

**TOWN OF RUTLAND  
SELECT BOARD**

**MINUTES:  
TUESDAY, JUNE 28, 2016**

Board members present: Josh Terenzini, Mary Ashcroft, John Paul Faignant, Chris Kiefer-Cioffi, Joe Denardo

Meeting opened at 6:30 P.M. with the Pledge of Allegiance

**Errors and Omissions of Board Minutes-June 4, 2016:**

Ms. Ashcroft cited page seven of the June 4, 2016 Select Board minutes, stating she voted in the affirmative to not put the refugee question on the ballot. Ms. Ashcroft moved to approve minutes as printed with the amendment. Mr. Faignant made a second to the motion. Motion passed 4-0. Mr. Terenzini abstained from the vote.

**Questions from the floor/public comment:**

- Town Lister Mr. Howard Burgess was present and asked the Board permission to hire a member from the Member of Appraisal Institute (MAI) for the grievance of the property at the Holiday Inn. After some discussion Mr. Faignant made a motion to authorize Mr. Burgess to put out a “request to bid” for a MAI appraiser. Ms. Ashcroft made a second to the motion. Motion passed unanimously.
- Delinquent Town Tax Collector Mr. Chris Howland was present and reported that taxes became delinquent May 10, 2016 and that the current balance is **\$179,938.79**. He said **\$190,002.86** has been collected and **\$9,735.94** will be turned in before the end of the fiscal year, leaving a balance with the Town.
- Mr. Geno Balestra, who is the Power and Production Coordinator at Green Mountain Power (GMP), presented a Notice of Intent and a Stream Alteration Permit from the State of Vermont for the Town’s signature, for a proposed project located on Town land (Northwood Park). Mr. Mike Rowe expressed a concern for safety, as the area is heavily traveled. Mr. Balestra stated there will be a safety plan in place. Ms. Ashcroft made a motion to authorize Board Chair Mr. Terenzini to sign the Notice of Intent and the Stream Alteration Permit on behalf of the Town. Mr. Denardo made a second to the motion. Motion passed unanimously.

**Town Administrator Mr. Joseph Zingale, Jr. reported:**

- 1) Mr. Zingale informed the Board that the planned work at Dewey Field will not trigger a State storm water permit, because the project is under an acre.
- 2) Mr. Zingale told the Board that the State of Vermont has approved Shearer Honda’s request to construct an 8” (inch) water line in the US Route 7 South Right of way.

- 3) Mr. Zingale presented a junkyard permit from MAC Equipment and Steel, aka Ghost Train, LLC for approval. Ms. Ashcroft made a motion to approve. Mr. Faignant made a second to the motion. Motion passed unanimously.
- 4) Mr. Zingale requested a brief executive session at the end of the meeting to discuss a personnel matter.

Town Planning Commission Chair Person Ms. Barbara Noyes Pulling reported:

- 1) Ms. Pulling updated the Board on the Thursday, July 7, 2016 public hearing regarding the Thomas' proposed amendment to their existing permit and re-subdivision.
- 2) Ms. Pulling told the Board that the Planning Commission would like to address amplification issues in the Town Hall's meeting room. Mr. Terenzini said the issue will be sent to the Building Committee.

Public Hearing Notice:

Ms. Ashcroft explained to the Board and the public that a hearing was accidentally warned for obtaining a grant for a proposed shared use path from Post Road to Northwood Pool, which is actually going to be designed by a UVM intern.

Town Emergency Management Director and Transportation Council Representative Mr. Martin Wasserman reported:

Not present

Town Clerk & Treasurer Ms. Donna Zeller reported:

- 1) Ms. Zeller updated the Board regarding fiscal year 2015-2016 budgets.
- 2) As August 9, 2016 is a Tuesday, Ms. Zeller requested the Board move their Select Board Meeting to Monday, August 8 2016. Ms. Zeller stated there will be a Board of Civil Authority meeting before the election to address tax abatements with the Town Delinquent Tax Collector.
- 3) Mr. Zeller presented her letter of resignation to the Select Board. Mr. Faignant made a motion to accept. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.

Rutland Town Road Commissioner Byron Hathaway reported:

- 1) Mr. Hathaway yielded his time for the Highway Committee to present their meeting reports.

- 2) Mr. Denardo reported the Highway Committee met on Thursday, June 23, 2016 and discussed the unnamed Town Highways. The Committee proposed the following:
  - Town Highway #84, extension of the East Proctor Road be named Zimmer Lane
  - Town Highway #85 at the end of Park Street be named Billings Bridge Trail
  - Stretch of Town Highway at the end of Perkins Road to the end of South Mendon Road to be named Fire Clay Lane.

