

**TOWN OF RUTLAND
SELECT BOARD**

MINUTES:
TUESDAY, JULY 26, 2016

Board members present: Josh Terenzini, Mary Ashcroft, John Paul Fagnant, Chris Kiefer-Cioffi, Joe Denardo

Meeting opened at 6:30 P.M. with the Pledge of Allegiance

Errors and Omissions of Board Minutes-July 12, 2016

- Mr. Ashcroft made a motion to approve orders for the Tuesday, July 26, 2016 meeting, as well as ratifying the quarterly federal tax payment. Mr. Denardo made a second to the motion. Motion passed unanimously.
- Mr. Fagnant moved to approve the minutes from the Tuesday, July 12, 2016 Select Board meeting. Ms. Ashcroft made a second to the motion. Motion passed unanimously.
- Ms. Ashcroft made a motion to authorize the Town Treasurer Assistant Ms. Susan McGee to cut a check in the amount of **\$750.00** for the Rutland Town Seniors. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.

Questions from the floor/public comment:

- Rutland Town Lister Mr. Howard Burgess was present and informed the Board the Holiday Inn missed the deadline to file for an appeal with the Board of Civil Authority (BCA).
- Rutland Town State Representative Mr. Tom Terenzini was present and announced he is running for re-election, as well as discussed some upcoming issues in the House of Representatives.

Town Recreation Director Mr. Mike Rowe reported:

- 1) Mr. Rowe thanked Mr. Byron Hathaway, Mr. Fred Nicholson, and the lifeguards for their help with the annual Senior Luncheon on Tuesday, July 19, 2016.
- 2) Mr. Rowe said there will be a large swim meet of over **1,000** people on Saturday, July 30, 2016. He said there will be police presence.

- 3) Mr. Rowe informed the Board that over 6,000 people have visited Northwood Pool, and 180 passes have been sold this season.
- 4) Mr. Denardo made a motion for the Chair to sign the Littler Memorial softball league contract on behalf of the Board. Mr. Fagnant made a second to the motion. Motion passed unanimously.

Town Administrator Mr. Joseph Zingale, Jr.

- 1) Mr. Zingale informed the Board the Transportation Board will be holding a hearing on Thursday, August 11, 2016 at 1:00 P.M. at the Holiday Inn regarding the request for a break in US Route 7 South at Farrell Road.
- 2) Mr. Zingale told the Board that the Cold River Road sidewalk grant application has been sent.
- 3) Mr. Zingale informed the Board that Smalley Construction have requested the contract retainage be paid. Mr. Zingale said various work that needed to be completed has been done. Mr. Fagnant made a motion to approve paying the retainage. Ms. Ashcroft made a second to the motion. Motion passed unanimously.
- 4) Mr. Zingale informed the Board that the owners of the Adele Stanley Apartments are reluctant to grant the Town an excavation easement because it will be costly and involve too much paperwork. Mr. Zingale told the Board that he requested the owners give the Town a quote as to how much it will cost to complete the necessary paperwork.

Rutland Regional Planning Commission Chair Ms. Barbara Pulling reported:

- 1) Ms. Pulling was present and had no report.

Town Emergency Management Director and Transportation Council Representative Mr. Martin Wasserman reported:

- 1) Mr. Wasserman was not present. Mr. Zingale informed the Board the Rutland Regional Planning Commission has not received an Emergency Management Disaster Plan. Mr. Zingale will follow up with Mr. Wasserman.

Town Clerk/Treasurer Report:

- 1) Ms. Ashcroft informed the Board the tax rate will not be set tonight and an emergency meeting will be necessary. Mr. Zingale informed the Board that Mr. Ernie Saunders, from NEMRC, will be at the Town Office on July 29, 2016 to run tax bills.

Rutland Town Road Commissioner Byron Hathaway reported:

- 1) Mr. Hathaway stated that paving should be complete Friday, July 29, 2016.
- 2) Mr. Hathaway requested the Board set a date and time for a tour of the new Highway Garage. The Board will hold a meeting at the Town highway garage on Tuesday, August 2, 2016 at 6:00 P.M. for a walk through and interview of applicants for Town Clerk/Treasurer.

