

RUTLAND TOWN SELECT BOARD  
BUILDING COMMITTEE MEETING

March 8, 2018

The Building Committee of the Rutland Town Select Board met at 11AM in Thursday, March 8 at the Rutland Town Offices. Present were Board members Mary Ashcroft and Joe Denardo as well as Town Administrative Assistant Bill Sweet

1. Carpeting: The group discussed carpeting for the main floor hallway and Listers Offices, and possibly the inside stairs to the downstairs meeting room. As it is unlikely that cost will exceed the \$5,000, bids won't be necessary. It was decided that Bill would contact Carpet Warehouse, Rugs and Remnants and David Beitzel to obtain estimates on carpeting. He will look into whether carpeting on the stair is contrary to code and whether there are other alternatives.

2. Pressure washing and trim painting: Now that the window installation is completed, we need to have the exterior of Town Hall pressure washed and the trim painted. There was discussion whether the security cameras could be installed at the same time, as the man-lift needed for the washing could also be used for the camera installation. It was agreed that the town would pay for the man lift so that the two jobs could be done at the same time. Bill will also check with the Fire Chief and possibly use the man-life as well to repair/replace the exterior lighting light on the front of the Center Rutland Fire Station.

For quotes for pressure washing and trim painting, Bill Will contact Rusty Trombley from Mixed Media, Ross Painting and Bernie Valente. He will also get a quote for renting the man-lift from Crean and Giancola. Bill will contact Matt Voity or Ron Stubbins about the security light installation and coordinate that with any work the FD may need.

3. Other business: the group discussed the following other items of work needed:

a) New voting booths are needed. We have not budgeted for the cost but should price replacement booths for the school and town hall.

b) The lock on the women's restroom does not work. Bill will contact Royal Glass or Mountain Glass to repair.

c) A new lock is needed for the outside door to the downstairs polling place/meeting room. It did not function during the town meeting vote and had to be taped so the door did not lock on voters. Bill will contact Royal Glass or Mountain Glass to replace.

d) The door at the bottom of the interior stairway sticks; this should be looked at and repaired.

Select Board Member Joe Denardo left at 11:40AM

4. Website: Bill gave a brief update on another possible vendor for the website. He will explore further.

5. Meeting Room policy: Bill has reviewed the existing policy and made some changes. We need to decide what to recommend to the full board for a fee for after-hours use—it should cover the cost of an employee to be present to open, supervise and close. Exception to the after-hours fee can be made by the Select Board.

There being no further business to discuss the meeting was adjourned at 12:15.

Respectfully submitted: Mary Ashcroft