

Rutland Town Select Board
Highway Committee Meeting
12-22-15 at 5PM.

Present: John Paul Faignant and Mary Ashcroft for the Select Board, Red Grover and Highway Commission Byron Hathaway.

1. Grover Drive: Red Grover noted that he would pay the \$6412 in attorney fees so far. He wants clarification on the letter of credit. The usual letter of credit was for a year's length, with then an additional 6 month to correct any problems found. The second letter of credit—or an extension of the first—was to cover an additional year for claims arising from the owner of Lot #____, with six months after that to correct any problems. So there is a total of 26 months altogether. Mr. Grover stated that he had already provided a letter of credit back in January. Mr. Grover said that Bronson Spencer is working on engineering certificate, and he will get that to town attorney Kevin Brown for review.

2. Town Highway Garage: Byron Hathaway said that he has talked with Doug Campbell and David Josslyn so that each knows what he is responsible for, and what the Fire Marshall oversees and what the District Environmental Commission oversees. Campbell will give us a letter with calculations for fire flows and pressures to file with Fire Safety. David Swift will review documents and process the permit amendment.

Byron reported that foundation walls for the building are in and backfilled, septic tank is in, oil separation unit is in, catch basins and rough gravel is in, and the stormwater ponds are completed except for the gate in the fence.

Byron has asked for better documentation on Stantec bills. Oscar Garcia will be down to inspect some of the project thus far, including —septic, ponds, etc. Steel is coming next week.

3. Contractor insurance requirements: The Highway Committee agreed that \$1 million in coverage should be the minimum for all highway contractors, who will also be required to show proof of this insurance coverage. The Highway Committee will recommend this policy to the full board.

4. Budget: Byron presented a worksheet, which was reviewed by John Paul and Mary. Adjustments were made. A copy of the adjusted highway budget is attached for consideration by the full Board.

There being no further business to discuss, the meeting was adjourned at 6:30 PM.

Respectfully submitted: Mary Ashcroft