

**TOWN OF RUTLAND  
SELECT BOARD**

MINUTES: October 6, 2015

Board members present: Mary Ashcroft, Joe Diction, Don Chioffi, Joshua Terenzini and John Paul Faignant

The meeting opened at 6:30 P.M. with the Pledge of Allegiance.

Everyone remained standing for a moment of silence in memory of former Town Road Commissioner Marshall "Doc" Fish.

The Board met with Town School Board members and discussed the administration of the recently received SRO "Cops" grant. Town Deputy Police Chief Mr. John Sly gave a cost analysis for the four year grant.

He said the annual project cost for the first year is **\$73,758.03**. He said the Town will receive **\$125,000.00** for the Cops grant, which will be spread over three years. He said the Town will have to come up with **\$32,091.36** for the first year. He said the School Resource officer will be a 175 day commitment. He said the Town would save almost **\$29,000.00** over the course of the four year "Cops" grant and would save **\$88,000.00** when the cost of health insurance is considered.

Mr. Sly requested that the speed limit in the School Zone be set at 25 M.P.H. all day when school is in session.

Ms. Lynette Gallipo, Town School Board Chairman asked if Mr. Sly plans on taking the DARE Course. He said he would do so if the School Board wants him to do so.

Mr. Chioffi asked if the School Board would split the cost of the first year of the "Cops" grant with the Select Board. Ms. Gallipo said the School Board only has **\$12,000.00** to contribute. Ms. Gallipo said the School Board would pay 50% of the annual cost for the remaining three years of the grant.

Mr. Chioffi moved to accept the joint-proposal for funding and to also accept the grant for a School Resource Officer. The School will pay **\$12,000.00** the first year and then 50% of the Total for the remainder of the grant. Mr. Terenzini made a second to the motion. The motion passed by a vote of 4 to 0. Mr. Faignant abstained from the vote.

Mr. Sly requested that the Board set the School Zone speed limit at 25 M.P.H. while school is in session. He said a speed of 35 M.P.H. is way too fast.

The Board discussed the matter with Mr. Byron Hathaway and Town Administrator; Mr. Joseph Zingale Jr. Mr. Zingale will research the matter and report back to the Board.

Ms. Ashcroft moved to approve the November 22, 2015 meeting minutes. Mr. Faignant made a second to the motion. Mr. Chioffi said the words "from its attorney" should be added to his motion to table the agreement with West Rutland. The motion passed unanimously.

The Board took questions from the floor.

Mr. Red Grover and several Grover Drive residents requested the Board to accept the new section of Grover Drive as a Town road. Both Mr. Fagnant and Ms. Ashcroft said the Board cannot make exceptions to the Town's Road acceptance policy. The Board will consider taking the road over after Town Attorney's list of items have been successfully addressed.

Town resident Mr. John Mahoney questioned the Board and Mr. Hathaway regarding the recent Town Truck purchase. Mr. Hathaway will meet with Mr. Mahoney and provide the paperwork associated with the truck bids.

Mr. Terenzini read a letter expressing his dissatisfaction with the Board recent vote to purchase a new truck from Ted Green Ford of Stockbridge, Vermont instead of Alderman's Chevrolet, which is a Town business.

Town Planning Commission Chairman Andrew McKane reported:

Not present.

Town SWAC & Transfer Station representative Mr. Richard Lloyd reported:

1. He told the Board that 47 individuals participated in the recent Household Hazardous Waste Collect.
2. The new compactor will be installed on October 26, 2015.
3. The next SWAC meeting will be October 22, 2015 at the Town Hall.

Mr. Chioffi read a thank you card and personal letter submitted to the Town by Josephine, Jason and Nella Flory.

Town Emergency Management Director and Transportation Council representative Mr. Martin Wasserman reported:

Not present.

