

**DRAFT**

RUTLAND TOWN PLANNING COMMISSION MEETING MINUTES  
THURSDAY, JULY 21, 2016  
7:00 P.M.  
RUTLAND TOWN MUNICIPAL OFFICE

Present: Ms. Barbara Pulling, Mr. John Snee, Mr. Howard Burgess, Mr. Andrew McKane, Mr. Norman Cohen, Mr. Jerry Stearns

- Meeting called to order by Ms. Pulling at 7:05 P.M.
- The Commission discussed making changes to the agenda once it has been posted.
- Mr. McKane made a motion to approve the agenda. Mr. Snee made a second to the motion. Motion passed unanimously.
- The Commission discussed changes to the July 7, 2016 minutes. Mr. Cohen made a motion to approve the minutes as corrected. Mr. Burgess made a second to the motion. Motion passed 5-1, Mr. Stearns abstaining.

New Business:

**Thomas Resubdivision:**

- Ms. Pulling reported Key Collision's Attorney Mr. Jim Goss wants to present a revised permit application and a final plat on Thursday, August 18, 2016. Ms. Pulling read Town Attorney Mr. Kevin Brown's opinion on the issue as well as waiving the permit fees for the revised application. Ms. Pulling asked the Commission to consider a date certain for a final hearing. Mr. Cohen made a motion to schedule the final hearing for Thursday, August 18, 2016. Mr. McKane made a second to the motion. Mr. Cohen said the Attorney's need to get the materials to the Commission so the warning can be posted and abutters notified 15 days before the final hearing per state statute, no later than Tuesday, August 2, 2016. Motion passed unanimously.
- The Commission considered dates for the review of the revised permit application, the list of waivers, and dates for the preliminary and final hearing. Mr. Cohen made a motion to take a recess to contact Mr. Goss for his input. Mr. Burgess made a second to the motion. Motion passed unanimously. Meeting recessed at 7:50 P.M.
- Ms. Pulling called the meeting back to order at 7:55 P.M., unable to reach Mr. Goss. Mr. McKane made a motion to hold a preliminary hearing on Thursday, August 4, 2016 and move the Thursday, August 18, 2016 meeting to Thursday, August 25, 2016. Mr. Stearns made a

second to the motion. Motion passed unanimously. Mr. McKane made a motion to waive the permit fees. Mr. Snee made a second to the motion. Motion passed unanimously.

- The Commission reviewed the existing fee schedule for permit filings.
- Ms. Pulling presented the Commission with an easement condition Mr. Cohen prepared with the assistance of Mr. Brown. Mr. Cohen explained his reasoning behind creating the condition. The Commission reviewed the subdivision, wetlands and hydric soils maps. Mr. McKane made a motion to authorize the Chair to consult with Mr. Brown with regard to sending the easement condition to Mr. Goss. Mr. Burgess made a second to the motion. Motion passed unanimously.
- Mr. Burgess made a motion to adjourn. Mr. McKane made a second to the motion. Motion passed unanimously. Meeting adjourned at 8:20 P.M.