

**DRAFT
TOWN OF RUTLAND
SELECT BOARD MEETING
RUTLAND TOWN SCHOOL**

MINUTES: MONDAY, JANUARY 22, 2018

- Board members present: Josh Terenzini, Mary Ashcroft, Joe Denardo, John Paul Fagnant
- Meeting opened at 5:30 P.M.

Approval of Orders:

The Board approved the orders.

Approval of Minutes: Tuesday, January 9, 2018:

Ms. Fagnant made a motion to approve. MS. Ashcroft made a second to the motion. Motion passed unanimously.

Questions from the floor/Public Comment:

Town Tree Warden Mr. Fred Nicholson presented an invoice for his work on the timber sale at Northwood Park. Mr. Fagnant made a motion to pay the invoice pending the addition of dates of service. Mr. Denardo made a second to the motion. Motion passed unanimously.

Mr. Terenzini signed the Timber Sale Contract for Northwood Park. Mr. Nicholson updated the Board on the progress of the activity at Northwood Park with Cersoimo Lumber.

Rutland Town Clerk/Treasurer Ms. Kirsten Hathaway reported:

- 1) Ms. Hathaway presented water and sewer language regarding unassisted claims and assessments with regard to funds and reimbursements from Town Auditor Mr. Andrew Simonds. Ms. Ashcroft made a motion to sign. Mr. Fagnant made a second to the motion. Motion passed unanimously.

Ms. Hathaway presented the Audit Representation Letter from Mr. Simonds for the Chair to sign. Ms. Ashcroft made a motion for the Chair to sign. Mr. Denardo made a second to the motion. Motion passed 3-1. Mr. Faignant voted in the negative.

- 2) Ms. Hathaway brought to the Board's attention the members of the Board of Civil Authority (BCA) would like to be paid for shorter meetings they have to attend. Mr. Faignant made a motion to approve paying the BCA a minimum of two hours for their time and efforts. Ms. Ashcroft made a second to the motion. Motion passed unanimously.
- 3) Ms. Hathaway cited an electrical panel in the Town Office owned by Fire District One that is no longer functioning and should be removed. After discussion the Board collectively decided Fire District One should be responsible for the removal of the panel.

Rutland Town Planning Commission Chair Ms. Barbara Noyes-Pulling reported:

- 1) Ms. Pulling updated the Board on a proposed solar project on the Thomas Dairy Farm property.

Rutland Town Recreation Director Mr. Mike Rowe reported:

- 1) Mr. Rowe updated the Board on the new tractor that is being shared with the Highway Department.

Rutland Town Road Commissioner Mr. Byron Hathaway reported::

- 1) Mr. Hathaway stated a Certificate of Highway Mileage will be available at the next Select Board meeting for the Chair's signature
- 2) The Board and Mr. Hathaway discussed the maintenance and repair of a Class Four Road on Quarterline Road.
- 3) Mr. Hathaway cited an email from Mr. Ernest Christensen regarding the Town taking on Wastewater Permitting.

- 4) The Board and Mr. Hathaway discussed the plowing of Rutland Town roads that are currently plowed by the City of Rutland at the Diamond Run Mall. Mr. Hathaway stated he has spoken with Act 250 Coordinator Mr. William Burke who is looking into the Developer Agreement and if it states that the City is required to plow the sidewalk.

- Mr. Terenzini stepped out of the meeting.

Rutland Town Fire Chief Mr. Frank Cioffi reported:

- 1) Mr. Cioffi stated the Vermont Electrical Permit for work at the Center Rutland Fire Station has been sent to the State.
- 2) Mr. Cioffi presented two quotes from Town Firefighter and electrician Mr. Matt Vioty regarding the installation of gutters and downspouts at the Center Rutland Fire Station in the amount of \$500.00 and \$2,999.00 for electrical work and permitting. Mr. Denardo made a motion to approve. Mr. Faignant made a second to the motion. Motion passed unanimously. The Board stated the funds would be coming out of the Fire Bond.

Rutland Regional Planning Commission Representative Mr. Fred Nicholson reported:

- 1) Mr. Nicholson updated the Board on the last Regional Planning Commission meeting and presented information on Act 250 for the Board to review.
- Mr. Terenzini rejoined the meeting.

Rutland Town Police Chief Mr. Ed Dumas reported:

- 1) Mr. Dumas and Chief Cioffi discussed an incident that occurred at Heritage Hill with the Fire Department, Captain Mr. Ted Washburn, and Health Officer Mr. John Sly.
- 2) Mr. Dumas stated there have been 45 calls for service since the last Board meeting on January 9, 2018.

Town Assistant Ms. Patty Carbine

- Ms. Carbine was absent.

Committee Meeting Updates:

Ms. Ashcroft informed the Board on a Service Road Meeting on Thursday, January 25, 2018 at 3:00 P.M. at the Town Hall.

- Ms. Hathaway stated all information and reports for the Town Report need to be on her desk Tuesday, January 23, 2018.
- Mr. Terenzini reminded the Board and Department Heads of a meeting on Tuesday, January 30, 2018 at 4:30 P.M. to discuss the duties of the Assistant to the Select Board.

Dues to Vermont League of Cities and Towns (VLCT) dues:

Ms. Ashcroft made a motion to pay the dues to VLCT. Mr. Denardo made a second to the motion. Motion passed unanimously.

Public Nuisance Ordinance Properties:

The Board discussed commercial properties in the Town that need to be targeted.

- Mr. Fagnant made a motion to adjourn. Mr. Denardo made a second to the motion. Motion passed unanimously. Meeting adjourned at 6:20 P.M.