

**DRAFT
TOWN OF RUTLAND
SELECT BOARD
RUTLAND TOWN MUNICIPAL OFFICE**

MINUTES:
TUESDAY, December 13, 2016

Board members present: Josh Terenzini, Mary Ashcroft, John Paul Fagnant, Chris Kiefer-Cioffi, Joe Denardo

Approval of Orders/Errors and Omissions of Meeting Minutes December 13, 2016

- Mr. Fagnant made a motion to approve. Ms. Kiefer-Cioffi made a second to the motion. Motion passed 4-1. Mr. Terenzini abstained from the vote.
- Ms. Kiefer-Cioffi made a motion to enter into executive session for a personnel matter and a contractual agreement. Ms. Ashcroft made a second to the motion. Motion passed unanimously. Board entered into executive session at 6:33 P.M.
- Board moved out of executive session at 7:08 P.M. No action was taken.

Questions from the floor/public comment:

- There were no questions from the floor.

Town Administrator Mr. Joseph Zingale, Jr. reported:

- 1) Mr. Zingale informed the Board the Cheney Hill School plumbing is in order and the boiler has been cleaned. Mr. Zingale asked the Board if the Four Winds Project training can be held at the school starting January of 2017. Hearing Mr. Zingale's report Ms. Ashcroft moved the issue of allowing them to use the facility off the table from the last meeting for discussion. Mr. Fagnant made a second to the motion. Motion passed unanimously. Mr. Fagnant made a motion to get an appraisal on the Cheney Hill School. Mr. Denardo made a second to the motion. Motion passed unanimously.
- 2) Mr. Zingale presented a map to the Board regarding a 911 issue. Mr. Zingale suggested to the Board the residents who don't want to change their addresses give the Town something in writing. Ms. Ashcroft made a motion to change the Verizon building to 911 #1339 and the Godnick storage units to #1331. Mr. Denardo made a second to the motion. Motion passed 4-1. Mr. Fagnant abstained from the vote. Mr. Terenzini informed Mr. Zingale there are residents on Killington Avenue who are supposed to be changing their 911 address and are not. Mr. Zingale will follow up with the issue.
- 3) Mr. Zingale informed the Board the Cold River Road sidewalk project has been approved and is moving forward. Ms. Ashcroft cited a site visit on Monday, December 11, 2016

with the Managers of U-Haul and Reynolds and Sons who are very supportive of the project as they have seen people slipping on the side of the road.

Rutland Town Recreation Director Mr. Mike Rowe reported:

- 1) Mr. Rowe asked who will be attending the Seniors Holiday Dinner on Tuesday, December 12, 2016 at Seward's restaurant starting at 11:30 A.M.

Rutland Town Planning Commission Chair Ms. Barbara Pulling reported:

- 1) Ms. Pulling stated the Commission is pleased with meeting every three weeks and would like to continue the schedule into 2017.
 - 2) Ms. Pulling told the Board the Commission will be discussing the Municipal Renewable Energy Plan at the next Commission's meeting on Thursday, December 29, 2016 at 7:00 P.M.
 - 3) Town Representative to the Rutland Regional Planning Commission Mr. Fred Nicholson asked if Ms. Pulling would update the Board on the Garvey Nissan issue. Mr. Zingale said the State of Vermont has suggested Garvey Nissan using Formula Ford's egress. Mr. Zingale stated Formula Ford has declined that suggestion and the State is encouraging Act 250 to make a permit condition that they must go through Formula Ford. Mr. Zingale stated if there are any issues with the traffic light Garvey Nissan must pay for it as the Town has land near the dealership that would be affected for development. Mr. Zingale will attend the Public Hearing on Tuesday, December 20, 2016 and let them know the Town's concerns.
- Ms. Ashcroft exited the meeting at 7:30 P.M.

Town Clerk/Treasurer Ms. Kirsten Hathaway reported:

- 1) Ms. Hathaway circulated copies of the Town audit to the Board. Ms. Hathaway stated the health care costs were improperly calculated which is why original budget numbers were so high.
- 2) Ms. Hathaway cited the advertisement of interim help while she is out on maternity leave placed in the Board's information packet. Ms. Hathaway said she will be placing the ad in the Rutland Herald after Christmas, contact Vermont League of Cities and Towns and place it on the Town's website.
- 3) Mr. Terenzini updated the Board on the Town Auditors presentation. Mr. Terenzini said the Auditors said the Town is in great financial shape. Mr. Terenzini said the Board will formally vote on the acceptance of the audit at the next Board meeting on Tuesday,

December 27, 2016. Mr. Terenzini thanked the auditors at A&M Peisch for all of their hard work.

Rutland Town Highway Commissioner Mr. Byron Hathaway reported:

- 1) Mr. Hathaway updated the Board on winter maintenance.
- 2) Mr. Hathaway informed the Board of the ongoing issue with the furnace at the Town Highway Garage kicking off.
- 3) Mr. Hathaway told the Board he will be taking the big truck to Milton, Vt. For maintenance.

Town Fire Chief Mr. Frank Cioffi reported:

- Mr. Cioffi was not present.

Town Representative to the Rutland Regional Planning Commission (RRPC) Mr. Fred Nicholson reported:

- No meeting to report.

Rutland Town Police Chief Mr. Ed Dumas reported:

- 1) Mr. Dumas stated the monthly report was not readily available.
- 2) Mr. Dumas said he would be cutting Assistant Ms. Lynne Gallipo's time once he has the numbers from Ms. Hathaway.

Committee Updates:

Finance:

- Mr. Terenzini updated the Board on the Finance Committee meeting with the Town Auditors regarding the Town Audit as well as a Town credit card policy.

Town Report:

- Ms. Kiefer-Cioffi stated the deadline for the Department Heads to submit their reports is January 10, 2017.

Progress of Various Projects:

- Mr. Denardo stated the Foley Land Project should come off of the list as Mr. Foley does not want to sell the land to the Town.
- Mr. Zingale suggested the Department Heads give Mr. Zingale content and material to place on the Town website. Mr. Denardo asked Mr. Zingale if there is a link to the Town's Fire Department. Mr. Zingale will look into the issue.

New Business:

- The items will be held off until next meeting.

Old Business:

- There was none.

Packet Items:

- The Board reviewed packet items.
- Mr. Faignant moved to receive and file items eight, eleven and twelve.
- Mr. Denardo suggested starting Select Board meetings at 6:00 P.M. rather than 6:30 P.M. for the winter months. Mr. Faignant stated it is sometimes difficult with travel time in different parts of the State to be at the Town Hall for the meeting by 6:00 P.M.
- Mr. Terenzini wished the Board, Department Heads, Town employees and Town residents a Merry Christmas.
- Mr. Denardo made a motion to adjourn. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously. Meeting adjourned at 7:48 P.M.