Town Clerk & Treasurer Ms. Donna Zeller reported:

1. Reminded everyone attending the VLCT Town Fair that the event will be on Thursday the 8<sup>th</sup> in Killington, VT.
2. NEMRC Payroll is now operational.
3. The Town audit is substantially complete. She said the complete should be done by November.
4. Ms. Zeller will be on vacation from October 13 until October 25.
5. Ms. Zeller passed out copies of VLCT's social services appropriations policy.
6. Ms. Zeller requested that the Board vote to have one Board member authorized to sign checks on the Board's behalf. Board members discussed the request with Ms. Zeller and schedule a meeting 10-30-15 at 8:00 AM in order to authorize the writing of a sewer payment check to the City of Rutland.

Mr. Diction read the 1998 Town Report Dedication, which was in honor of Mr. Marshall "Doc" Fish, who retired from his longtime position of Town Road Commissioner in 1998.

Town Road Commissioner Mr. Byron Hathaway reported:

1. Mr. Hathaway requested a Highway Committee to discuss Highway business.
2. He thanked Mr. Diction for alerting him to free office furniture, which Green Mountain Power gave away.
3. Highway Garage site work has begun.
4. A phone line has been installed to the new Highway Garage site.
5. He questioned the Board regarding staying with a one inch copper water line to the new Highway Garage or switch to two water lines (one for fire flow and a one inch line for domestic) or construct one larger line and take the domestic water from the larger line. He said the second option would require getting a new permit from the State.

Mr. Hathaway told the Board that Stantec recommends building one line and tapping the domestic water off the line. Ms. Ashcroft moved to go with the Stantec recommendation to build a single line and to tap the domestic water off the line. Mr. Fagnant made a second to the motion. The motion passed unanimously.

6. He questioned if he should put chain link fencing around the two detention ponds to be constructed as part of the Garage project. He recommended that the Board wait until spring to install the fencing. The Board said to fence the ponds with chain link fencing when they are constructed rather than waiting until spring. Mr. Hathaway will put the fencing out to bid.

Town Fire Chief Mr. Frank Cioffi reported:

1. He thanked the Board for their support and help with the recent Open House at the Joseph J. Denardo Fire Station. He said approximately 400 to 500 individuals attended the Open House.
2. Chief Cioffi reviewed the Generator and Tank removal bids with the Board. Mr. Chioffi told the Board that the Fire Committee reviewed the bids and that Keyser Energy is the lowest bidder at **\$30,340.00**. He said Keyser Energy's bid includes both the new generator and the tank removal. He said Smalley Contractors bid **\$54,408.00**, Reliant Electric Works bid **\$33,400.00** and Brookfield Services bid **\$24,746.00** for the Generator and did not bid on the tank removal.

Mr. Chioffi said the Fire Committee recommends the Board accept the Keyser Energy quote of **\$30,340.00** Mr. Fagnant moved to accept the Keyser Energy bid of **\$30,340.00** Ms. Ashcroft made a second to the motion. The motion passed unanimously. Mr. Chioffi made a motion for the Chairman to sign on behalf of the Board. Ms. Ashcroft made a second to the motion. The motion passed unanimously.

3. The Chief requested permission to use the Equipment Account to purchase two new defibrillators at a total cost of **\$3,200.00**. Ms. Ashcroft questioned if the purchase should be put out to bid. Mr. Cioffi said there are only three or four companies that manufacture the equipment. Mr. Terenzini made a motion to purchase two new defibrillators for **\$3,200.00**, one for each station. Mr. Chioffi made a second to the motion. Ms. Ashcroft

asked how much money is in the Equipment Account. Chief Cioffi said there is about **\$600,000.00** in the account. The motion passed unanimously.

4. Chief Cioffi told the Board he is still in discussions with the solar company regarding their Seward Road installation.

Mr. Chioffi made a motion at 8:35 P.M. to go into executive session for purposes of discussing the correspondence from our attorney on the West Rutland water and sewer contract. Mr. Terenzini made a second to the motion. The motion passed unanimously.

The Board came out of executive session at 8:48 P.M. and took no action.

