

**TOWN OF RUTLAND
SELECT BOARD**

MINUTES: January 12, 2016

Board members present: Joshua Terenzini, Don Chioffi, Joe Diction, Mary Ashcroft, John Paul Faignant

Mr. Diction opened the meeting at 6:35P.M. with the pledge of allegiance.

The Board reviewed the minutes of the Special Meeting dated 12/15/2015. Ms. Ashcroft moved to approve the minutes of the Special Meeting of 12/15/2015. Mr. Chioffi made a second to the motion. Motion passes 3-0. Mr. Terenzini and Mr. Faignant abstained from the vote.

The Board reviewed the Select Board Minutes dated 12/15/2015. Ms. Ashcroft moved to approve the minutes of the meeting. Mr. Chioffi made a second to the motion. Motion passed 3-0. Mr. Terenzini and Mr. Faignant abstained from the vote.

The Board reviewed the Select Board minutes dated 12/29/2015. Mr. Terenzini moved to approve the minutes. Mr. Faignant made a second to the motion. Motion passes 4-0. Mr. Diction abstained from the vote.

There were no questions from the floor.

Town Planning Commission Vice Chairman Mr. Dana Peterson reported:

1. The Committee has completed work on the Land Use Map and the View Shed.

Town Transfer Station and SWAC Manager Mr. Richard Lloyd reported:

1. The Town has started recycling household batteries.

Town Emergency management Director Mr. Wasserman reported:

Not present.

Town Clerk & Treasurer Ms. Donna Zeller reported:

1. The Town Office will be closed Monday, January 18, 2016 in the observance of the Martin Luther King Holiday.
2. She told the Board that January 11, 2016 was the last day to pay taxes. She said final installment is due May 10, 2016. She said after that there will be an 8% penalty and interest charges.
3. Ms. Zeller said ballot item petitions are due by close of business on Thursday, January 14, 2016 and that petitions for Open Offices are due by Monday, January 5, 2016.
4. Ms. Zeller asked for clarification on the time for the pre-town meeting. It was decided to keep the meeting at the usual 7:00 P.M.

5. The Board decided to move the next Select Board meeting to Monday, January 25, 2016 at 5:00P.M. at the school.
6. Ms. Zeller said January 31, 2016 is the last day to warn Town Meeting day.
7. She told the Board that Town Meeting is scheduled for Monday, February 29, 2016 at 7:00 P.M. She said the Polls will be open from 7:00 A.M. to 7:00 P.M. Voters will be voting in the Presidential Primary as well as the standard Town Meeting Ballot.
8. Ms. Zeller presented two liquor licenses for Board approval. She told the Board that Chief Dumas has approved both applications.

Mr. Faignant questioned Ms. Zeller regarding how she treats candidate petitions papers, which have been signed by an individual that also signed another candidate's petition papers.

Ms. Zeller said she would remove the individual's name from one of the petitions. She said according to the Secretary of State's office and VLCT and individual can only sign one candidate's petition.

Mr. Faignant asked Ms. Zeller if she had seen the Town attorney's opinion letter. Ms. Zeller acknowledged that she had seen the Town attorney's letter.

Ms. Zeller stated she would be following the advice from the Secretary of State. Mr. Faignant suggested Ms. Zeller contact the Vermont League of Cities and Towns for representation for her office. Mr. Faignant said he will continue to move the issue forward.

Mr. Chioffi said it's improper for one Board member to take action independently. He said the Board has not authorized the Town Attorney to issue anything to the Town Clerk. Mr. Chioffi stated the Board should not take up the issue as the Town Clerk is guided by the rules of the Secretary of State. He said no more money should be spent on the matter. Ms. Ashcroft suggested anyone circulating a petition get extra signatures.

Town Rutland Town Road Commissioner Mr. Byron Hathaway reported:

1. Mr. Hathaway submitted information regarding complete streets. Mr. Terenzini made a motion to accept the municipal complete streets compliance forms for Gleason Road, Stratton Road, and East Pittsford Road. Mr. Faignant made a second to the motion. Motion passes unanimously.
2. Mr. Hathaway reported that he is waiting for the steel crew to arrive so they can begin building construction. He said he is waiting for a final design of the sprinkler system.
3. Mr. Hathaway told the Board he will be out of town this weekend. He said Mr. Ricky McKirryher will be on duty.

4. Mr. Hathaway and the Board discussed the groSolar access permit. Mr. Hathaway told the Board that he sees no reason to deny the permit.

Mr. Terenzini questioned Mr. Hathaway regarding the status of the grant money for the reconfiguration of the parking lot at the school. Mr. Hathaway said he is working on dividing the parking lot drainage up into 10,000 square foot segments or less.

Town Fire Chief Mr. Francis Cioffi reported:

1. He gave the Board the results of the recent officer election. Mr. Diction asked Mr. Cioffi to express congratulations to all officers. Mr. Cioffi reported Abigail Lancour is now a Permanent Fire Fighter.
2. Mr. Cioffi questioned if a STANTEC bill should be paid by the Fire Department or paid through the Bond. The Board told Mr. Cioffi to forward the bill to the Town Attorney.
3. Mr. Cioffi reported the Department is working on a grant to replace the department SCBA's. The estimated SCBA amount is **\$188,000.00**.
4. Mr. Cioffi requested permission to replace engine one and to put it out to bid. Mr. Diction said Mr. Cioffi should meet with the Fire Committee before meeting with the Board.

