

**TOWN OF RUTLAND
SELECT BOARD
RUTLAND TOWN
MUNICIPAL OFFICE**

**MINUTES:
MONDAY, AUGUST 8, 2016**

Board members present: Josh Terenzini, Mary Ashcroft, John Paul Fagnant, Chris Kiefer-Cioffi, Joe Denardo

Meeting opened at 6:30 P.M. with the Pledge of Allegiance

Approval of Board Minutes-July 26, 2016, July 28, and August 2, 2016

- Mr. Fagnant made a motion to approve the minutes of July 26, 2016 and August 2, 2016. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.
- Ms. Ashcroft made a motion to approve the July 28, 2016 minutes. Ms. Kiefer-Cioffi made a second to the motion. Motion passed 4-0. Mr. Fagnant abstained from the vote.

Questions from the floor/public comment:

- There were no comments.

Interim Town Clerk/Treasurer:

- Mr. Terenzini reported the Select Board has hired Ms. Kirsten Hathaway as the interim Town Clerk/Treasurer starting Monday, August 29, 2016 until the March 2017 election.

Town Administrator Mr. Joseph Zingale, Jr.

- 1) Mr. Zingale informed the Board that Fire District # 6 plans to replace their water distribution lines on Sunset Drive.
- 2) Mr. Zingale informed the Board that the Town has received a vehicle damage complaint from a Town resident on East Proctor Road, resulting from Town paving project. Mr. Zingale said he will submit the matter to VLCT when he receives information.
- 3) Mr. Zingale told the Board that the second Town Plan hearing is scheduled for Tuesday, August 23, 2016 at 7:00 P.M.
- 4) Mr. Zingale told the Board he met with a representative from RICO and asked for a quote regarding trading in the Town's two existing Black & White copiers for a color copier to share with the Listers Office.

- 5) Mr. Zingale informed the Board that a phone system upgrade to accommodate the Town Police Department would cost \$300.00. He said Business Telephone Services (BTS) of Middlebury would do the work.
- 6) Mr. Zingale asked how to handle the confidential Town Scholarship information. Ms. Kiefer-Cioffi offered to handle the information.

Town Planning Commission Chair Ms. Barbara Pulling reported:

- 1) Ms. Pulling stated the Select Board's changes to the Rutland Town Plan are in compliance with State statute.
- 2) Ms. Pulling explained the reasoning behind the Planning Commission's decision to meet every three weeks rather than bi-weekly until the end of 2016.
- 3) Ms. Pulling updated the Board regarding a meeting she attended in Montpelier for the Stronger Communities Better Connections Project. Ms. Pulling suggested the Board create a steering committee to aid in the US Business Route 4 Corridor project. She said the Rutland Regional Planning Commission has offered to participate.

Rutland Town Road Commissioner Byron Hathaway reported:

- 1) Mr. Hathaway informed the Board that the Town Highway Garage construction is complete. He asked the Board to authorize the final payment. Ms. Ashcroft made a motion to approve. Mr. Faignant made a second to the motion. Motion passed unanimously.
- 2) Mr. Hathaway told the Board the Highway Garage construction project came in under budget leaving a \$27,640.00 surplus. Mr. Hathaway asked permission to create a list of tools for the Highway Department and present it at the next meeting. After some discussion, Mr. Hathaway will meet with the Highway Committee before presenting to the full Board.
- 3) Mr. Hathaway informed the Board that summer paving is completed. He said he will be meeting with Mr. Tim Rice from Wilk Paving, Inc. to discuss some concerns with the paving work.

Town Fire Chief Frank Cioffi reported:

- 1) Mr. Cioffi asked the Board for permission to sign off on some minor changes regarding the Town's new fire truck. Mr. Faignant made a motion to approve. Mr. Denardo made a second to the motion. Motion passed unanimously.
- 2) Mr. Cioffi asked permission to send a Town fire truck to a parade in Chittenden on Sunday, August 28, 2016.

- 3) Mr. Cioffi requested an executive session with the Board to discuss an agreement with the Public Service Board regarding fire safety issues on Seward Road.

