

**TOWN OF RUTLAND  
SELECT BOARD MEETING  
RUTLAND TOWN MUNICIPAL BUILDING**

MINUTES:  
TUESDAY, JULY 11, 2017

Board members present: Josh Terenzini, Mary Ashcroft, John Paul Faignant, Chris Kiefer-Cioffi, Joe Denardo.

- Meeting opened at 6:30 P.M. with the Pledge of Allegiance.

Approval of Orders:

The Board placed an invoice for G&K Associates for \$6,000.00 from the Town Lister's office on hold pending further information.

Select Board Minutes-Tuesday, June 27, 2017

Mr. Faignant made a motion to approve. Ms. Ashcroft made a second to the motion. Motion passed unanimously.

Questions from the floor/ Public comment:

Town Resident Mr. John Petrone of 143 Victoria Drive complained of a water problem coming off of Sunset Drive which is washing out his and his neighbor's property and would like the Town to address the issue. Town Road Commissioner Mr. Byron Hathaway said he did a site visit and determined there is drainage from three properties because of the lay of the land which is privately owned and not in the Town right of way. Town Administrator Mr. Joseph Zingale said he did some research and there has been some construction over the past few years that may be contributing to the problem and cited a trench that was put in last year. After some discussion it was decided Storm Water Consultant Mr. Andres Torrizo will visit the site and Mr. Zingale will contact the abutting property owners.

Mr. Chip Greeno, Jr, Mr. Chip Greeno, III and Mr. Greg Hahn of C&C Fireworks thanked the Town of Rutland for allowing them to have their business in the Town and presented the Town Fire Department a check for \$1000.00.

Town Transfer Station Mr. Dick Lloyd updated the Board regarding food scrap collection.

Rutland Town Administrator Mr. Joseph Zingale, Jr. reported:

- 1) Mr. Zingale stated Mr. Greg Kepler is working on the rail spur and manhole situation but there is no update.
- 2) Mr. Zingale informed the Board regarding water and sewer bill rate changes by Rutland City.
- 3) Mr. Zingale said there are currently five property owners who will be attending the Storm Water Meeting.
- 4) Mr. Zingale asked the Board the status of the culvert situation with the Young property on the corner of Post Road and Easy Street. No information was given.

Rutland Town Recreation Director Mr. Mike Rowe reported:

- 1) Mr. Rowe told the Board between 45-50 seniors attended the senior luncheon and thanked Mr. Hathaway for cooking and the lifeguards for making salads and serving.
- 2) Mr. Rowe informed the Board soccer sign-ups will be starting soon.
- 3) Mr. Rowe asked permission to gather prices to purchase a Gator for Northwood Park. Mr. Faignant made a motion for Mr. Rowe to proceed. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.
- 4) Mr. Rowe stated the Dewey Field parking project is almost complete.
- 5) Mr. Rowe informed the Board he and Mr. Hathaway are working on a trail loop in Northwood Park.
- 6) Mr. Rowe updated the Board on the Shared Use Path between Chasanna Drive and Rutland Town School.
- 7) Ms. Kiefer-Cioffi presented the fee schedule for the use of Town fields and courts: **\$10.00** per hour for use of field or court, **\$50.00** per game **\$50.00** for lining the fields and **\$50.00** per hour for the use of the lights. Mr. Rowe said the process of repairing the lights has started. After some discussion of replacing the lights, Mr. Rowe will gather some prices and contact Efficiency Vermont.

- 8) Ms. Kiefer-Cioffi made a motion to adopt the fee schedule presented. Mr. Faignant made a second to the motion. Mr. Terenzini said \$50.00 per game is too steep. After some discussion Ms. Kiefer-Cioffi amended her motion to \$40.00 per game and the other fees stay the same. Motion passed unanimously.
- 9) Mr. Terenzini thanked everyone who participated in the Town Wide Celebration and the Fourth of July fireworks.
- 10) Mr. Rowe informed the Board of the district swim meet at Northwood Park on Saturday, July 29, 2017.

Rutland Town Planning Commission (RTPC) Chair Ms. Barbara Noyes-Pulling reported:

- 1) Ms. Pulling was absent but sent an email to Mr. Terenzini saying Planning Commission member Mr. Alan Biederman has resigned. Mr. Terenzini thanked Mr. Biederman for his service on the Planning Commission.

Rutland Town Clerk/Treasurer Mr. Kirsten Hathaway reported:

- 1) Mr. Terenzini informed the Board Ms. Hathaway will be returning from maternity leave on Monday, July 17, 2017 and will be scheduling a meeting with Town Auditors A&M Peisch.
- 2) Ms. Ashcroft said Ms. Hathaway will be working on the paperwork to set the tax rate and get tax bills out.

Rutland Town Road Commissioner Mr. Byron Hatahway reported:

- 1) Mr. Hathaway informed the Board West Rutland Town Manager Ms. Maryann Goulette would like to schedule a meeting for the two Boards regarding the proposed Rutland Town/West Rutland Bike/Pedestrian Path.
- 2) Mr. Hathaway informed the Board he met with Town resident Ms. Becky Hemple and explained that after the Road Crew repaired her property there was a heavy rainstorm and the repairs didn't have time to heal properly. Mr. Hathaway did complete the repairs and believes the situation is resolved.
- 3) Mr. Hathaway stated he has been in touch with Town resident Mr. Loren Roth and has completed the repairs to his property.
- 4) Mr. Hathaway updated the Board on the paving at Rutland Town School and the widening of Post Road.