Town Fire Chief Frank Cioffi reported:

- 1) Mr. Cioffi requested permission to take a Town fire truck to the Battle of Bennington Day parade in August 2016. Mr. Faignant made a motion to approve the request. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.
- 2) Mr. Cioffi informed the Board that he has not heard from the Public Service Board regarding the solar field on Seward Road. Mr. Cioffi said the PSB deadline for a response from the solar company was July 22, 2016.

Town Representative to the Rutland Regional Planning Commission (RRPC) Mr. Fred Nicholson reported:

- 1) Mr. Nicholson pointed out the Emergency Management Disaster Plan is to be filed annually with the RRPC and the deadline is usually the first of May.

Rutland Town Police Chief Ed Dumas reported:

- 1) Mr. Dumas informed the Board that the department has had 617 service calls so far this year.
- 2) Mr. Dumas said the department's new copier/scanner/fax machine should arrive the first week of August, 2016.
- 3) Mr. Dumas said Major Mr. John Sly has completed SRO officer training.

- 4) Ms. Kiefer-Cioffi questioned Mr. Dumas regarding the status of the Watch Dog cameras and the insurance reimbursement to Mr. Sly. Mr. Dumas said he will follow up on the matters.

Committee Meeting Updates:

There were no reports

New Business:

Mr. Terenzini congratulated Mr. Richard Lloyd for receiving a Certificate for attending the Northeast Resource Recovery Association Act 148 and Operator training Workshop.

Mr. Denardo stated the Transfer Station needs a working bathroom and a roof extension over the compactor on the east side of the building. After some discussion, it was decided the work will be done by a preferred vendor.

Mr. Zingale told the Board the Town Police Department needs more phone lines in their office which would require a new unit. Mr. Zingale will call the Town phone vendor and obtain a quote.

Ms. Ashcroft presented a document for the bonding of Ms. Ashcroft and Ms. Patty Carbine for signatures. Mr. Faignant made a motion to ratify the document and for the Chair to sign. Ms. Kiefer-Cioffi made a second to the motion. Motion passed 4-1. Ms. Ashcroft abstained from the vote.

The Board considered the Enman Engineering contract of ~~\$1,250.00~~-~~\$1,500.00~~ for the installation of a fire hydrant in front of Shearer Honda, and ~~\$500~~-~~\$700~~ for construction fees. Mr. Faignant made a motion to approve. Ms. Ashcroft made a second to the motion. Motion passed unanimously.

The board considered and tabled the Stubbins Electric contract for work in the Municipal Office attic.

The Board considered the West Rutland "Pie in the face challenge". Mr. Denardo explained the process the Town of West Rutland used in organizing the event. Mr. Terenzini nominated Ms. Carbine to organize the event. The Board will select a date at the August 9, 2016 meeting.

Mr. Faignant made a motion to approve The A-Plus Carpentry option two work for the Cheney Hill Community Center. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.

Mr. Faignant made a motion to approve final Rutland Town/Town of West Rutland water and sewer agreement. Ms. Ashcroft made a second to the motion. Motion passed unanimously.

Old Business:

Town Plan Adoption:

Ms. Ashcroft presented public comments from the Board's first Public Hearing. Ms. Pulling said the Planning Commission did not have any substantive changes. Mr. Zingale told the Board that according to Town Attorney Mr. Kevin Brown's the Board would be re-adopting the whole plan and not just the amendments. Pulling explained the steps the Select Board must follow to adopt the Town Plan. The Board decided to warn the Public Hearing for Tuesday, August 23, 2016 at 7:00 P.M.

Ms. Kiefer-Cioffi asked if there was a decision on the McLaughlin property. Mr. Zingale told the Board the Planning Commission voted to keep the designation as is. After some discussion, the Board agreed to change the McLaughlin designation from R40A back to R40C.

The Board discussed the Peddler/Solicitor/ Transient Merchant ordinance. Mr. Zingale said in the future he would not issue a permit for no earlier than 8:00 A.M.

Mr. Faignant moved to enter into executive session to discuss personnel. Mr. Denardo made a second to the motion. Motion passed unanimously, Board moving into executive session at 8:53 P.M.

The Select Board came out of Executive Session at 9:00 PM.

Upon motion made by John Paul Faignant, seconded by Chris Kiefer Cioffi, the Select Board unanimously voted to send a letter to the Fire Department appellant advising him that he has missed the 5 day deadline for requesting a hearing, so the Select Board has denied his request for hearing.

There being no further business to consider the meeting was adjourned at 9:05PM.