Ms. Ashcroft told Chief Cioffi she will be doing tree burning on Sunday, January 17, 2016.

Mr. Terenzini inquired about vacancies in the Fire Department. Mr. Cioffi said the department may have two new members in the next two weeks. He said the total would be 42 members.

Rutland Region Chamber of Commerce Vice President Tom Donahue, Rutland Economic Development Corporation (REDC) Executive Director Lyle Jepson and Assistant Director Tyler Richardson met with the Board regarding the new REDEC Castleton University Partnership.

Mr. Diction inquired what REDC can do regarding development of the Route 4 Corridor. Mr. Jepson said funding needs to be found and made available to businesses. Ms. Ashcroft cited the fact that a Town group is working with West Rutland officials planning improvements to the corridor.

Ms. Ashcroft informed all present that the Smart Growth Committee will be having a Public Hearing Wednesday 1/27/2016 at 6:30P.M. at the West Rutland Town Office. Ms. Ashcroft suggested using the creative genius of the students to come up with ideas for growth at the Diamond Run Mall. Mr. Donahue told Board members that he would like to return to discuss the digital communication tools which the Chamber can offer to the Town.

Rutland Town Police Chief Mr. Ed Dumas reported:

1. He presented the latest monthly report to the Select Board.

Rutland Town Police Department Report

181 Business Route 4
Center Rutland, Vermont 05736
Date Prepared: 1-2-16

Major John R. Sly # 140
Deputy Chief of Police
Rutland Town Police Department

Monthly Activity Report
For the Month of: **November 2015**

Activity Data

Assigned Calls:	83
Assisted Calls:	6
Criminal Arrests / Lodging	1
Criminal Arrests / Citations	2
Number of Traffic Stops:	33
Number of VCVCs Issued:	19
Total Waivers Fines:	<u>\$3,123.00</u>
Number of Warnings:	17

Time Data

Total Hours Spent on Call Assignments:	45.50
Total Hours Spent on Assigned Assists:	3.50
Total Hours Spent on Directed Patrol:	122.75
Total Hours Spent on Case Reports:	29.00
Total Hours Spent in Court:	1.00
Total Hours Spent on Administrative Duties:	76.00
Total Hours Spent in Training:	45.00
Total Hours Spent on Vehicle Maintenance:	10.50
Total Hours Spent on General Patrol / Other:	103.00

Totals

Total Duty Hours:	442.25
Total Patrol Miles:	2549.0
Total Gasoline Consumed (gallons)	131.940
Average Miles per Gallon:	19.32MPG

2. Mr. Diction and Mr. Chioffi inquired about assigned calls. Officer Dumas explained the process of assigning calls.
3. Mr. Dumas addressed the Board's concern regarding reduced patrolling.

4. Mr. Dumas requested that officers working holidays be allowed to “bank” their hours to be used at a later date. Mr. Diction suggested Chief Dumas have a recommendation for the 1/25/2016 meeting.
5. Chief Dumas told the Board that neither East Asian Restaurant nor the Short stop has any alcohol sales violations. Mr. Faignant made a motion to approve the two applications. Ms. Ashcroft made a second to the motion. Motion passes unanimously.

Town Recreation Director Mr. Mike Rowe reported:

Mr. Rowe was not present.

Rutland Town Administrator Mr. Joseph Zingale, Jr. reported:

1. He told the Board that Mr. Brad Wilson of Ecos Solar would like to meet with the Board at the next meeting. The Board told Mr. Zingale to schedule Mr. Wilson for the February 9, 2016.
2. Mr. Zingale made the Board aware of Act 250 application for the Garvey Nissan Building in Clarendon.
3. Mr. Zingale requested permission to purchase six water meters for Flory Heights. He said the meters would cost **\$600.00**. Mr. Terenzini made a motion to approve the purchase of six water meters in the amount of **\$600.00** from the Water Fund. Mr. Faignant made a second to the motion. Motion passes unanimously.
4. Mr. Zingale reported that the towns of Franklin and Reading have signed the Solar Resolution. He questioned if he should include the Town of Proctor since the Planning Commission approved the resolution and not the legislative body. The Board advised Mr. Zingale to include the Town of Proctor. Mr. Zingale said 67 Towns have signed the Solar Resolution.
5. Mr. Chioffi read the Janitorial bid notice. Mr. Faignant made a motion to accept the Janitorial Bid. Ms. Ashcroft made a second to the motion. Motion passed unanimously. The Board instructed Mr. Zingale to tell the cleaning service to clean the Town Hall during regular business hours.
6. Mr. Chioffi suggested the Board send Mr. Bart Resnick a gift basket. After some discussion, the Board decided to send a card.

Mr. Faignant made a motion to adjourn. Mr. Terenzini made a second to the motion. Motion passes unanimously. Meeting adjourned at 8:29 P.M.

