

Rutland Town Select Board  
Highway Committee Meeting  
5-9-16 at 9AM Center Rutland Fire Department

Present: Select Board members Joe Denardo and Mary Ashcroft, and Highway Commissioner Byron Hathaway.

1. Tuttle agreement: The group first looked over the rough draft of the proposed easement agreement to allow the Town to install a dry well on property of McKeon to address runoff from Colonial Drive onto Tuttle property. Suggested changes included adding Tuttle's as signators as they will be responsible for one half of the cost of installing the dry well. Addresses will also be added, and the agreement will contain a hold harmless clause so that if runoff causes water in Tuttle's basement the town will not be liable.

Byron will check with Dig Safe before starting any work. Mary will prepare a final draft for review by the full Board.

2. Town Road Standards: The committee discussed town road standards and agreed to ask the town Planning Commission to review the standards before granting subdivision permits. Prospective homeowners should be made aware before buying lots that easements on their property may be required at a later time before the town will take over the phone.

3. Line striping: The Town had budgeted \$10,000 for line striping, but the only bid received was for \$16,000. The committee discussed two options to deal with striping this year:

a) We can buy a line striper and do the work ourselves with the Highway crew. We would have to add in the cost of manpower to do this work.

b) We can re-do the bid to limit the amount of work to be done. We had planned on doing all town intersections and fog lines on half of the class two roads this year. Intersections have to be done every year.

The committee reviewed brochures for a walk behind striping unit and one with a seated propelled unit. The two costs for the walk behind units were \$6100 and \$4240. To add the seated propelled unit would cost either \$5800 or \$5200. Total for the two would be either just under \$10,000 or just under \$12,000.

Byron explained that last year the Town crew did intersections at Windcrest Road and Seward Road—they used 5 gallons of paint (\$75) and it took a three man crew 3 hours to complete. Using this as a guideline, the committee estimated that labor and paint would cost about \$3,000 to do the 14 intersections each year. Byron will estimate the cost of doing a mile of line striping (both sides). For equipment, if we purchased the \$10,000 combined units, we should also plan on buying one arrow stencil for \$250; we can borrow other stencils from West Rutland and let them use ours in exchange.

The Highway Committee will recommend that the Select Board authorize the purchase of the striping equipment, and will check whether we go out to bid or use a preferred vendor as this is specialty equipment.

4. Green Up Day: Byron noted that there was strong participation by volunteers this year and many town roads had been picked up.

5. Highway Fund Carryover: Because of the mild winter, road plowing and salting costs were down, resulting in a savings. Byron estimates that we will have as much as \$200,000 to carry over into the 2016-17 FY.

6. Highway Book: We need to discuss at our next meeting whether we want to hire someone to complete the highway book. Sherry Slack, who had originally done much of the work, is now working for a local law firm. Her hourly rate will increase from the \$17.50 to a paralegal rate for the law firm. We may want to get a bid to finish the work, perhaps check with Patty in Joe's office to see if she is interested.

There being no further business to conduct, the meeting was adjourned at 10:03AM/

Respectfully submitted: Mary C. Ashcroft.