

5/1/2018

**TOWN OF RUTLAND
SELECT BOARD MEETING-OPEN MEETING
RUTLAND TOWN MUNICIPAL BUILDING
181 US BUSINESS ROUTE 4, CENTER RUTLAND, VT 05736
TUESDAY, MAY 1st, 2018**

- Board members present: Josh Terenzini, John Paul Faignant, Joe Denardo, Mary Ashcroft
- Meeting opened at 6:00 P.M. with the Pledge of Allegiance

Approval Of Orders

The Board approved the orders

Approval of Minutes for April 17th, April 23rd:

Mr. Faignant made a motion to approve minutes from April 17th & April 23rd. Mr. Denardo made a second to the motion. Motion passed 3-0.

Questions from the floor/Public Comment:

- Ms. Roberta Rowe of Blueberry Lane addresses the board regarding a noise complaint, resulting from shooting in the neighborhood. She provided details to the board about the situation.

Mary Ashcroft joined the meeting at 6:06 PM.

- The matter will be referred to the Police Committee for review and follow up will be provided to Ms. Rowe.

Motion by Mr. Faignant to enter into executive session for personnel, to interview a candidate for possible appointment to the board. Mr. Denardo made a second to the motion. Motion passed 4-0. The board entered executive session at 6:11 PM. Ms. Sharon Russell was present for the executive session. The board came out of executive session at 6:20 PM. No action was taken. Ms. Ashcroft made a motion to appoint Sharon Russell to the Select Board to fulfill the remainder of the term, through March of 2019, for the vacant seat. Mr. Denardo made a second to the motion. The motion passed 4-0.

Town Clerk & Treasurer Ms. Kirsten Hathaway swore in Ms. Sharon Russell.

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New Business Board to Meet With Mr. Mark Fitzgerald, VTrans Rail Division:

- Mr. Fitzgerald discussed the issue of the new rail spur placed over existing town sewer line infrastructure.
- Discussion of the existing Master License Agreement. The current MLA is not expired but VTrans feels there may be a violation, missing occupations.
- Mr. Fitzgerald suggested a site visit with the various agencies and municipalities involved.
- Ms. Ashcroft asked about the availability of federal funding for relocation project. Mr. Fitzgerald will inquire about it.

Ms. Barbara Noyes-Pulling Rutland Town Planning Commission Chair Reported:

- 2 special meetings are scheduled for May, the 3rd and the 21st, to discuss the recommendations from the Route 4 studies.
- The regular meeting on the 10th is planned to vote on the energy plan to have it ready for future public hearings.
- Discussion of the new state forest fragmentation statute.

Kirsten Hathaway Rutland Town Clerk/Treasurer reported:

- Reminder that taxes are due May 10th, they can be paid online via the link on our website.
- AM Peisch is asking for an authorization letter to begin the audit. Mr. Faignant made for Mr. Terenzini to sign the letter on behalf of the board. Ms. Ashcroft made a second to the motion. Motion passed 5-0.
- Discussion of the new requirement by the State of VT for municipalities to have a Conflict of Interest policy in place by July 2019.
- Discussion of the vault storage options, from the building committee meeting. Ms. Ashcroft made a motion to accept option 3 for 2 shelving units. Ms. Ashcroft made a motion to purchase option 3 from DuPont storage. Ms. Russell made a second to the motion. Motion passed 5-0. Funds to be used from building maintenance.
- Discussion on the possibility of an intern to help with digitizing records.
- Discussion of the agreement between the Town of Rutland and the Town School Board regarding possible proceeds paid to the Town if the Cheney Hill Building is sold. Ms. Ashcroft made a motion the Town would enter a mutual waiver with the Town School Board of any rights to proceeds from the future sale of the Cheney Hill Building. Mr. Denardo made a second to the motion. The motion passed 3-0. Ms. Russell and Mr. Faignant abstained.

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Rutland Town Recreation Director Mr. Mike Rowe reported:

- Tentative opening day for the pool is June 9th.
- Celebration committee meeting for Town Wide Celebration will be May 4th at 7AM at the Town School

Rutland Town Road Commissioner Mr. Byron Hathaway reported:

