

**TOWN OF RUTLAND
SELECT BOARD**

MINUTES: December 29, 2015

Board members present: Don Chioffi, Josh Terenzini, Mary Ashcroft, John Paul Fignant

The meeting opened at 6:40 P.M. with the Pledge of Allegiance. Mr. Chioffi wished everyone present a Happy New Year. Mr. Terenzini made a motion to enter into Executive Session to discuss the Assistant Administrator position. Mary Ashcroft made a second to the motion. The motion passed unanimously.

The Select Board came out of Executive Session at 6:45 P.M.

Ms. Ashcroft moved to approve the minutes of the Special Meeting of the Select Board held on December 15, 2015. Mr. Terenzini made a second to the motion. The motion failed by a vote of 2-0-1. Mr. Terenzini abstained from the vote.

Mr. Chioffi moved to approve the minutes of the Regular Meeting held on December 15, 2015. Ms. Ashcroft made a second to the motion. Motion failed by a vote of 2-0-1. Mr. Terenzini abstained from the vote.

Ms. Ashcroft moved for the Town to hire Ms. Patricia Carbine to serve as Assistant Administrator for twenty (20) hours a week, commencing on January 4, 2015. Mr. Terenzini made a second to the motion. The motion passed unanimously.

Questions from the floor.

There were none.

Mr. Chioffi invited Ms. Carol Bam and Ms. Theresa Kulig to present information to the Select Board on the history of The Circle. After making their presentation they requested additional funding from the Board. Mr. Terenzini made a motion to allocate **\$1,532.50** to The Circle, with the school board matching the amount. Mr. Fignant made a second to the motion. The motion passed by a 3-1 vote, Ms. Ashcroft voted in the negative. After further discussion, Ms. Ashcroft moved for the Board to pay collating fees for the next two publications for **\$240.00**. Mr. Terenzini made second to the motion. The motion passed unanimously.

Town Planning Commission Report from Barbara Noyes-Pulling:

Ms. Pulling reported the Commission is making progress regarding:

- 1) A Working Lands definition
- 2) The Future Land Use Map
- 3) A View Shed Amendment

Ms. Pulling estimates a Public Hearing will be held in January.
Mr. Chioffi cited a Solar Symposium that will be held at the Legislature on January 20, 2016. He suggested the Planning Commission send a representative.

Town SWAC & Transfer Station representative Mr. Richard Lloyd reported:

Mr. Lloyd was not present.

Town Emergency Management Director and Transportation Council representative Mr. Martin Wasserman reported:

Mr. Wasserman was not present.

Town Clerk & Treasurer Ms. Donna Zeller reported:

- 1) The office will be closed Friday, January 1, 2016 in Observance of the holiday.
- 2) Taxes are due by January 10, 2016. If mailing, use the physical address rather than the P.O. Box.
- 3) The deadline for filing petitions for ballot items is Monday, January 14, 2016.
- 4) The pre-election meeting is scheduled for Monday, January 25, 2015 at 6:30pm at the school.
- 5) An abatement meeting was scheduled before the next Select Board meeting on January 12, 2016 at 5:30pm.

Mr. Faignant will contact the Fire Chief to complete the paperwork for the July 4th Fireworks.

Ms. Zeller requested a short executive session after the meeting to discuss a personnel matter.

Ms. Ashcroft requested that Ms. Zeller obtain a copy of the Town audit.

Town Road Commissioner Mr. Byron Hathaway reported:

- 1) Mr. Hathaway reported the steel for the Town Highway Building has been delivered.

Mr. Chioffi made a motion for the Board to adopt the policy created by the committee with regard to the construction of the Town Highway Building. Ms. Ashcroft made a second to the motion. The motion passed unanimously.

Ms. Ashcroft reported on additional items that may be added to the Budget. She cited line striping and the construction of a sidewalk on the Cold River Road.

Ms. Ashcroft said a proposed **\$30,000.00** shared use path at Northwood would be funded by the Recreation and Highway Department Budgets.

- 2) Mr. Hathaway cited future Storm Water costs that will need to be addressed.

Mr. Chioffi presented Ms. Ashcroft with documents regarding the Grover Drive project. Ms. Ashcroft suggested they be referred to the Highway Committee.

Mr. Chioffi suggested the Town Attorney pursue the storm water Memorandum of Understanding (MOU) between the Town and VTrans.

Town Fire Chief Mr. Frank Cioffi reported:

Chief Cioffi was not present.

Town Representative to the Rutland Regional Planning Commission Mr. Frederick Nicholson reported:

No meeting, no report.

Town Police Chief Mr. Ed Dumas Reported:

- 1) Chief Dumas will correct and re-submit the MOU agreement, with the Town School, for signatures.
- 2) Chief Dumas reported the State of Vermont is working on discipline policies and hiring a State Law Enforcement Representative for regulation purposes.
- 3) He told the Board that his department had no involvement in the recent shooting at the Green Mountain Shopping Plaza.
- 4) Chief Dumas will be submitting a spread sheet to the Clerk for Select Board review.

Town Recreation Director Mr. Mike Rowe reported:

No report

Town Administrator Mr. Joseph Zingale Jr. reported:

- 1) Mr. Zingale told the Board that five more towns have signed the Board's Solar Resolution.
- 2) He informed the Board that residents at the Nordic inn have requested a streetlight at the intersection of their driveway and US RT 4 East. He told the Board that he is not sure if the Town or the State pays for the streetlights on US RT 4 East. Chief Dumas will inspect the property and report back to the Board.
- 3) Mr. Zingale informed the Board that the Veteran's Home has requested that the Town place a hot link to their web site on the Town web site. Mr. Zingale agreed with Ms. Ashcroft that a policy for what goes on the Town's web site needs to be written.
- 4) He told the Board that the Town has received a complaint regarding a home on Perkins Road with debris in the yard. Mr. Fagnant suggested Town Health Officer Mr. John Sly visit the property and report back to the Board.

The Board reviewed packet correspondence.

Mr. Chioffi told the Board that the Secretary of State is looking for nominations for their Public Service Awards. The deadline for nominees is January 4, 2016. After the criterion was read, it was decided a link would be posted on the Town web site and Department Heads would be notified.

Mr. Zingale informed the Board that VTrans would pay for construction of the Randbury Road storm water project if the Town pays for the project design. Mr. Terenzini made a motion to forward the correspondence to the Town Attorney to start the process of applying for the **\$60,000.00** low interest loan. Mr. Chioffi made a second to the motion. The motion passed unanimously.

Mr. Chioffi reported to the Board regarding a recent Transfer Station Budget meeting. The budget is down 1% due to the increase for recycling. Mr. Chioffi said it will allow the Town to purchase a zero sort machine in the spring.

Mr. Chioffi read the Property Evaluation and review report. The Town's Equalized Education Property Value is 598, 933, and the Coefficient of Dispersion is 8.39%.

Mr. Chioffi read a resignation letter from Mr. Dicton.

The Board went into Executive Session at 8:10 PM. The Board came out of Executive Session at 8:15 PM.

Mr. Faignant said Mr. Zingale should advertise for office cleaning.

Mr. Faignant made a motion to adjourn the meeting. Ms. Ashcroft made a second to the motion. The motion passed unanimously.