

**TOWN OF RUTLAND
SELECT BOARD MEETING
RUTLAND TOWN MUNICIPAL BUILDING**

MINUTES:
TUESDAY, AUGUST 8, 2017

Board members present: Mary Ashcroft, Joe Denardo, Chris-Kiefer Cioffi.

- Meeting opened at 6:30 P.M. with the Pledge of Allegiance.

Approval of Orders:

The Board approved the orders.

Select Board Minutes-Tuesday, July 25, 2017:

The Board could not approve the minutes as there was not a quorum.

Select Board Minutes Monday, July 17, 2017-G&K Associates:

Ms. Kiefer-Cioffi made a motion to approve. Mr. Denardo made a second to the motion. Motion passed unanimously.

Rutland Town Clerk/Treasurer Ms. Kirsten Hathaway reported:

- 1) Ms. Hathaway said she spoke with Andrew Simonds of A&M Peisch regarding adding a utilities and water and sewer programs who said we can use water and sewer funds and New England Municipal Resource Center (NEMRC) and the cost would be **\$10,000.00**. Town Administrator Mr. Joseph Zingale added that in the town of Pittsford NEMRC is actually managing that program and asked how much it would be if they performed that task. No action was taken and the subject was tabled for the next meeting.
- 2) Ms. Hathaway asked the Board the status of the Fire Bond. Mr. Denardo stated **\$25,000.00** has been ear marked for the Fire Chief to upgrade the ventilation system. After some discussion it was decided a letter will be written to the proper people citing the various projects the Fire Department will be completing within the year.
- 3) Ms. Hathaway stated the tax bills have been mailed.
- 4) Ms. Hathaway informed the Board on a Board of Civil Authority meeting Tuesday, August 15, 2017 at 5:30 P.M.

Rutland Town Administrator Mr. Joseph Zingale, Jr reported:

- 1) Mr. Zingale informed the Board that the railyard/manhole cover situation has gotten more complicated as there is a water line in the right of way made of transite pipe which is difficult to locate and frail. Engineer Mr. Greg Kepler is working on the situation. Ms. Ashcroft asked Mr. Zingale to contact Town Attorney Mr. Kevin Brown to notify the Railroad contractor's insurance company of the situation.
- 2) Mr. Zingale informed the Board of the Vermont League of Cities and Towns Municipal Fair Wednesday and Thursday, October 4-5, 2017 at the Killington Grand Hotel.
- 3) Ms. Ashcroft asked Mr. Zingale to draft a letter to send to places that get appropriations from the Town to send an invoice.

Rutland Town Recreation Director Mr. Mike Rowe reported:

- 1) Mr. Rowe was absent. Ms. Ashcroft thanked Mr. Rowe and the lifeguards for entertaining the Boy Scouts at Northwood Park Monday, July 31, 2017.
- 2) Road Commissioner Mr. Byron Hathaway updated the Board on the trails at Northwood Park.
- 3) Mr. Kiefer-Cioffi thanked Vermont Electric Power Company (VELCO) donating their time to look at the light at Dewey Field, pinpointing the problem and how to fix it.

Rutland Town Planning Commission Chair Ms. Barabra Noyes-Pulling reported:

- 1) Ms. Pulling stated the Planning Commission is recommending Landworks as an Aesthetic Consultant to perform a Viewshed Analysis for the Renewable Energy Plan. Ms. Pulling stated their budget is not to exceed \$5,000.00 and the other estimate from T.J. Boyle and Associates was not to exceed \$9,000.00. No action was taken and the issue was tabled for the next meeting.
- 2) Ms. Ashcroft asked Mr. Zingale to place moving Commission alternates Mr. John Snee and Mr. Norman Cohen on the agenda for the next meeting.
- 3) Ms. Pulling informed the Board the Commission had some frustrations at the last meeting and moved to request a stenographer to take minutes in the amount not to exceed \$2,000.00. After some discussion it was decided the minutes will be abbreviated.

Rutland Town Road Commissionjer Mr. Byron Hathaway reported:

- 1) Mr. Hathaway stated paving will be complete by August 9, 2017 and praised Pike Industries for their quality of work.

- 2) Mr. Hathaway inquired about the easement for U-Haul. Mr. Zingale reported the paperwork has been sent to the proper people.

Rutland Town Fire Chief Mr. Frank Cioffi reported:

- 1) Mr. Cioffi stated a letter regarding 911 addresses went out with the tax bills.
- 2) Mr. Cioffi told the Board one of the department's radios blew out and asked permission to take \$2,000.00 out of the Fire Equipment Replacement Budget to replace it. Ms. Kiefer-Cioffi made a motion to approve the expenditure. Mr. Denardo made a second to the motion. Motion passed unanimously.

Rutland Regional Planning Commission Representative Mr. Fred Nicholson

No meeting no report.

Rutland Town Police Captain Mr. Ted Washburn reported:

- 1) Mr. Washburn informed the Board the Town has police coverage seven days a week at ten hours per day.
- 2) Ms. Kiefer-Cioffi said she got notice from Police Chief Mr. Ed Dumas that the Hand Held Device Ordinance needs language change from a Municipal Ticket to a Vermont Traffic Citation. After some discussion Town Attorney Mr. Kevin Brown will review the Ordinance.

Committee Meeting Updates:

Transfer Committee: Mr. Denardo presented an invitation to bid for replacement of the Transfer Station roof for the Rutland Herald. Ms. Kiefer-Cioffi made a motion to approve. Mr. Denardo made a second to the motion. Motion passed unanimously.

- Mr. Denardo said the Committee discussed options for zero-sort recycling and the hazardous material collection and possibly changing from the Solid Waste Alliance Community (SWAC) to the Rutland County Solid Waste District (RCSWD). Mr. Denardo informed the Board there will be a meeting on Wednesday, August 9, 2017 at 10:00 A.M. with a representative from the RCSWD. Our current SWAC coordinator Ms. Pam Clapp advised not signing anything until she reviews it.

Building Committee: Mr. Denardo reported two contractors responded to the project and suggested finding a contractor website the Town can advertise for projects.

Service Road Kick Off: Ms. Ashcroft informed the Board of the meeting on Tuesday, August 1, 2017 at 6:00 P.M. in which the Committee met with a representative from Venes, Hangen, and Bruslin (VHB), an engineering firm from South Burlington who will be designing phase one of the service road. Ms. Ashcroft stated VHB will be providing the existing conditions, data and map. Ms. Ashcroft said a local concerns meeting is scheduled for Thursday, September 14, 2017 at 6:00 P.M. at the Rutland Town Hall and an Alternatives presentation meeting on October 18, 2017 at 6:00 P.M. at the Holiday Inn.

New Business:

Kinney Motors Waste water Allocation Request for an additional 19 gallons. Mr. Denardo made a motion to approve. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.

Old Business:

There was none.

Packet Items:

The Board reviewed packet items. No action was taken.

- Kinney Motors Act 250 Permit for the Dodge dealership
- Quote from Fabian for constructing a water line on Randbury Road
- Thank you note from Zachary Coarse for scholarship money
- Thank you letter from the University of Vermont for donating \$500.00 to the Civil Engineering Department Fund
- Thank you letter from Rutland Regional Medical Center for a \$200.00 donation to the Foley Cancer Center.
- Information for Medical Marijuana Dispensary.
- Thank you note from Hillary Kamek for scholarship money.
- Press release of a motorcycle chase

Chris Kiefer-Cioffi made a motion to adjourn. Mr. Denardo made a second to the motion. Motion passed unanimously. Meeting adjourned at 7:30 P.M.

