

RUTLAND TOWN SELECTBOARD
BUILDING COMMITTEE MEETING

10-23-17 at 4:30PM.

The meeting was called to order at 4:30PM. Present were Joe Denardo and Mary Ashcroft.

1) The committee compared bids for installation of the generator at town office. Joe had prepared a spread sheet to compare the bids. When all 4 bids are examined, two are very close on the low end: Powers Guaranteed Generators of NH at \$39,050 and Proctor Keyser Energy of Vermont at \$39,979. Given that Proctor/Keyser did the generator at the Mc Kinley Fire Station and that the Town was satisfied with the work, we recommend that we hire Proctor/Keyser for this project as well.

2) So far, we have spent about \$8,800 on the Town Hall window project out of our budget of 50,000 for repairs/renovations. Next projects include:

--pressure washing the exterior of the Town Hall, and having the trim painted: we should now wait until spring.

--interior painting in listers office, hallway and Select Board office. We need to go out to bid for this. We propose replacement of the haphazard posting system in the hallway which is presently very mess. We should remove/relocate many plaques/pictures, etc. to more logical homes. We suggest maybe one bulletin board, and then metal and cork strips similar to what is at Rutland Town School for other artwork, notices, etc. We also suggest including ceiling painting and painting of the stairwell leading to the basement. Ad for the newspaper and specs for the project are below.

--installation of carpeting in the listers office and hallway (to match what is in administrator/police department section.

Invitation to Bid

Interior Painting

The Town of Rutland requests bids for the painting of three offices in the town hall at 181 Business Route 4, Center Rutland, VT. Pre-bid site visit will be held at 9AM on November 16, 2017. Bids must be received by noon on November 28, 2017. Bids will be opened at the regular Select Board meeting that evening.

Mail or deliver sealed bids to Josh Terenzini, Chair, Rutland Town Select Board, 181 Business Route 4, Center Rutland, VT 05736.

Bid specs available time of site visit or online at rutlandtown@comcast.net. For information contact Joe Denardo at 802-770-0959.

www.RutlandTown.com

Interior paint job specifications:

Rooms to be painted are Lister's office, entrance hallway main floor, stairwell to basement, and Select Board room.

All walls (including radiators) and ceilings to be painted flat white to match paint color in administrator/police department offices. Trim to be painted with semi-gloss paint of matching white color.

Painters to do all necessary prep work to provide lasting, even color finish which completely covers old painted surfaces.

Painters will remove all wall artifacts and store in the Select Board room. Painters will re-install selected items and new notice mounting system chosen and purchased by Town.

Painters responsible for cleanup and removal of all debris, drop cloths, brushes, and buckets. Spills to be wiped up. Painters to be responsible for any damage done to existing carpet in the Select Board Office.

References and proof of insurance to be provided

Painting to be done during regular business hours.

Included in bid should be brief description of the work to be done including approximate start date, completion date and plan for minimizing disruption to working offices.

The Town of Rutland reserves the right to reject any and all bids.

There being no further business to conduct, the meeting was adjourned at 5:45PM.

Respectfully submitted: Mary Ashcroft, Select Board