Town Administrator Mr. Joseph Zingale Jr. reported:

1. He informed the Board that the Storm Water Planning Grant application submitted to the State of Vermont.
2. Requested permission to send the City of Rutland a copy of Mr. Mark Youngstrom's water line repair report. He said the City should receive a copy because the City was involved in reviewing the proposed repair and that the City should know that the repair was done properly. Mr. Zingale will send the City of Rutland a copy of Mr. Youngstrom's report.
3. He told the Board that he has compiled all Town Ordinances and regulations into a single book. He said the new book has all of the ordinances and regulation contained in the red codification books as well as others not in the red book.
4. Mr. Zingale told the Board that according to the Town Speed limit ordinance, the school zone speed is 25 M.P.H. at all times. Board members discussed whether to change the 25 M.P.H. school speed zone from 24/7 to a different time period. It was decided to leave the speed limit within the school zone to 25 M.P.H. at all times. Mr. Chioffi said he will not support 25 M.P.H. for 24/7. He said to do so would be to do more than what was requested by Deputy Chief Sly. The Board will consider the matter at the next meeting.
5. He informed the Board that the proposed Mendon Town Plan states that the Town of Rutland is a member of a Regional Recreation District. Mr. Chioffi cited the fact that the Town of Rutland has withdrawn from the Recreation District. Mr. Faignant said he recently attended a meeting of the Recreation District and he said it was acknowledged that the Town of Rutland no longer is a member of the Recreation District.

Town Representative to the Rutland Regional Planning Commission Mr. Frederick Nicholson reported:

No meeting, no report.

Town Recreation Director Mr. Mike Rowe reported:

1. Mr. Rowe submitted a copy of a Recreation Committee meeting held previously.
2. He requested that a Select Board member act as a judge at the upcoming Town Halloween Party. Mr. Terenzini will be a judge. Mr. Rowe will invite Town Seniors to attend.
3. Soccer is winding down and Basketball registrations are ongoing.
4. Water at Northwood Park and Dewey Field will be shut off in two weeks.

Town Police Chief Mr. Ed Dumas Reported:

1. Chief Dumas credited Captain Ted Washburn and Deputy Chief John Sly for receiving the COPS Grant.

The Board considered Builders Risk Insurance for the construction of the new Highway garage. Ms. Ashcroft explained that the contract for the Garage construction requires the Town to provide insurance coverage while the building is being constructed. Mr. Hathaway said the insurance would cost **\$1,165.00** for **\$850,000.00** coverage with **\$1,000.00** deductible.

Ms. Ashcroft moved accept the insurance quote and obtain the insurance coverage from Arcadia Insurance through VLCT in the amount of **\$1,165.00**. Mr. Terenzini made a second to the motion. The motion passed unanimously. Mr. Chioffi made a motion to authorize the Chairman to sign the document when it comes in. Ms. Ashcroft made a second to the motion. The motion passed unanimously.

It was decided that the Town Highway Department and the Recreation Department will pressure wash the Town municipal Building.

Mr. Terenzini said the Town should have a plan to fix the fallen gravestones in the cemetery next to the Town Municipal Building. Mr. Hathaway said he may have several volunteers willing to work fixing up the cemetery.

The Board reviewed packet correspondence.

Mr. Chioffi explained that the McGee Mechanical bill of **\$13,965.00** is **\$4,500.00** less because the Town already paid a deposit of **\$4,500.00**. Mr. Chioffi said the amount is for two heat/air units for the Police and Administrator's offices.

Mr. Chioffi made a motion for the Chairman to sign the McGee contract for the revised amount, which reflects the cost of the system less what the Town has paid for deposit. Ms. Ashcroft made a second to the motion. The motion passed unanimously.

Board members reviewed three applications for the positions of Town Planning Commission alternate and Rutland Regional Planning Commission representative alternate.

Ms. Ashcroft announced that there are two Rutland Free Library Representative vacancies to be filled.

Mr. Terenzini made a motion at 9:39 P.M. to go into executive session with Town Fire Chief Frank Cioffi for the purpose of discussing possible pending litigation and contractual issues with the new Rutland Town Fire Station. Ms. Ashcroft made a second to the motion. The motion passed unanimously.

Ms. Ashcroft moved to close the executive session and the meeting. Mr. Cioffi made a second to the motion. The motion passed unanimously.