

**PERSONAL PROPERTY SCHEDULE**  
**Town of Rutland, Vermont - Listers**  
**181 Business Route 4 - Center Rutland, VT 05736**  
**Tel: (802) 770-1898 Fax: (802) 773-7295**

This schedule must be presented to the Listers on or before **April 20, 2016** and should include all business equipment which you possessed on the first day of April. Filing of the schedule is required under Vermont Law Tittle 32, V.S.A. Section 4006.

This form may be used for Declaration of Personal Property: However; those owners who have the ability to furnish computerized schedules may do so.

**If this is the first year of business in Rutland, please attach a full, itemized list of property, equipment etc.**

	<b>Billing Change of Address</b>
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**SECTION 1 FURNITURE, FIXTURES, & BUSINESS EQUIPMENT**

YEAR Acquired	Original cost, transportation, and installation	Acquired Cost	Cost Factor	% Good	Depreciated Value
4/15-4/16			1.000	92%	
4/14-4/15			1.000	84%	
4/13-4/14			1.013	76%	
4/12-4/13			1.025	67%	
4/11-4/12			1.028	58%	
4/10-4/11			1.052	49%	
4/09-4/10			1.079	39%	
4/08-4/09			1.076	30%	
4/07-4/08			1.106	24%	
4/06-4/07			1.142	21%	
Prior-2006			1.189	20%	
<b>Totals</b>					

**SECTION 2 MACHINERY AND EQUIPMENT**

YEAR Acquired	Original cost, transportation, and installation	Acquired Cost	Cost Factor	% Good	Depreciated Value
4/15-4/16			1.000	94%	
4/14-4/15			0.993	87%	
4/13-4/14			1.002	80%	
4/12-4/13			1.015	73%	
4/11-4/12			1.024	66%	
4/10-4/11			1.053	58%	
4/09-4/10			1.086	50%	
4/08-4/09			1.077	43%	
4/07-4/08			1.109	36%	
4/06-4/07			1.152	29%	
4/05-4/06			1.215	20%	
4/04-4/05			1.271	20%	
Prior-2004			1.367	20%	
<b>Totals</b>			1.415	15%	

Please Note: The Listers' Office will apply the "Cost Factors" to Furniture and Machinery purchased prior to 2004.

**SECTION 3 COMPUTER EQUIPMENT**

YEAR Acquired	Original cost, transportation, and installation	Acquired Cost	% Good	Depreciated Value
4/15-4/16			85%	
4/14-4/15			70%	
4/13-4/14			55%	
4/12-4/13			35%	
Prior-2012			20%	
<b>Totals</b>				

**SECTION 4 ITEMS ADDED OR DELETED BETWEEN APRIL 1, 2015 - APRIL 1, 2016**

Description of Item	Acquisition Cost	Added Deleted

**SECTION 5 LEASED, LOANED, BORROWED EQUIPMENT IN YOUR POSSESSION (OWNED BY OTHERS)**

Owners Name and Address	Leased Term	Monthly Rent	Cost if Known

**SECTION 6 INVENTORY TYPES**

Title 32 V.S.A. Section 3848 (b)	Cost
Goods, manufactured products and merchandise for sale	
Office, shipping, manufacturing, and other supplies	
Raw Materials	
Work in progress	
<b>TOTALS</b>	

Business Name \_\_\_\_\_ Phone # \_\_\_\_\_  
 Type of Business \_\_\_\_\_ Bldg. Sq. Ft. \_\_\_\_\_  
 Location of Property \_\_\_\_\_  
 Proprietor's Name \_\_\_\_\_ Contact Person \_\_\_\_\_

If you own real-estate at this business location, do you lease any portion of the property to another business? Yes ( ) No ( )  
 to another business? Yes ( ) No ( )  
 If Yes, please list Tenant(s) Name & Address

Having carefully read the above, I hereby certify that the information reported hereon is full, true and correct to the best of my knowledge and belief. (Title 32, V.S.A. Section 4002)

Date \_\_\_\_\_ Signed \_\_\_\_\_  
 Title \_\_\_\_\_  
 Person Authorized to Disclose Records \_\_\_\_\_  
 Official Title \_\_\_\_\_