

**TOWN OF RUTLAND  
SELECT BOARD MEETING  
RUTLAND TOWN MUNICIPAL BUILDING**

MINUTES:  
TUESDAY, JUNE 13, 2017

Board members present: John Terenzini, Mary Ashcroft, John Paul Faignant, Chris Kiefer-Cioffi, Joe Denardo.

- Meeting opened at 6:30 P.M. with the Pledge of Allegiance.

Approval of Orders:

The Board approved the orders.

Select Board Minutes-Tuesday, May 30, 2017

Ms. Ashcroft pointed out two grammatical errors on page six. Mr. Faignant made a motion to approve with corrections. Ms. Ashcroft made a second to the motion. Motion passed unanimously.

Questions from the floor/ Public comment:

There were no questions or comments.

- Mr. Denardo made a request to enter into executive session at the end of the meeting regarding a possible land purchase.

Rutland Town Administrator Mr. Joseph Zingale, Jr. reported:

- 1) Mr. Zingale informed the Board he is gathering information on the rail line issue with Town Attorney Mr. Kevin Brown, engineer Greg Keppler and Mr. Denardo. Mr. Zingale told the Board he ordered twenty metal posts and signs to mark along the rail line to indicate the location of the man holes.
- 2) Mr. Zingale asked the Board if they wanted storm water expert Mr. Andres Torrizo to work with the engineer who will perform the scoping study regarding the service road. No action was taken.
- 3) Mr. Zingale stated he had spoken with Town Emergency Director Mr. Marty Wasserman regarding a Local Hazzard Litigation Plan and is waiting to hear back. Ms. Ashcroft said she had spoken with Mr. Wasserman before the meeting and read her report. Ms.

Ashcroft said Mr. Wasserman is requesting a committee be formed with Town officials to work with the Rutland Regional Planning Commission on the Plan.

Rutland Town Recreation Director Mr. Mike Rowe reported:

- 1) Mr. Rowe said baseball will wrap up in a couple of weeks.
- 2) Mr. Rowe updated the Board on the record breaking sign-ups for pool passes and swimming lessons. Mr. Rowe informed the Board the pool will be open regularly on Saturday, June 17, 2017 and swimming lessons start on Monday, June 26, 2017
- 3) Mr. Rowe requested a Police Committee meeting to discuss policing during fireworks on July 4, 2017.
- 4) Mr. Rowe presented a list of lifeguards for hire at Northwood Pool. Mr. Faignant made a motion to approve. Ms. Ashcroft made a second to the motion. Motion passed unanimously.
- 5) Mr. Rowe informed the Board that the Recreation Department may go over budget because of Northwood Pool.

Rutland Town Planning Commission (RTPC) Chair Ms. Barbara Noyes-Pulling reported:

- 1) Ms. Pulling informed the Board the two missing components the Town needs to get as much funding from the State when there is a disaster are the Local Hazzard Mitigation Plan and the River Corridor Regulations (RCR). Ms. Pulling said the State has drafted new maps and language for the RCR.
- 2) Ms. Pulling said the Planning Commission has not discussed the proposed Pedestrian/Bike Path on US Business Route four west. After some discussion the Board decided that the Highway Committee will gather more information for the next meeting and Mr. Hathaway will contact the Town of West Rutland Town Manager Ms. Maryann Goulette to know the Town is open for discussion.
- 3) Ms. Pulling informed the Board the Commission has received a bid from a certified aesthetic consultant for a viewshed analysis in the amount of **\$3,840.00**. Ms. Pulling stated Commission member Mr. Alan Biederman is working with a Mr. T.J. Boyle to get another estimate.

Rutland Town Road Commissioner Mr. Byron Hatahway reported:

- 1) The Board and Mr. Hathaway discussed the condition of a section of Campbell Road the City of Rutland owns but refuses to repair. After some discussion the Board asked Mr. Hathaway to contact Department of Public Works Commissioner Mr. Jeff Wennberg to let him know the Board is open to discussion but their position is the same.
- 2) Mr. Hathaway cited a request from Town residents Ralph and Sandy Griffin to use the old covered bridge for hay storage. After some discussion it was decided they could not use the bridge and the Board will schedule a site visit at a later date.
- 3) Mr. Hathaway said he spoke with Town resident Ms. Ellen Martin who pulls weeds around Northwood Park who has offered to pull weeds around the Highway Department sign for \$20.00 per hour.
- 4) Mr. Denardo asked Mr. Zingale to contact Town resident Mr. Loren Roth regarding the repair of his lawn.
- 5) Ms. Ashcroft read the minutes of the last Highway Committee meeting with the South End Road Advisory Committee on Friday, June 9, 2017 at 8:30 A.M. The Committee will start interviewing engineering firms on Wednesday, June 15, 2017 at the Town Hall at 12:00 P.M.
- 6) Ms. Kiefer-Cioffi questioned the addition of Town land owner Mr. Dave Nelson to the advisory committee. Ms. Ashcroft stated he has owned land in the Town for a long time and she approached him. Mr. Hathaway pointed out this is only an advisory committee and the Board will be making decisions.