- 5) Ms. Ashcroft informed the Board of a Highway Committee meeting on Thursday, July 13, at 4:00 P.M. to continue selection of an engineer for the Service Road project.

Rutland Town Fire Chief Mr. Frank Cioffi reported:

- 1) Mr. Cioffi stated asked permission to purchase three Automatic Emergency Defibrillators from the monies of the sale of Engine One in the amount of \$4,506.00. Mr Denardo made a motion for the purchase. Mr. Faignant made a second to the motion. Motion passed unanimously.
- 2) Mr. Cioffi informed the Board the Department is looking into purchasing special jacks that support vehicles in an emergency situation.
- 3) Mr. Cioffi cited two projects that were started to protect the meeting room and help with water run-off at station two but weren't completed. Mr. Cioffi asked to pay the contractor what is owed to him and requested a meeting to determine how to protect the station.
- 4) Mr. Cioffi stated he has a proposal for adding roofs on the over the doors at station two.
- 5) Mr. Terenzini thanked the firefighters for their work and contributions at the Town Wide Celebration.

Rutland Regional Planning Commission (RRPC) Representative Mr. Fred Nicholson reported:

No meeting no report.

Rutland Town Police Chief Mr. Ed Dumas reported:

- 1) Mr. Dumas stated Town Line Road will be closed starting July 17, 2017 for one to three weeks.
- 2) Mr. Dumas read the Department's activity from the last two weeks.
- 3) Mr. Dumas presented the Board with traffic stop data.

- 4) Mr. Dumas informed the board he spoke with Lieutenant Mr. Kevin Geno of the Rutland County Sheriff's Department and spoke with him regarding the grant money being offered. Mr. Dumas said Mr. Geno has forwarded him paperwork which he will need the aid of the Treasurer and Vermont League of Cities and Towns to complete. Mr. Dumas will also be attending a meeting on the subject Wednesday, July 13, 2017. Ms. Kiefer-Cioffi asked the timing of applying for the grant. Mr. Dumas said it isn't too late to apply and the money doesn't have a time frame for being spent.
  
- 5) Mr. Dumas informed the Board Ms. Lynette Gallipo is back at the Department performing administrative work. Ms. Kiefer-Cioffi stated Ms. Gallipo was coming in weekly without pay to keep caught up on her duties and Captain Washburn has been performing some detail work and not taking any overtime pay.

Committee Meeting Updates:

Recreation:

Ms. Ashcroft requested a committee meeting with the Town School Board regarding Cheney Hill.

Infasctucture/Water/Sewer Committee:

Mr. Denardo suggested looking at the cost of extending the water main on Randbury Road before constructing the service road which may benefit some of the landowners. Mr. Zingale said the Town may qualify for a world development grant and is waiting for the paperwork to apply.

Celebration Committee:

Mr. Terenzini told the Board Town resident Mr. Mark Foley, Sr. came to the Town Wide Celebration with his Happy Cow ice cream truck and didn't charge anyone for the treats in which the proceeds are donated to the Foley Cancer Center. Mr. Terenzini asked the Board permission to make a donation to the Foley Cancer Center in the amount of \$200.00. Ms. Ashcroft made a motion to approve. Mr. Denardo made a second to the motion. Motion passed unanimously.

New Business:

- 1) Mr. Faignant made a motion to adopt the Hand Held Phone Texting Ordinance as drafted by Town Attorney Mr. Kevin Brown. Ms. Ashcroft made a second to the motion. Motion passed unanimously.

- 2) Mr. Denardo cited an article in Aggriview regarding sharing the road with farmers and farm machinery and asked permission to post it on the Town Website or the Town Facebook Page.

Packet Items:

- 1) The Invitation to bid for the Town windows was sent to the Building Committee. Information only.
  - 2) Thank you notes from Jillian Ladabouche, Avery Provin and Kyle Cassarino for the scholarship money.
  - 3) List for Preferred Vendors was not approved as Fire and Police have not produced their lists.
  - 4) Storm Water Funding Request Letter for Hitzel Terrace Project. Information only.
  - 5) Notice of Storm Water Meeting. Information only.
  - 6) Google image of Town resident Mr. John Petrone's property. Information only.
  - 7) Catering Request from the Rutland South Rotary Club for a fundraiser at Spartan Arena on Friday, September 8, 2017 from 5:00 P.M. to 11:30 P.M. Ms. Ashcroft made a motion to approve. Mr. Denardo made a second to the motion. Motion passed unanimously.
- Mr. Terenzini thanked Mr. Hathaway of the Hathaway Farm for giving trailer rides at the Town Wide Celebration.
  - Mr. Terenzini made a motion to enter into executive session to discuss a possible land purchase. Mr. Denardo made a second to the motion. Motion passed unanimously. Board into executive session at 7:59 P.M.
  - The Board came out of executive session at 8:42 P.M. Mr. Faignant made a motion to adjourn. Meeting adjourned.



