the Board that she had spoken with Town Attorney Mr. Kevin Brown, who said the Select Board needs to hold two more public hearings because the language for the RSVRA is a new concept for the Town Plan.

- 4) Ms. Pulling said the Select Board's two Public Hearing dates can be in the same Public Notice.
  
- 5) Mr. Terenzini asked Ms. Pulling to have the Commission consider changing the language regarding the possible future adopting zoning regulations.

Town Clerk/Treasurer Ms. Kirsten Hathaway reported:

- 1) Ms. Hathaway informed the Board that town auditor Mr. Andrew Simonds of AM Peisch is finalizing numbers for the Town Audit.
  
- 2) Ms. Hathaway told the Board that the Clerk's office has been very busy with elections and that the deadline to register to vote is November 2, 2016 at 5:00 P.M. Ms. Hathaway said all absentee ballots must be returned by voting day when the polls close or the ballot will not be counted.

Rutland Town Highway Commissioner Mr. Byron Hathaway reported:

- 1) Mr. Hathaway updated the Board on the Town Highway budget.
  
- 2) Mr. Hathaway informed the Board that engineering bids for the storm water upgrades at Rutland Town School will be received on Thursday, October 6, 2016. Mr. Hathaway and Town School Board members Ms. Nancy Maguire and Ms. Sharon Russell will be reviewing the bids.
  
- 3) Mr. Hathaway updated the Board on the grant received for the Cold River Road sidewalk project.
  
- 4) Mr. Terenzini thanked Mr. Hathaway for the work done at the Town Highway Garage for the open house.

Town Fire Chief Mr. Frank Cioffi reported:

- 1) Mr. Cioffi asked permission for one of the Town firefighters to take a truck to Northeast School to show his child's kindergarten class for a lesson on fire prevention. Ms. Ashcroft made a motion to approve. Mr. Fagnant made a second to the motion. Motion passed unanimously.
  
- 2) Mr. Cioffi informed Board members that the Town School Fire Safety day is Thursday, October 13, 2016.
  
- 3) Mr. Cioffi presented a **\$1.2928** bid from Proctor Gas to provide propane to the Joseph Denardo Fire Station for the year. After some discussion it was decided the Fire Chief will put a bid notice in the paper to present to the Board at the next meeting.

- 4) Mr. Cioffi updated the Board on a sexual harassment course on Wednesday, October 19, 2016 from 6:00 P.M.-8:00 P.M. at the Center Rutland Fire Station.

Town Representative to the Rutland Regional Planning Commission (RRPC) Mr. Fred Nicholson reported

- 1) Mr. Nicholson reported to the Board regarding the RRPC 9-20-16 meeting. He told the Board that VTrans representative made a presentation regarding how to set speed limits in a village. Mr. Hathaway told the Board the Town will begin paying the State **\$2,000.00** a year beginning next year for road storm water run-off.
- 2) He told the Board that the Fair Haven Town Plan has been approved by the RRPC Community Issues Committee.
- 3) He informed the Board that the RRPC has created a new energy committee.
- 4) He told the Board that the Regional Issues Committee has some concerns with the proposed Otter Creek 1 & 2 solar projects. He cited development of prime agricultural soils and clearing of a wood lot.

Town Police Chief Mr. Ed Dumas reported:

- 1) Mr. Dumas passed out copies of the monthly data report. He reviewed the information with the Board.
- 2) He told the Board that Ms. Lynette Gallipo is assisting his office with case work.
- 3) He informed the Board that the Department is now required to post traffic ticket results on the Town's World Wide Web site (www)
- 4) Chief Dumas told the Board that the Watch Guard Company will sell new cameras to the Town at the State bid price and that the company will also buy the department's old watch guard cameras.

Town Recreation Director Mr. Mike Rowe reported:

- 1) The Halloween party will be on Friday October 28, 2016 at the Town School from 6:00 PM to 8:00 PM. Mr. Terenzini suggested to Mr. Rowe that Major John Sly attends the event.
- 2) Both Parks are running smoothly.

- 3) Mr. Rowe informed the Board that the Town received a **\$15,000.00** matching grant from the State of Vermont. Mr. Rowe said the Town would have to contribute **\$15,000.00** in order to get the State grant amount. He said the money would be used for a proposed playground. Mr. Rowe said the town money would come from the depreciation account.

Mr. Zingale played a short video of the Pie-In-The-Face Fundraiser.

Mr. Terenzini presented Ms. Ashcroft with a framed photo of herself taken after receiving a pie in the face.

The Board discussed the proposed price to clean the Cheney Hill Community Center. Ms. Ashcroft said a lot of what is been called junk actually belongs to different groups that may want the items back.

Mr. Terenzini questioned if the Board should consider selling the building. Mr. Faignant said he would be in favor of selling the building because the building is not being used and that there would be code issues trying to bring it up to par to be a public building. He said it would not be a good expenditure of public funds. Mr. Terenzini said **\$6,000.00** was spent on heating the building last year.

Ms. Ashcroft moved to have the building cleaned for **\$1,200.60**. Mr. Faignant made a second to the motion. The motion passed unanimously.

Ms. Ashcroft moved to close the meeting at 7:36 PM. Mr. Faignant made a second to the motion. The motion passed unanimously.