Rutland Town Fire Chief Mr. Frank Cioffi reported:

- 1) Mr. Cioffi said that work on Station two has been delayed for five to six weeks due to the backordering of equipment.
- 2) Mr. Cioffi said the new radios have been installed in the new fire truck and the Fire Department went over budget by \$41.00 but did have the money to cover it.
- 3) Mr. Cioffi cited a bill for station two from the engineer for \$450.00 and asked the Board where the funds should come from. The Board agreed to take the funds out of the allocated money of \$25,000.00 for the project.
- 4) Mr. Cioffi asked permission to replace three portable radios in the amount of \$640.00 apiece through the preferred vendor Central Vermont Communications. Mr. Denardo

made a motion to approve the purchase. Ms. Ashcroft made a second to the motion. Ms. Ashcroft asked how the purchase fits in with the five year plan. Mr. Cioffi said this was not part of the five year plan as Motorola recently decided to discontinue with the radio and will not be repairing the old ones. Ms. Kiefer-Cioffi asked why the Chief had to ask the Board permission for the purpose. Mr. Cioffi stated that because the new Purchasing Policy isn't in place. Motion passed unanimously.

Rutland Town Police Chief Mr. Ed Dumas reported:

- 1) Mr. Dumas updated the Board on department's activities from the last Select Board meeting.
- 2) Mr. Dumas said he spoke with City of Rutland Police Chief Mr. Brian Killcullen regarding dogs and their owners walking from Northwood Park onto City property at the City Reservoir and defecating. Mr. Dumas said a fence will be put up between Northwood Park and the Reservoir.
- 3) Ms. Ashcroft asked Mr. Dumas about the patrolling at OMYA. Mr. Dumas said the department is waiting for a call from OMYA and the department would patrol on Thursdays.
- 4) Ms. Ashcroft said there are funds available at the Sheriff's Department for patrol hours. Mr. Dumas said he had seen the paperwork and was hesitant to apply. The issue was referred to the Police Committee.

Rutland Regional Planning Commission Representative Mr. Fred Nicholson reported:

Mr. Nicholson was not present.

Committee Meeting Updates:

Celebration:

Mr. Terenzini updated the Board on the Town Wide Celebration.

Scholarship:

Ms. Ashcroft stated she and Ms. Kiefer-Cioffi gave out five scholarships at Mount St. Joseph's class night and will be giving fourteen scholarships at Rutland High School's class night Wednesday June 13, 2017.

### Progress of Various Projects:

The Board discussed progress of the Service Road Meeting at the Holiday Inn, the upgrade to the Town Website, the Town Facebook Page and the future of the Cheney Hill Community Center.

### New Business:

- 1) The Board considered the A&M Peisch audit agreement in the amount not to exceed **\$13,950.00**. Mr. Fagnant made a motion to approve. Ms. Ashcroft made a second to the motion. Motion passed unanimously.
- 2) The Board considered the adoption of Storm Water Regulations and the Moon Brook Flow Restoration Plan. Mr. Fagnant made a motion to send the affected properties a notice for a public meeting. Ms. Ashcroft made a second to the motion. After some discussion the Board requested Mr. Zingale ask Mr. Andres Torrizo to come to the next Board meeting to give a presentation on the information. Mr. Fagnant rescinded his motion.
- 3) The Board considered the implementation of the pay step scale. After some discussion it was decided the Personnel Committee would implement the scale for the employees at the Town Hall and the Department heads will work it out for their employees and report to the Personnel Committee and the full Board.
- 4) Mr. Terenzini requested tabling the approval of the Purchasing Policy for the next meeting.

### Old Business:

- 1) Mr. Denardo requested Mr. Zingale contact surveyor Mr. Mark Courcelle regarding the placement of the well at the McKinley Fire Station and the test holes at the Transfer Station for a septic system.

### Packet Items:

The Board reviewed the following packet items:

- 1) Rutland Regional Planning Commission work plan. Mr. Fagnant moved to receive and file.
- 2) Transfer Station Amended Certification-information only
- 3) Invitation To Participate In Municipal Roads Grants-In-Aid Pilot Project. Mr. Hathaway will apply for the grant.

- 4) Ms. Kiefer-Cioffi received a letter and requested to read it to the Board. Mr. Faignant said the Board should all have a copy of the letter before it is read into the minutes. Mr. Terenzini added the property owners are welcome to come before the Board and read the letter themselves. Mr. Terenzini asked the letter be placed in the next Board packet.

Mr. Denardo made a motion to enter into executive session to discuss a possible land purchase. Mr. Faignant made a second to the motion. Board entered into executive session at 8:24 P.M.