Ms. Ashcroft made a motion to accept the new names of the Town Highways. Mr. Faignant made a second to the motion. Motion passed unanimously.

- 3) Ms. Ashcroft updated Mr. Terenzini on the Board's unanimous decision of reducing the speed limit in Flory Heights to 25 mph, and the other options of making the development a one-way or the placement of speed bumps for the Board to consider.
- 4) The Board discussed an issue involving the gating of the end of Perkins Road. Mr. Faignant made a motion to send a letter to the Martins directing removal of the gate and any obstructions from the road. Mr. Denardo made a second to the motion. Motion passed unanimously.
- 5) Mr. Denardo said the Highway Committee discussed the proposed bike/pedestrian path to Adele Stanley Apartments from Cold River Road. Fire Chief Mr. Frank Cioffi suggested extending the water main that serves Adele Stanley apartments along Cold River road, giving the Town Fire Department water on Route 7 South on the East side of the road which the Town doesn't have. Ms. Ashcroft made a motion to hire Ms. Susan Schriebman as a consultant for the project, monies coming out of the Highway Budget. Ms. Kiefer-Cioffi made a second to the motion. Motion passed unanimously.

Town Fire Chief Frank Cioffi reported:

- 1) Mr. Cioffi told the Board he sent the letter to the Public Service Board (PSB) seeking enforcement on the Seward Road Solar Project.
- 2) Mr. Cioffi stated the "cell phone repeater" has been installed in the Town Fire Station and is working properly.
- 3) Mr. Cioffi updated the Board on the progress of the new Town fire truck.
- 4) Mr. Cioffi stated the dry Hydrant on Grover Drive has been installed.
- 5) Mr. Cioffi cited the State's decision to allow alarm holders to shut off an alarm system if they feel there is not a fire present, and suggested the Board draft an ordinance to address the issue.

Town Representative to the Rutland Planning Commission Mr. Fred Nicholson reported:

- 1) No meeting, no report.

Rutland Town Police Chief Ed Dumas reported:

- 1) Mr. Dumas informed the Board that a Town resident on Post Road said drivers are not honoring the 25mph speed limit. Mr. Hathaway cited a traffic survey through the Rutland Regional Planning Commission (RRPC) in which the equipment used can calculate time, speed and level of traffic. Mr. Hathaway will get the information to Mr. Dumas.
- 2) Mr. Dumas told the Board the Pittsford Chief of Police Mr. Mike Warfle recently obtained a speed cart through a grant. He said Rutland Town will be allowed to use the vehicle speed notification machine.
- 3) Mr. Denardo cited a safety concern regarding a vehicle parked at the foot of McKinley Avenue every Tuesday. Mr. Zingale said the Town will need to put up no parking signs in order to enforce no parking.
- 4) Chief Dumas requested a short executive session regarding a personnel matter.

Rutland Town Recreation Director Mike Rowe reported:

- 1) Mr. Rowe updated the Board on the activity of Northwood Pool and Park.
- 2) Mr. Rowe updated the Board on a recreation facilities grant for new playground equipment at Northwood Park. Ms. Ashcroft made a motion for the Chair to sign the grant letter of support. Mr. Faignant made a second to the motion. Motion passed unanimously.

Committee Meeting Updates:

Recreation:

- Ms. Kiefer-Cioffi updated the Board on the meeting at Dewey Field on Tuesday, June 28, 2016 regarding the expansion of the parking lot. Ms. Kiefer-Cioffi made a motion to move forward with the expansion project. Mr. Faignant made a second to the motion. Motion passed unanimously.

Building:

- Mr. Denardo updated the Board on the Town Hall renovations. He reported to the Board the mirrors are not big enough and the lights still don't function properly. After some discussion, the Board decided to withhold payment to Smalley Construction.

New Business:

- The Board reviewed the updated scholarship application form changes. Ms. Ashcroft made a motion for the Board to accept the form changes. Mr. Denardo made a second to the motion. Motion passed unanimously.
- The Board considered the updated water and sewer agreement between the Town and the Town of West Rutland. Mr. Zingale stated the town of West Rutland has issues with the terms of the agreement and will keep the Board updated on the progress.
- The Board discussed Robert's Rules. No action was taken.
- The Board considered the increase sewer allocation for Shearer Honda. Mr. Faignant made a motion to approve the increase in allocation. Ms. Ashcroft made a second to the motion. Motion passed unanimously.

Old Business:

Ms. Ashcroft updated the Board on the Highway Committee meeting in which it was decided Ms. Patty Carbine would type up the existing Highway Book information.

Correspondence:

- The Board reviewed packet correspondence.

Ms. Kiefer-Cioffi made a motion to go into executive session at 8:27 P.M. Mr. Denardo made a second to the motion. Motion passed unanimously.

