

Building Committee

Rutland Town Select Board

12-7-17

11:46AM

The meeting of the Building Committee of the Select Board was convened at 11:46 AM at the Rutland town Offices. Present were Select Board members Joe Denardo and Mary Ashcroft, and Town Clerk/Treasurer Kristen Hathaway.

1. The Committee reviewed the painting bid received from Mixed Media. A suggestion was made that we ask the contractor to use eggshell finish paint rather than flat paint. The Committee agreed to recommend to the full Select Board that we accept the bid from Mixed Media to paint walls and ceiling in the Listers Room, Select Board Room, hallway and descending stairwell for a cost not to exceed \$2000 for labor and materials. We need to remind Mixed Media to furnish proof of insurance.
2. The Committee discussed what was remaining for projects to complete this fiscal year. We have so far replaced the windows for \$8800, will do the painting for \$2000. Next is to replace the carpeting in the hallway and listers office, do outside power washing and trim painting. We may have enough funds left to begin design work for the Town Clerk's office.

Kirsten reported that adding storage capacity to the vault would be her next priority. It is possible that we can pay for that out of this year's budget. She will get cost estimates for us.

Next fiscal year we should plan to renovate the Town Clerk and Treasurer's offices, redo the counter, paint the walls and ceiling, and replace carpeting. Some design work should be anticipated as part of the cost.

The Building Committee agreed to request \$50,000 again for FY 2018-19 this year for Town Hall work.

3. The Committee briefly discussed trash pick-up at the town offices—it is not being done on a regular basis. Kirsten will get some quotes.

There being no further business to discuss, the meeting was adjourned at 12:40PM.

Respectfully submitted: Mary C. Ashcroft