

**TOWN OF RUTLAND
SELECT BOARD
RUTLAND TOWN MUNICIPAL OFFICE**

MINUTES:
TUESDAY, OCTOBER 18, 2016

Board members present: Josh Terenzini, Mary Ashcroft, Chris Kiefer-Cioffi, Joe Denardo.

Meeting opened at 6:30 P.M. with the Pledge of Allegiance.

Approval of Orders/Errors and Omissions of Meeting Minutes October 4, 2016

- Ms. Ashcroft made a motion to approve. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously. Mr. Denardo abstained from the vote.

Questions from the floor/public comment:

- There were no questions from the floor.

Town Administrator Mr. Joseph Zingale, Jr. reported:

- 1) Mr. Zingale requested an executive session after the meeting to discuss water billing issues.
- 2) Mr. Zingale informed the Board of the recommendation from the E-911 Board regarding address changes on Killington Avenue and US Route 7 North. No action was taken.
- 3) Mr. Zingale stated he is having trouble with resolving a water and sewer billing issue with General Electric. Mr. Zingale said he will ask former Town Clerk/Treasurer Ms. Marie Hyjek for assistance and requested she be reimbursed for her time.
- 4) Mr. Zingale said he was approached by Nancy McGuire who can get some free trees for impervious areas of the storm water project properties. Mr. Zingale reported two property owners have agreed to have trees planted and there are two more he needs to contact.
- 5) Mr. Zingale presented the Board information on a color copier/scanner/printer for the Administrator's office in the amount of **\$2,400.00**. After some discussion Mr. Zingale will get price for leasing a machine.
- 6) Mr. Zingale informed the Board he spoke with Town Attorney Mr. Kevin brown who said that just as the Town fronts the delinquent sewer amount to the City of Rutland the Town must also front the delinquent amount to the Town of Clarendon. Mr. Zingale cited a

contract the Town has with Rutland Economic Development Corporation that states they need to be treated the same as the City of Rutland.

- 7) Mr. Zingale updated the Board on an Act 250 hearing held at the Town Municipal office today regarding the Key Collision project. Mr. Zingale stated he will be getting a copy of the decision from the State as well as all property abutters.

Rutland Town Planning Commission Chair Ms. Barbara Pulling reported:

- 1) Ms. Pulling, Planning Commission member Mr. Dana Peterson and Rutland Southern Vermont Regional Airport (SVRA) manager Mr. Chris Beitzel were present.
- 2) Ms. Pulling presented language regarding protection of the Instrument Landing System at the (SVRA) and the reasoning behind it for addition to the proposed Town Plan.
- 3) Ms. Pulling explained the time line warning process for adoption of the Town Plan according to Vermont State Statute.
- 4) Ms. Ashcroft made a motion to approve the airport language as well as the other changes the Planning Commission made at their last meeting. Mr. Denardo made a second to the motion. Motion passed unanimously.
- 5) Mr. Zingale requested the information be sent to him via pdf so it can be posted on the Town website.
- 6) Ms. Ashcroft made a motion to warn a public hearing on Tuesday, November 15, 2016 and Tuesday, November 29, 2016 and cancel the public hearing on Tuesday, November 1, 2016. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.
- 7) Ms. Pulling updated the Board on the Planning Commission's consideration regarding changing zoning language in the proposed Town Plan on page 24. Ms. Pulling read comments from the Commission members stating why the language should not be changed.
- 8) Mr. Terenzini stated if the zoning language is not changed he will be voting no to the proposed Town Plan.
- 9) Mr. Peterson stated the decision was made as the proposed language did not lend additional clarity than the language in the existing proposed Town Plan. Mr. Peterson

stated it was in the interest of time to not debate the alternatives and keep the language as is moving forward to pass the Town Plan.

- 10) Ms. Ashcroft made a motion to amend the last bullet on page 24 of the proposed Town Plan to read “revisit the possible adoption of zoning for the Town so that more permitting decisions are made locally”. Mr. Denardo made a second to the motion. Motion passed unanimously.

- 11) Ms. Pulling informed the Board that Planning Commission member Mr. Norman Cohen has sold his house in the Town and is moving into the City of Rutland. Ms. Pulling cited that state statute requires a majority of the Planning Commission members live in the Town and not all members. After some discussion it was decided Mr. Cohen would stay on the Planning Commission until the reappointments in March of 2017.

Town Clerk/Treasurer Ms. Kirsten Hathaway reported:

- 1) Ms. Hathaway stated over 300 Town residents have requested absentee ballots.
- 2) Ms. Hathaway said residents can register to vote up until November 2, 2016.
- 3) Ms. Hathaway stated she is having trouble finding residents to hand count the ballots on election night so as to make the midnight deadline to the State.