Town Representative to the Rutland Regional Planning Commission (RRPC) Mr. Fred Nicholson reported:

- Not present

Recreation Director Mr. Mike Rowe reported:

Mr. Terenzini read Mr. Rowe's report on his behalf:

- 1) Soccer sign-ups are ongoing and the deadline for grades 3-6 is August 30, 2016
- 2) Northwood Pool will close on August 27, 2016.

Rutland Town Police Chief Ed Dumas reported:

- 1) Mr. Dumas updated the Board on the status of the Watch Guard Body Camera System delivery to the Town Police Department.
- 2) The Board discussed the report presented by Mr. Dumas regarding the Crime Research Group analysis which will be brought to the next Police Committee meeting.
- 3) Mr. Dumas informed the Board that Friday, August 12, 2016 will be his last day working for the Rutland City Police Department, and will be starting full time for the Rutland Town Police Department on Monday, August 15, 2016. Mr. Dumas stated he will be working for the Child First Advocacy Center for forty hours a week through a grant of **\$60,000.00**, however there is money in the Town Police budget for other projects.

Committee Meeting Updates:

Personnel:

- Mr. Terenzini reported the Personnel Committee met regarding the step increase, and there is no agreement or recommendation at this time.

Cemetery:

- Ms. Ashcroft reported the Town is now a member of the Vermont Old Cemetery Association.

New Business:

- The Board considered a preferred vendor request from Johnson Energy. After some discussion, Ms. Kiefer-Cioffi made a motion to commit to a one year preferred vendor contract with Johnson Energy. Mr. Denardo made a second to the motion. Ms. Ashcroft asked Ms. Kiefer-Cioffi to amend her motion to include the Rutland Vermont Rack Price on the invoice on the day of delivery. Ms. Kiefer-Cioffi amended her motion for Johnson Energy to include the Rutland Rack Price on the day of delivery. Mr. Denardo made a second to the amended motion. Motion passed 4-0. Mr. Faignant abstained from the motion.
- The Board considered the Town Hall phone system upgrade with BTS. Ms. Ashcroft made a motion to approve the \$300.00 upgrade. Mr. Faignant made a second to the motion. Motion passed unanimously.
- The Board considered the ceiling tile work at the Town Hall. Ms. Kiefer-Cioffi and Mr. Zingale will work on getting prices.
- The Board discussed the Cunningham land swap status. Mr. Faignant stated he did not want the Cunningham's to incur any legal or transaction fees. Mr. Zingale explained the reasoning for the land swap. After some discussion, the conditions from the Cunningham's mortgage company will be addressed by Town Attorney Mr. Kevin Brown.
- The Board set the date for the open house for the Town Highway Garage for Saturday, September 24, 2016.
- Mr. Terenzini informed the Board the Town missed a \$105,000.00 sewer payment to Rutland City. He said this resulted in a penalty of \$5,500.00. Mr. Terenzini asked for the Board's permission to attend the City Alderman's meeting on August 15, 2016 to ask the penalty be waived. The Board said had no problem with Mr. Terenzini's proposal.

Old Business:

- The Board considered a \$1,925.00 Stubbins electrical work proposal. Mr. Faignant made a motion to approve. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.
- The Board discussed options for the Cheney Hill property and took no action.
- Mr. Fred Nicholson updated the Board on the last Airport Committee meeting. He said the Board should consider adding suggested language from the Rutland Airport manager to the Town Plan.
- Mr. Zingale informed the Board that he had received a call from Mr. Brad Wilson of ECOS Solar. He said Mr. Wilson plans to request the ECOS parcel be changed back to

its prior Land use Designation of Commercial/Industrial at the Board's upcoming Town Plan hearing.

Executive Session:

- Mr. Denardo made a motion at 7:52 P.M. to enter into executive session to discuss personnel issues, pending litigation and contract negotiations. Ms. Ashcroft made a second to the motion. Motion passed unanimously.
- Mr. Terenzini declared the executive session over at 8:05 P.M. Ms. Ashcroft made a motion to close the meeting. Mr. Faignant made a second. Motion passed unanimously.

