

Rutland Town Select Board

Building Committee Meeting

10AM Center Rutland Fire Station.

Present: Select Board Members Joe Denardo and Mary Ashcroft, Town Administrator Joe Zingale, Architect Jay White.

1. Town Hall Renovations: The committee asked Jay White whether the town hall renovations were all ADA compliant. Jay said that he had checked, and the only items not compliant were the heights of the mirrors and the location of toilet paper dispensers. Toilets are at the right heights and grab rails are correctly installed.

Jay will check to see if fire alarms throughout the building are all compliant. There are horn and strobe alarms in each rest room and in the main hall. We will also need to do annual inspections to make sure that we are fully compliant with OSHA regulations. All town buildings need to be inspected. Joe Denardo will ask Fire Chief Cioffi to assist with this.

Once Smalley presents their final bill for payment, Jay White will inspect the project and prepare a punch list of items to complete.

2. The committee needs to review the Town's purchasing policy to make sure that the limits are updated. We should also look at our policy on preferred vendors.

3. Meeting Room Policy: At its next meeting the Committee will review the last draft of the meeting room policy for possible adoption by the Select Board.

3. Town Office Renovation Inspections: The committee recessed at 10:25AM to move to the town offices to review the renovation work.

Following the inspection, the Committee adjourned at 11AM.

Respectfully submitted, Mary Ashcroft