Rutland Town Highway Commissioner Mr. Byron Hathaway reported:

- 1) Mr. Hathaway stated the Highway Department is getting ready for winter operations.
- 2) Mr. Hathaway presented his budget to the Board and will follow up with the Highway Committee.
- 3) Mr. Terenzini stated he has had multiple calls regarding the fog line on the East Pittsford Road. Mr. Terenzini asked Mr. Hathaway if there is a way to fix it, when it will be fixed, and how did it happen. Mr. Hathaway said it happened with the new line striper the Town purchased and it was his learning curve. After some discussion the Board decided to wait until spring of 2017 to correct the issue.

Town Fire Chief Mr. Frank Cioffi reported:

- 1) Mr. Cioffi presented the propane prices for the Center Rutland Station.
- 2) Mr. Cioffi stated he sent out notice for bids to the same companies as last year.

- 3) After consideration Ms. Ashcroft made a motion to go with Proctor Gas at \$1.2928 per gallon. Ms. Kiefer-Cioffi made a second to the motion with the recommendation that Mr. Cioffi look into the .02 cent tax for a fuel program for the State of Vermont. Motion passed unanimously.
- 4) Mr. Cioffi asked the Board permission to request bids to purchase fire hoses from the fire equipment fund.
- 5) Mr. Cioffi presented the Board with the agreement with the solar property owners on Seward Road and the Public Service Board. Mr. Cioffi asked if Town Attorney Mr. Kevin Brown could review the document. Ms. Kiefer-Cioffi made a motion that if Mr. Brown approves of the agreement Mr. Cioffi write a letter of acceptance and start the project. Mr. Denardo made a second to the motion. Motion passed unanimously.

Town Representative to the Rutland Regional Planning Commission (RRPC) Mr. Fred Nicholson reported:

Not present

Rutland Town Police Chief Ed Dumas reported:

- 1) Mr. Dumas presented the Board with a price for a radio for the cruiser in the amount of \$3,895.00. Ms. Ashcroft made a motion to approve the purchase. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.

Town Recreation Director Mr. Mike Rowe reported:

- 1) Mr. Rowe stated the Halloween Party is Friday, October 28, 2016 from 6:00 P.M. to 8:00 P.M. at the Rutland Town School gym.
- 2) Mr. Rowe said Major Mr. John Sly will be in attendance at the party.
- 3) Mr. Rowe updated the Board on various upcoming projects at Northwood Park.
- 4) Mr. Rowe stated basketball signups are available on the town website, the school, and at the Town Hall.
- 5) Mr. Rowe requested a meeting with Ms. Kiefer-Cioffi regarding the playground project.

Committee Updates:

- Ms. Ashcroft informed the Board Cheney Hill senior Mr. James Hall will be going to Florida for the winter and asked the Board permission to sign the check book if something comes up while he is away. Mr. Denardo to authorize Ms. Ashcroft to sign the checkbook on his behalf. Ms. Kiefer-Cioffi made a second to the motion. Motion passed 3-0. Ms. Ashcroft abstained from the vote.
- Mr. Rowe informed the Board the senior holiday party will be Tuesday, December 20, 2016 at Swards Restaurant.

Old Business:

- The Board discussed the following projects:
 - Service road behind the Green Mountain Plaza
 - The City/Town water and sewer agreement
 - Website upgrade
 - Construction of Town budgets
 - Employee pay step scale
 - Collection of food waste
 - Cold River Road sidewalk construction
 - Town Hall monument
 - Cheney Hill Community Center
 - Foley land purchase
 - Barnhart storm water status
 - Tow Hall generator
 - Toilet in transfer station
 - Town Hall building improvements
 - Adele Stanley water line extension
 - Public Space policy
 - Center Rutland bike-pedestrian corridor improvements
 - Dewey Field increased parking
 - Northwood Park playground
 - Northwood Park trail system
 - Zero sort recycling program

Correspondence:

- Mr. Terenzini read a request from Rutland Mental Health Services to be placed on the March 2017 ballot in the amount of **\$4, 502.00.**

Ms. Kiefer-Cioffi made a motion to move into executive session to discuss pending litigation and potential land acquisition. Mr. Denardo made a second to the motion. Motion passed unanimously. Board moved into executive session at 8:35 P.M.

Board moved out of executive session at 9:19 P.M.

Ms. Ashcroft made a motion to waive late payments against the state of Vermont.
Mr. Denardo made a second to the motion. Motion passed unanimously.

Mr. Denardo made a motion to adjourn. Ms. Ashcroft made a second to the motion.
Motion passed unanimously. Meeting adjourned at 9:20 P.M.

