

**TOWN OF RUTLAND
SELECT BOARD MEETING
RUTLAND TOWN MUNICIPAL OFFICE**

Minutes: Tuesday, January 30, 2018

Board members present: Josh Terenzini, Chris Kiefer-Cioffi, Joe Denardo

Meeting opened at 4:30 P.M. with the Pledge of Allegiance.

- Mr. Terenzini read a statement regarding State Representative Mr. Tom Terenzini's editorial in the Rutland Herald in which he expressed his displeasure with Governor Mr. Phil Scott's signing of the Marijuana Bill into law and a response letter also in the Rutland Herald by Town Resident and Board member Mr. John Paul Faignant.

The New Administrative Assistant to the Select Board Mr. Bill Sweet, Board members and Department Heads discussed the roles and responsibilities of Mr. Sweet.

The Board reviewed the job description posted in the Rutland Herald, an email from Town Clerk/Treasurer Ms. Kirsten Hathaway, and water and sewer duties for Road Commissioner Mr. Byron Hathaway. Mr. Terenzini asked for comments from Department Heads regarding responsibilities that they have taken over and would like to continue with.

Town Fire Chief Mr. Frank Cioffi stated that he will keep the responsibility of maintenance of the Town's emergency generators.

Town Transfer Station Manager Mr. Dick Lloyd stated that reporting on the solid waste statistics has been transferred to Solid Waste Alliance Communities Administrator Ms. Pamela Clapp. Mr. Denardo suggested Mr. Sweet learn what the job entails in case he will be tasked to perform those duties.

Mr. Terenzini informed the Board Town Attorney Mr. Kevin Brown met with Mr. Sweet and Mr. Terenzini on Tuesday, January 30, 2018 to discuss Town issues.

Mr. Terenzini informed the Board Mr. Sweet will be meeting with Mr. Lyle Jepson of Rutland Economic Development Corporation, Ms. Mary Cohen of the Rutland Region Chamber of Commerce and Mr. Ed Bove of the Rutland Regional Planning Commission on Tuesday, February 13, 2018 at 3:00 P.M.

Town Police Chief Mr. Ed Dumas stated that new Ordinances need to be put into the Book of Regulations for court purposes.

Town Lister Mr. Howard Burgess stated he has taken over the E-911 duties and has been heavily involved in the billing of Flory Heights. Mr. Burgess has addressed the Board regarding the meters that are not functioning properly. Mr. Denardo stated that the Water/Sewer Committee will be meeting to discuss the issue.

The Board reviewed the list of duties that will be passed onto Mr. Sweet from Town Clerk/Treasurer Ms. Kirsten Hathaway.

The Board, Ms. Hathaway and Mr. Burgess discussed the best practice for water and sewer billing and collection between the Treasurer's office and the Administrative Assistant to the Select Board's office.

The Board and Mr. Hathaway discussed the replacement of the meters and filters at Flory Heights, and creating an annual report with the City of Rutland regarding water and sewer allocations for all Town properties hooked up to the City.

Mr. Terenzini informed the Board Town Council Mr. Brown highly suggested each Board member have their own Town email account rather than using personal email.

Ms. Kiefer-Cioffi suggested ~~a~~ Drop Box for the Town. Upon further discussion Mr. Terenzini asked Mr. Sweet to gather quotes for lap tops and tablets for the Board.

Mr. Cioffi asked about the repair of the 16' water main on South Main Street. Mr. Terenzini said he had an email exchange with Rutland City Department of Works Commissioner Mr. Jeff Wennberg who said the repair will start in the spring of 2018.

Mr. Denardo asked about the water and sewer inventory project and can the Town obtain grant money. After discussion Mr. Hathaway will gather information for the Board.

Town Road Commissioner Mr. Byron Hathaway's Water and Sewer Pay Rate:


After discussion Ms. Kiefer-Cioffi made a motion to pay Mr. Hathaway \$32.70 an hour for his water and sewer duties in the next fiscal year. Mr. Denardo made a second to the motion. Motion passed unanimously.

Upon further discussion Mr. Denardo made a motion to pay Mr. Hathaway the wage the Board decided on from 1/31/2018-6/30/2018 from the Water and Sewer Account. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.

Mr. Denardo made a motion to adjourn. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously. Meeting adjourned at 5:50 P.M.

TOWN OF RUTLAND
SELECT BOARD


Signed February 6, 2018




Joshua Terenzini, Chairman

Mary Ashcroft, Clerk

John Paul Fagnant



Chris Kiefer-Cioffi



Joe Denardo

Center Rutland, VT.