- Mr. Brad Wilson from the Cold River solar project contact Mr. Hathaway regarding a second access to the solar site project. The access permit is requested off of Windcrest Road. Discussion about specifics of request and location. Mr. Hathaway will provide a map to the Board for a future meeting
- Joint paving bid with the Town of Mendon and Pike Industries is finalized and ready to be signed. Ms. Ashcroft made a motion to sign the contract. Mr. Faignant made a second to the motion. The motion passed 5-0.
- Discussion about a Town Policy regarding multiple accesses to a building lot. Subdivision regulations do not address this and there is not a current policy. The topic will be referred to a highway committee meeting for review and recommendations
- Review of bid received for culvert installation on Stratton Road. Mr. Hathaway recommended accepting the low bid from Fabian Earth Moving. The proposal will be updated to include a change in culvert size and resubmitted to the board at the next meeting. 90% of the project cost comes from a state grant and 10% is the Towns responsibility.
- Review of the bid received to screen top soil. Mr. Hathaway recommended accepting the low bid. Mr. Faignant made a motion to accept the low bid from Wendell H Smith Jr. for \$7975. Ms. Russell made a second to the motion. The motion passed 5-0.
- Mr. Hathaway presented proposals from 2 plumbers for water meter work on the Flory Heights system. 1 bidder gave an hourly rate, the other a fixed rate per meter. Mr. Faignant made a motion to accept the bidder, Jim Manley, with the hourly rate. Ms. Russell made a second to the motion. Motion passed 5-0.
- Mr. Hathaway received 2 applications for the Town Highway Worker position. Mr. Hathaway will interview the candidates.
- Discussion of installing signs on Cold River Rd near the Hubbard Farm. Mr. Hathaway will install some appropriate signs.

Approval of minutes from April 24th:

- Mr. Faignant made a motion to approve minutes from April 24th. Ms. Ashcroft made a second to the motion. Motion passed 3-0. Mr. Denardo and Ms. Russell abstained.

Rutland Town Fire Chief Mr. Frank Cioffi Reported:

- Mr. Cioffi presented the board with the specification sent out for the replacement of the Self Contained Breathing Apparatus systems.
- Mr. Denardo asked about signs for No Parking around Dry Hydrants. They will be looked for and installed at any sites without them.
- Mr. Cioffi asked the board for permission to take 1 Fire Truck out of town for the purpose of attending parades in other towns. Mr. Faignant made a motion to approve. Ms. Ashcroft made a second to the motion. The motion passed 5-0.

Mr. Fred Nicholson Representative to the Rutland Regional Planning Commission Reported:

- The RRPC met to introduce the New Executive Director of the Workforce Investment Board.
- Discussed the vote on the Thomas Solar site project at the RRPC.

Rutland Town Police Chief Mr. Ed Dumas reported:

- Mr. Dumas presented the board with the recent calls for service.
- Discussion of the coverage by the Rutland County Sheriff Department at the Diamond Run Mall. This will be referred to the Police Committee meeting for review.
- Mr. Dumas asked the board to approve the purchase a new Motorola portable radio for a new portable radio. Ms. Russell made a motion to approve the purchase of the radio. Mr. Faignant made a second to the motion. Motion passed 4-0 with Ms. Ashcroft abstaining.
- Mr. Dumas asked the board to approve the purchase of a new desktop computer using the state bid rate. Ms. Russell made a motion to approve the purchase of the computer for the PD for 3266.60 from SHI. Mr. Denardo made a second to the motion. Motion passed 5-0.
- Mr. Dumas provided the board with information on the COPS grant becoming available. Mr. Faignant asked for written details on the grant. This would be for an additional on the road officer.

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Mr. Bill Sweet Administrative Assistant to the Select Board reported:

- Reviewed new State requirement for ground water monitoring. Oscar Garcia from Stantec is prepared to complete the project and provided an authorization for cost of the project. Mr. Denardo made a motion to authorize Mr. Terenzini to sign the agreement on the boards behalf. Ms. Russell made a second to the motion. Motion passed 5-0.
- Mr. Sweet presented the Town preferred vendor list. Mr. Faignant made a motion to add Bernie Valent to the preferred vendor list. Ms. Ashcroft made a second to the motion. An updated list will be provided to the board. Motion passed 5-0.
- Reviewed bids to install the surveillance cameras at Town Hall. 2 bids were received. Rob Stubbins and James Navin provided bids. Ms. Ashcroft made a motion to accept the bid from James Navin. Mr. Faignant made a second to the motion. Motion passed 5-0.
- Reviewed the specification for carpet installation created after the building committee meeting. Bids will be sent out.
- Provided the board with an update on the progress of the new website project.
- Discussed aligning account numbers for the town that align with what the city has already established to simplify our process. Ms. Ashcroft made a motion to align town account numbers to what Rutland City uses. Ms. Russell made a second to the motion. Motion passed 5-0.
- Bids for power washing / painting should be available for the next meeting.

Committee Updates:

- Building committee update from Ms. Ashcroft
- Scholarship committee will meet soon to review applications

Mr. Denardo made a motion to enter executive session to discuss a personnel matter. Mr. Faignant made a second to the motion. Motion passed 5-0. Police Chief Mr. Ed Dumas was present for the executive session. Motion passed 5-0. The Select Board came out of executive session at 8:20 PM. No action was taken.

Mr. Denardo made a motion to adjourn. Ms. Russell made a second to the motion. The motion passed 5-0. The meeting adjourned at 8:20 PM.

Respectfully submitted, Mr. Bill Sweet.

5/1/2018

Joshua Terenzini, Chairman

Mary Ashcroft, Clerk

John Paul Faignant

Sharon Russell

Joe Denardo

Center Rutland, VT.